

**ESSEXVILLE CITY COUNCIL  
REGULAR MEETING  
FEBRUARY 17, 2015 7:00 PM  
COUNCIL CHAMBERS**

Mayor Tanner called the REGULAR MEETING of the Essexville City Council held on February 17, 2015 to order at 7:00 PM.

Councilmember Scott Wittbrodt led the Pledge of Allegiance.

**ROLL CALL**

The following City Council Members were present at the meeting: Jennifer Gradowski, Thomas Rehmus, Scott Wittbrodt and Mayor Russell Tanner.

ABSENT: John Kustuch, Robert Mantei, Timothy Weiler

**APPROVAL OF AGENDA**

Rehmus, Wittbrodt:

**Resolved the agenda be approved with corrections and additions (item f. under Committee Reports should list Gradowski as Chair and Mantei as Member, add item c. under New Business to discuss the annual evaluation of the City Manager.**

YES: Unanimous

Motion Carried

ABSENT: Kustuch, Mantei, Weiler

**CONSENT AGENDA**

Wittbrodt, Rehmus:

- A. Resolved; City Council hereby approves the minutes of its January 13, 2015 regular meeting, said minutes prepared by the City Clerk and submitted for the City Council’s consideration at its February 17, 2015 regular meeting.**
- B. Resolved, the Mayor and the City Clerk are authorized to execute an agreement with the Bay Arenac Intermediate School District for the collection of school property taxes for the summer of 2015 such agreement subject to approval by the City Manager as to substance and the City Attorney as to form.**
- C. Resolved, the Mayor and the City Clerk are authorized to execute an agreement with the Essexville/Hampton Public School District for the collection of school property taxes for the summer of 2015 such agreement subject to approval by the City Manager as to substance and the City Attorney as to form.**
- D. Resolved, the Mayor and the City Clerk are authorized to execute an agreement with Delta College for the collection of school property taxes for the summer of 2015 such agreement subject to approval by the City Manager as to substance and the City Attorney as to form.**
- E. Resolved; the City Council hereby receives and accepts the “Annual Report of the City of Essexville Planning Commission for the year 2014”.**

YES: Wittbrodt, Rehmus, Gradowski, Tanner

Motion Carried

ABSENT: Kustuch, Mantei, Weiler

**PRESENTATION**

None

**CITIZEN INPUT**

The following citizens addressed the Council:

None

### **COUNTY COMMISSIONER'S REPORT**

Mr. Lutz, County Commissioner, updated the Council on the progress of the new Bay County senior kitchen and regional water plant.

### **COMMITTEE REPORTS**

#### **FINANCE COMMITTEE**

##### **PAYMENT OF BILLS**

Gradowski, Wittbrodt:

**Resolved; that expense vouchers 46 through 47 totaling \$305,613.50 and payroll voucher 48 through 52 totaling \$84,349.10 for a grand total of \$389,962.60 paid as stated.**

YES: Gradowski, Wittbrodt, Rehmus, Tanner

Motion Carried

ABSENT: Kustuch, Mantei, Weiler

#### **LEGISLATIVE COMMITTEE**

Councilmember Weiler was not in attendance. City Attorney Jerry Pergande reported that in the spring the committee will need to schedule a meeting to adjust the fence ordinance.

#### **MUNICIPAL RELATIONS COMMITTEE**

Councilmember Wittbrodt reported he and Mayor Tanner met as the municipal relations committee with the City Manager to discuss the appointment of Fran DeWyse as the city's assessor.

#### **PARKS AND RECREATION COMMITTEE**

Councilmember Mantei was not in attendance. City Manager Dan Hansford reported the grant request for Smith Park was submitted to the DEQ.

#### **PUBLIC IMPROVEMENT COMMITTEE**

Councilmember Rehmus reported on the shoveling of sidewalks and the potential increase in state sales tax.

#### **PUBLIC RELATIONS COMMITTEE**

Councilmember Gradowski reported she would like to schedule a meeting of the public relations committee.

#### **UTILITY AND SPECIAL COMMITTEE**

Councilmember Wittbrodt had no report.

#### **PLANNING COMMISSION**

Councilmember Weiler was not in attendance. City Manager Dan Hansford reported the next planning commission meeting is scheduled for Monday, February 23<sup>rd</sup> at 6:00 p.m.

#### **DOWNTOWN DEVELOPMENT AUTHORITY**

Councilmember Rehmus sat in for Councilmember Mantei. He reported the DDA met on February 5<sup>th</sup> where they passed a resolution to give their financial support to cover the overages in the bid for the Smith Park project.

### **MAYOR'S REPORT**

Mayor Tanner reported on the snow sculpture contest, a critical incident management training class he attended with staff, he also attended the DDA meeting and municipal relations committee meeting. He reminded the Council of the St. Patrick’s Day Parade on Sunday, March 15<sup>th</sup>.

**ATTORNEY’S REPORT**

City Attorney Pergande reported on municipal liability relating to sewer backups, and mentioned the Federal Aviation Administration issued proposed rules for drones.

**CITY MANAGER’S REPORT**

City Manager, Dan Hansford, reported on the following:

- Bay City Water true up
- Annual audit of the Waste Water Pumping Facility
- New Regional Water Plant progress
- Rental Registrations
- Meeting with Fischer Contracting Company regarding the Smith Park project

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

**RESOLUTION SUPPORTING BAY COUNTY AND THE ESTABLISHMENT OF SITING CRITERIA FOR TRANSFER FACILITIES**

Rehmus, Wittbrodt:

**WHEREAS, Transfer facilities can provide an important service and environmental enhancement in many ways as recycling and reuse of material provides a new source of raw material and reduces the amount of waste headed for disposal, extending the life of the local landfill;**

**Therefore, be it**

**RESOLVED; The Essexville City Council by this action hereby supports the Bay County Solid Waste Management Plan Amendment – Transfer Facilities; Siting Criteria and authorizes the County Board Chair to execute any and all documents required for this approval.**

YES: Rehmus, Wittbrodt, Gradowski, Tanner

Motion Carried

ABSENT: Kustuch, Mantei, Weiler

**RESOLUTION APPOINTING FRAN DEWYSE AS THE ASSESSOR FOR THE CITY OF ESSEXVILLE**

Wittbrodt, Gradowski:

**WHEREAS, Fran DeWyse has successfully completed the required courses necessary to hold the position of Level 2 Assessor for the City of Essexville and has expressed her desire to become the City Assessor**

**Therefore, be it**

**RESOLVED; The Essexville City Council by this resolution does hereby appoint Fran DeWyse to the position of Assessor for the City of Essexville and offers its support and congratulations for this achievement.**

YES: Wittbrodt, Gradowski, Rehmus, Tanner

Motion Carried

ABSENT: Kustuch, Mantei, Weiler

**ANNUAL EVALUATION OF THE CITY MANAGER**

The Council postponed the annual evaluation of the City Manager until after the municipal relations committee has a chance to meet.

**INFORMATIONAL COMMUNICATIONS**

Miscellaneous Informational Communications were received for the Council's review.

**CITIZEN INPUT**

The following citizens addressed the Council:

Mike Lutz, 1704 Borton Avenue

**ADJOURNMENT**

Rehmus, Gradowski:

**Resolved; that the meeting be adjourned.**

Motion Carried

The meeting adjourned at 8:28 PM

Russell Tanner  
Mayor

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Sarah J. Wilcox  
City Clerk

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