

**ESSEXVILLE CITY COUNCIL  
REGULAR MEETING  
MAY 13, 2014 7:00 PM  
COUNCIL CHAMBERS**

Mayor Russell Tanner called the REGULAR MEETING of the Essexville City Council held on May 13, 2014 to order at 7:00 p.m.

Mayor Tanner led the Pledge of Allegiance.

**ROLL CALL**

The following City Council Members were present at the meeting: Robert Mantei, Thomas Rehmus, Timothy Weiler, Scott Wittbrodt and Mayor Russell Tanner.

ABSENT: John Kustuch,  
Jennifer Gradowski (arrived at 7:34 p.m.)

**APPROVAL OF AGENDA**

Rehmus, Wittbrodt:

**Resolved the agenda be approved as corrected.**

YES: Unanimous

Motion Carried

ABSENT: Gradowski, Kustuch

**CONSENT AGENDA**

Rehmus, Wittbrodt:

**Resolved, that the Consent Agenda be approved as written.**

- A. Resolved; City Council hereby approves the minutes of its April 15, 2014 regular meeting, said minutes prepared by the City Clerk and submitted for the City Council's consideration at its May 13, 2014 regular meeting.**
- B. Resolved; proposed Ordinance No. 2014-1 "An Ordinance to AMEND portions of SECTIONS 6.104, 6.105, 6.108, 6.110 and 6.112 of CHAPTER 1 (ENTITLED "HOUSING CODE") of TITLE VI (ENTITLED "HEALTH REGULATIONS) of the CODE of the CITY of ESSEXVILLE which was first introduced and read at the April 15, 2014 regular meeting of the City Council is hereby adopted as an ordinance of the City of Essexville.**

YES: Rehmus, Wittbrodt, Mantei, Weiler, Tanner

Motion Carried

ABSENT: Gradowski, Kustuch

**CITIZEN INPUT**

The following citizens addressed the Council:

None

**COUNTY COMMISSIONER'S REPORT**

Mr. Mike Lutz, County Commissioner, was not in attendance.

**COMMITTEE REPORTS**

**FINANCE COMMITTEE**

PAYMENT OF BILLS

Wittbrodt, Mantei:

**Resolved; that expense vouchers 64 through 65 totaling \$126,260.78 and payroll voucher 66 through 69 totaling \$67,433.66 for a grand total of \$193,694.44 paid as stated.**

YES: Wittbrodt, Mantei, Rehmus, Weiler, Tanner  
 ABSENT: Gradowski, Kustuch

Motion Carried

### **LEGISLATIVE COMMITTEE**

Councilmember Mantei had no report.

### **MUNICIPAL RELATIONS COMMITTEE**

Co-Chair Councilmember Rehmus had no report.

### **PARKS AND RECREATION COMMITTEE**

Councilmember Mantei reported that there was an article in the Great Lakes Bay Magazine about Bird Watching within the area, and would like to work towards putting Essexville on the map for bird watching.

### **PUBLIC IMPROVEMENT COMMITTEE**

Councilmember Rehmus had no report.

### **PUBLIC RELATIONS COMMITTEE**

Councilmember Gradowski was not in attendance at this time. The Council will refer back to the public relations committee report when Councilmember Gradowski arrives.

### **UTILITY AND SPECIAL COMMITTEE**

Councilmember Rehmus had no report.

### **PLANNING COMMISSION**

Councilmember Weiler had no report.

### **DOWNTOWN DEVELOPMENT AUTHORITY**

Councilmember Mantei had no report.

*(Councilmember Gradowski arrived at 7:34 p.m.)*

### **PUBLIC RELATIONS COMMITTEE**

Councilmember Gradowski updated the Council on her plans for a bike parade in September or October when the kids are in school and can be notified of the event. This event will take place instead of Kid's Fest which has been rescheduled to occur every other year.

### **MAYOR'S REPORT**

Mayor Tanner read the following in memory of Quintin E. Cramer's passing on April 17, 2014:

**With the passing of Quinten E. Cramer I thought it would be appropriate to say a few words in this honor. Born in Akron in 1919 he attended Michigan State. He was hired by Essexville-Hampton as superintendent in 1961 and retired from there 18 years later. He was instrumental in building both the Junior High (which bears his name) and Garber High School. He and his wife lived on Scheurmann Street and raised their two children there until he retired in 1979.**

**He was a forward thinking educator and administrator that left his mark on the Essexville-Hampton community. He was 94 years of age.**

Mayor Tanner reported that State Senator Mike Green will be at the Essexville City Hall on Friday, May 16, 2014 from 11:00 a.m. to 1:00 p.m. to speak to residents.

## ATTORNEY'S REPORT

Mr. Pergande reported that there was a mistake in his April bill and will adjust the May bill to reflect the correction.

## CITY MANAGER'S REPORT

City Manager Hansford reported on the

- AA direct general obligation bond rating received by the City from Standards and Poor
- Essexville was not selected for the SAW grant
- Possibility of the discontinuation of requiring municipalities to participate in EVIP in order to receive state revenue sharing.
- The City did well this April with all the rainfall.
- Public Safety Department activity of 171 calls for Police service, 21 Fire calls, 16 Traffic Tickets and 9 arrests were made resulting in a lock up.
- City Clerk, Sarah J. Wilcox, receiving her Certified Municipal Clerk (CMC) and Certified Michigan Municipal Clerks (CMMC) designations
- Department of Public Works beginning to start installation of the first 600 remote water transmitters in the east section of the City.
- Budget workshop is scheduled for 6:00 p.m. on Tuesday, May 20<sup>th</sup> and Wednesday, May 21<sup>st</sup>, 2014 at the Department of Public Works conference room.

## PUBLIC HEARING

### CHANGE OF DEFINITION OF FAMILY IN ZONING ORDINANCE

The Mayor opened the public hearing at 8:03 p.m.

There were no citizens who spoke at the hearing.

The Mayor closed the public hearing at 8:04 p.m.

### CONSIDERATION OF CHANGING THE DEFINITION OF "FAMILY" IN THE CITY ZONING ORDINANCE.

Mantei, Wittbrodt:

**RESOLVED, that the recommendation of the Planning Commission having been received, a notice of hearing having been published, and a hearing having been held, the definition of the word "Family", as found in Section 2.8 of the City Zoning Ordinance, is hereby altered and amended to read as follows:**

**Family: An individual or group of individuals occupying the same dwelling unit as a single housekeeping unit related by blood or marriage to the owner or renter of a dwelling unit by being either his or her spouse, parents, grandparents, great-grandparents, children, grandchildren, great-grandchildren, current in-laws, brothers, sisters, or legal wards and including a total of not more than two other persons not so related. A family or single family unit does not include any society, club, fraternity, sorority, association, lodge, organization or group of individuals**

YES: Mantei, Wittbrodt, Gradowski, Rehmus, Weiler, Tanner

Motion Carried

ABSENT: Kustuch

## UNFINISHED BUSINESS

None

**NEW BUSINESS**

CONSIDERATION OF APPROVING A REVISION TO THE ESSEXVILLE PERSONNEL POLICY REFLECTING THE CHANGE TO PAY FOR ON A ONE-TO-ONE BASIS ANY UNUSED ANNUALLY ACCRUED SICK PAY.

Weiler, Mantei:

**Resolved; the personnel policy of the City be amended to include the following paragraph in Section VIII of said policy:**

**“ SHORT TERM DISABILITY – Provided however, if an employee does not use any of the eighty ( 80 ) hours of paid sick leave which were credited to the employee on January 1 of that calendar year, the employee shall be paid a total of eighty ( 80 ) hours for the unused sick leave. Sick leave may not be accumulated or carried over from year to year”**

YES: Weiler, Mantei, Gradowski, Rehmus, Wittbrodt, Tanner

Motion Carried

ABSENT: Kustuch

CONSIDERATION OF FIRST READING OF ORDINANCE 2014-2 AMENDING THE RENTAL PROPERTIES ORDINANCE.

Rehmus, Wittbrodt:

**RESOLVED, that the proposed Ordinance No. 2014-2, entitled AN ORDINANCE TO AMEND SUBPART (13) of SECTION 6.602 (ENTITLED “Definitions”) of CHAPTER 6 (ENTITLED “Rental Properties”) OF TITLE VII (BUSINESS AND TRADES) OF THE CODE OF THE CITY OF ESSEXVILLE is hereby first introduced, considered and adopted as an ordinance of the CITY OF ESSEXVILLE subject to final consideration and action by the CITY COUNCIL at a later meeting.**

YES: Rehmus, Wittbrodt, Gradowski, Mantei, Weiler, Tanner

Motion Carried

ABSENT: Kustuch

**INFORMATIONAL COMMUNICATIONS**

Councilmember Rehmus informed the Council that the Woodside Avenue Project will begin June 9<sup>th</sup>, and signs will be going up a week before the work will begin.

Councilmember Mantei informed the Council about the Essexville-Hampton School Bond Issue that will be on the August 5<sup>th</sup>, 2014 ballot. Currently property owners are paying 3.85 mills which ends in 2017. The current bond would add 3.15 additional mills starting in 2017 which would go up to 7 mills. This increase would last 2 years until 2017 in which the 3.85 mills would be taken off. He also directed anyone who is curious to see an estimate on how much their taxes would go up to visit [www.essexvillehamptontaxmodel.com](http://www.essexvillehamptontaxmodel.com).

**CITIZEN INPUT**

The following citizens addressed the Council:

Jennifer Gradowski, 408 Sharp Street

**EXECUTIVE SESSION**

None

**ADJOURNMENT**

Rehmus, Gradowski:

**Resolved; that the meeting be adjourned.**

YES: Unanimous

Motion Carried

The meeting adjourned at 8:24 p.m.

Russell Tanner  
Mayor

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Sarah Wilcox  
City Clerk

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**ESSEXVILLE CITY COUNCIL  
SPECIAL MEETING  
MAY 20, 2014  
DEPARTMENT OF PUBLIC WORKS CONFERENCE ROOM**

Mayor Tanner called the SPECIAL MEETING of the Essexville City Council held in the City's Department of Public Works Operation and Maintenance Center on May 20, 2014 to order at 6:34 PM.

The following Council Members were in attendance: Jennifer Gradowski, John Kustuch, Robert Mantei, Thomas Rehmus, and Russell Tanner.

ABSENT: Timothy Weiler

Councilmember Thomas Rehmus led the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Rehmus, Gradowski:

**Resolved, the agenda be approved as written.**

Motion Carried

**NEW BUSINESS**

**REVIEW AND DISCUSSION OF THE CITY MANAGER'S PROPOSED BUDGET FOR FISCAL YEAR 2014/2015.**

The City Manager started his presentation of the proposed budget for fiscal year 2014/2015 with an overview of highlights, changes in operations/activities, and areas of concern in the coming year of the proposed budget.

After his presentation, the City Manager answered questions from the City Council in regard to the proposed budget.

**REVIEW AND DISCUSSION OF THE CITY MANAGER'S PROPOSED SIX-YEAR CAPITAL IMPROVEMENT PROGRAM.**

The City Manager presented an overview of the proposed Capital Improvements Program for fiscal years 2014/2015 through 2019/2020.

After his presentation, the City Manager answered questions from the City Council in regard to the Capital Improvements Program.

**SUSPENSION OF BUDGET MEETING**

Gradowski, Kustuch:

**Resolved, that the special meeting scheduled for May 21, 2014 be cancelled.**

Motion Carried

**CITIZEN INPUT**

The following citizens addressed the council:

None

**ADJOURNMENT**

Rehmus, Gradowski:

**Resolved, that the meeting be adjourned.**

Motion Carried

The meeting adjourned at 7:28 PM

Russell Tanner  
Mayor

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Sarah J. Wilcox  
City Clerk

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