

**ESSEXVILLE CITY COUNCIL
REGULAR MEETING
JUNE 9, 2015 7:00 PM
COUNCIL CHAMBERS**

Mayor Tanner called the REGULAR MEETING of the Essexville City Council held on June 9, 2015 to order at 7:00 PM.

Councilmember Gradowski led the Pledge of Allegiance.

ROLL CALL

The following City Council Members were present at the meeting: Jennifer Gradowski, John Kustuch, Robert Mantei, Thomas Rehmus, Scott Wittbrodt and Russell Tanner.

ABSENT: Timothy Weiler

APPROVAL OF AGENDA

Rehmus, Wittbrodt:

Resolved the agenda be approved as corrected. (Addition under Executive Session to discuss a letter from the City Attorney.)

YES: Unanimous

Motion Carried

ABSENT: Weiler

CONSENT AGENDA

Rehmus, Wittbrodt:

- A. Resolved; the minutes as prepared by the City Clerk of the City Council's May 12, 2015 regular meeting and the May 19, 2015 and May 27, 2015 special meetings, called for the purpose of a budget work session and water discussions, are approved as corrected.**
- B. Resolved; the amendments recommended by the City Manager to be made to previously approved appropriations within the fiscal year 2014/2015 budget, as set forth in his communication to the City Council on this subject dated June 4, 2015 are authorized.**

General Fund

City Attorney	\$ 2,500	
Building Inspector	\$ 1,500	
Zoning Enforcement		\$ 2,500
Street Lighting		\$ 1,500
Fund Totals	\$ 4,000	\$ 4,000

Major Street Fund

Maintenance	\$ 2,500	
Winter Maintenance		\$ 2,500
Fund Totals	\$ 2,500	\$ 2,500

Local Street Fund

Maintenance	\$ 2,000	
Storm Drainage		\$ 1,000
Winter Maintenance		\$ 1,000
Fund Totals	\$ 2,000	\$ 2,000

Rubbish/Trash Fund

Brush/Leaves	\$ 9,000	
Rubbish Collection		\$ 9,000
Fund Totals	<u>\$ 9,000</u>	<u>\$ 9,000</u>

Bond Service Fund

Bond Principal	\$ 10,000	
Fund Totals	<u>\$ 10,000</u>	<u>\$ -0-</u>

YES: Rehmus, Wittbrodt, Gradowski, Kustuch, Mantei, Tanner Motion Carried
 ABSENT: Weiler

CITIZEN INPUT

The following citizens addressed the Council:

Tom Rehmus, 611 Third Street

COUNTY COMMISSIONER’S REPORT

Mr. Michael Lutz, County Commissioner, was not in attendance.

COMMITTEE REPORTS

FINANCE COMMITTEE

PAYMENT OF BILLS

Wittbrodt, Mantei:

Resolved; that expense vouchers 70 through 71 totaling \$192,864.27 and payroll voucher 72 through 75 totaling \$69,987.38 for a grand total of \$262,851.65 paid as stated.

YES: Wittbrodt, Mantei, Gradowski, Kustuch, Rehmus, Tanner Motion Carried
 ABSENT: Weiler

LEGISLATIVE COMMITTEE

Councilmember Weiler was not in attendance. Co-Chair Kustuch had no report.

MUNICIPAL RELATIONS COMMITTEE

Councilmember Kustuch had no report.

PARKS AND RECREATION COMMITTEE

Councilmember Mantei had no report, but encouraged the councilmembers to go see the progress at Smith Park.

PUBLIC IMPROVEMENT COMMITTEE

Councilmember Rehmus reported on the concrete work at Smith Park and the CSO basin, as well as, the good information that was in the most recent MML Review magazine.

PUBLIC RELATIONS COMMITTEE

Councilmember Gradowski reported on Kidsfest.

UTILITY AND SPECIAL COMMITTEE

Councilmember Wittbrodt had no report.

PLANNING COMMISSION

City Manager, Dan Hansford, reported that the commission approved the Capital Improvement Plan at their meeting on Monday, June 8, 2015.

DOWNTOWN DEVELOPMENT AUTHORITY

Councilmember Mantei reported the DDA met on Monday, June 8, 2015, where they updated on Smith Park and the financing, and went over the Capital Improvement Plan. Mayor Tanner was in attendance and thanked the DDA for their financial support with the Smith Park project.

MAYOR'S REPORT

- Attended the DDA meeting
- Open plots at the community garden
- Kayak landing at Main Street boat launch

ATTORNEY'S REPORT

Mr. Pergande had no report.

CITY MANAGER'S REPORT

- Update on Smith Park
- Update on Regional Water Plant

PUBLIC HEARING(S)**PUBLIC HEARING – CITY MANAGER'S PROPOSED FISCAL YEAR 2014/2015 BUDGET**

The Mayor opened the Public Hearing at 7:35 P.M.

There was no public comment on the Capital Improvement Program

The Mayor Closed the Public Hearing at 7:43 P.M..

CONSIDERATION OF BUDGET ADOPTION RESOLUTION AND APPROPRIATIONS ACT ADOPTING THE FISCAL YEAR 2015/2016 BUDGET

Rehmus, Mantei:

Whereas; in accordance with the City Charter and law, the City Manager has prepared an annual budget for fiscal year 2015/2016 and submitted said budget to the City Council for its review and consideration, and

Whereas; in accordance with the City Charter and law, the budget documents have been available for public review and comment, and

Whereas; in accordance with the City Charter and law, a public hearing was held during a regular meeting of the City Council on June 9, 2015 to receive further public input on the proposed budget, and

Whereas; the City Council after its review and consideration of public comment has made adjustments to the proposed budget it has deemed appropriate,

Now, therefore it is resolved; that the City Council does hereby adopt the “Budget Adoption and Appropriations Act For Fiscal Year 2015/2016” as prepared by the City Manager and presented to the City Council at its June 9, 2015 regular meeting thereby adopting the annual budget for the City of Essexville for its fiscal year beginning July 1, 2015 through and including June 30, 2016.

YES: Rehmus, Mantei, Gradowski, Kustuch, Wittbrodt, Tanner Motion Carried
ABSENT: Weiler

PUBLIC HEARING – CITY MANAGER'S PROPOSED SIX-YEAR CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEARS 2015/2016 THROUGH 2020/2021

The Mayor opened the Public Hearing at 7:45 P.M.

There was no public comment on the Capital Improvement Program

The Mayor Closed the Public Hearing at 7:45 P.M.

Wittbrodt, Kustuch:

Whereas; in accordance with the City Charter and law, the City Manager has prepared a Capital Improvements Program for the City of Essexville and for fiscal years 2015/2016 through 2020/2021 and submitted said Capital Improvements Program to the Planning Commission and to the City Council for review and consideration, and

Whereas; the Planning Commission has reviewed the proposed Capital Improvements Program and found that the proposed improvements and purchases are desirable and needed, and

Whereas; in accordance with the City Charter and law, the Capital Improvements Program documents have been available for public review and comment, and

Whereas; in accordance with the City Charter and law, a public hearing was held during a regular meeting of the City Council on June 9, 2015 to receive further public input on the proposed Capital Improvements Program, and

Whereas; the City Council after its review and consideration of public comment has made adjustments to the proposed Capital Improvements Program it has deemed appropriate, and

Whereas; the Planning Commission has recommended to the City Council that it adopt the proposed Capital Improvements Program,

Now, therefore it is resolved; that the City Council does hereby adopt the Capital Improvement Program covering fiscal years 2015/2016 through 2020/2021 as prepared by the City Manager and recommended for adoption by the Planning Commission.

YES: Wittbrodt, Kustuch, Rehmus, Gradowski, Mantei, Tanner Motion Carried
ABSENT: Weiler

UNFINISHED BUSINESS

None

NEW BUSINESS

CONSIDERATION OF RENEWING PROPERTY, CASUALTY AND GENERAL LIABILITY INSURANCE COVERAGE WITH THE MICHIGAN MUNICIPAL LEAGUE'S LIABILITY AND PROPERTY POOL.

Kustuch, Gradowski:

Resolved; based on the City Manager having found no advantage to seek competitive bids, the City Council hereby authorizes the Mayor and the City Clerk to execute an Intergovernmental Contract with the Michigan Municipal League Liability and Property Pool to renew the City's general liability, property and casualty insurance coverage for the period beginning July 1, 2015 through July 1, 2016.

YES: Kustuch, Gradowski, Mantei, Gradowski, Rehmus, Tanner Motion Carried

ABSENT: Weiler

CONSIDERATION OF ADOPTING A RESOLUTION TO APPROVE THE MISCELLANEOUS FEE SCHEDULE.

Mantei, Wittbrodt:

Resolved; the City Council hereby approves the attached Schedule of Miscellaneous Fees and Charges effective July 1, 2015.

YES: Mantei, Wittbrodt, Gradowski, Kustuch, Rehmus, Tanner Motion Carried

ABSENT: Weiler

CONSIDERATION OF ADOPTING A RESOLUTION TO APPROVE THE CORRECTED FREEDOM OF INFORMATION ACT "FOIA" PROCEDURES, GUIDELINES AND FORMS.

Rehmus, Gradowski:

Resolved, the City Council authorizes the City Manager, to implement the revised FOIA regulations and by the Councils adoption of this resolution accepts these changes as regulated by this Act effective this July 1, 2015.

YES: Rehmus, Gradowski, Kustuch, Mantei, Wittbrodt, Tanner Motion Carried

ABSENT: Weiler

CONSIDERATION OF AUTHORIZING THE CITY TREASURER TO ADD DELINQUENT UTILITY AND ACCOUNTS RECEIVABLE SPECIAL ASSESSMENTS TO THE 2015 SUMMER TAX ROLL.

Gradowski, Mantei:

Resolved; as set forth in the City Manager's communication to the City Council on this subject dated June 5, 2015; these special assessments are authorized to be added to the 2015 summer tax roll by the City Treasurer.

YES: Gradowski, Mantei, Kustuch, Rehmus, Wittbrodt, Tanner Motion Carried

ABSENT: Weiler

INFORMATIONAL COMMUNICATIONS

None

CITIZEN INPUT

The following citizens addressed the Council:

Jon Badour, 604 Oak Street

EXECUTIVE SESSION

Rehmus, Kustuch:

Resolved, the City Council meet in closed session to discuss a confidential written opinion of the City Attorney as permitted by MCLA 15.268(a) and applicable law.

YES: Rehmus, Kustuch, Gradowski, Mantei, Wittbrodt, Tanner
ABSENT: Weiler
The Council entered into Executive Session at 8:00 PM.

Motion Carried

The Council reconvened at 8:44 PM.

ADJOURNMENT

Rehmus, Gradowski:

Resolved; that the meeting be adjourned.

YES: Unanimous voice vote

ABSENT: Weiler

The meeting adjourned at 8:45pm.

Motion Carried

Russell Tanner
Mayor

Sarah Wilcox
City Clerk
