

**ESSEXVILLE CITY COUNCIL
REGULAR MEETING
NOVEMBER 16, 2015 7:00 PM
COUNCIL CHAMBERS**

Mayor Tanner called the REGULAR MEETING of the Essexville City Council held on November 16, 2015 to order at 7:00 PM.

Mayor Russell Tanner led the Pledge of Allegiance.

CITY CLERK'S REPORT AND CERTIFICATION OF ELECTION RESULTS

The Deputy City Clerk read the Certification of election as submitted by the Bay County Board of Canvassers:

The statement of votes polled in the two (2) voting precincts of the City of Essexville at the City General Election held on Tuesday, November 3, 2015 and filed with the County Clerk and this board having duly examined and considered said statement the whole number of votes given the office of City Councilmember in the City of Essexville were as follows:

CITY COUNCIL MEMBER (4) YEAR TERM

Total number of votes cast: One Thousand and eighty one (1,081)

Timothy Weiler received: Four hundred eighty two votes (599)

Scott Wittbrodt received: Five hundred ninety nine votes (482)

Timothy Weiler and Scott Wittbrodt were declared elected City Council Members for the City of Essexville for a four (4) year term.

OATH OF OFFICE

The Deputy City Clerk administered the oath of office to Timothy Weiler and Scott Wittbrodt.

ROLL CALL

The following City Council Members were present at the meeting: Jennifer Gradowski, John Kustuch, Robert Mantei, Thomas Rehmus, Timothy Weiler, Scott Wittbrodt and Mayor Russell Tanner.

ABSENT: None

APPROVAL OF AGENDA

Kustuch, Rehmus:

Resolved the agenda be approved as written.

YES: Unanimous

Motion Carried

ABSENT: None

NOMINATION AND APPOINTMENT OF MAYOR PRO TEM

Rehmus, Mantei:

Resolved; that Councilmember Wittbrodt be appointed as Mayor Pro Tem.

YES: Unanimous

Motion Carried

ABSENT: None

SET REGULAR MEETING SCHEDULE

Rehmus, Wittbrodt:

Resolved; unless otherwise amended by action of the City Council or required by the City Charter or law, the City Council shall hold its regular monthly meetings on

the second Tuesday of each month beginning at 7:00 p.m. except in November when the regular and organizational meeting will be held on the second Monday following the general election.

YES: Unanimous

Motion Carried

ABSENT: None

ADOPTION OF CITY COUNCIL RULES

Rehmus, Wittbrodt:

Resolved; the City Council adopts the “Meeting and Organization Policy” previously adopted by the City Council at its November 19, 2012 Regular and Organizational meeting and as amended December 11, 2012 at its Regular Meeting.

YES: Unanimous

Motion Carried

ABSENT: None

MAYORAL COMMITTEE ASSIGNMENTS

I have assigned the committee appointments for 2015-2016 as follows:

<u>COMMITTEE</u>	<u>CHAIRPERSON</u>	<u>COUNCIL MEMBER</u>
Finance	Rotating Basis*	Rotating Basis*
Legislative	T. Rehmus	S. Wittbrodt
Municipal Relations	S. Wittbrodt	J. Kustuch
Parks & Recreation	R. Mantei	T. Weiler
Public Improvements	T. Weiler	J. Gradowski
Public Relations	J. Gradowski	R. Mantei
Utility & Special	J. Kustuch	T. Rehmus

*Rotating Schedule for Finance Committee:

November-December	T. Rehmus	R. Mantei
January-February	J. Gradowski	S. Wittbrodt
March-April	S. Wittbrodt	J. Kustuch
May-June	J. Kustuch	T. Weiler
July-August	T. Weiler	J. Gradowski
September-October	R. Mantei	T. Rehmus

The Finance Committee should meet at 6:30 p.m. on the night of the regular meeting to review the bills.

I would also like to reappoint Bob Mantei as liaison to the DDA and Tim Weiler as liaison to the Planning Commission

CONSENT AGENDA

Wittbrodt, Kustuch:

- A. **Resolved; City Council hereby approves the minutes of its October 20, 2015 regular meeting, said minutes prepared by the City Clerk and submitted for the City Council's consideration at its November 16, 2015 regular meeting.**
- B. **Resolved; Ordinance No. 2015-4 "entitled AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF ESSEXVILLE BY ADDING A NEW CHAPTER 17 OF TITLE VIII (BUILDING REGULATIONS) OF SAID CODE, WHICH SHALL BE ENTITLED "RODENT PROOFING" is hereby at this second reading adopted.**

YES: Wittbrodt, Kustuch, Rehmus, Gradowski, Mantei, Weiler, Tanner Motion Carried

ABSENT: None

PRESENTATIONS

Dave Gwizdala, representative from Quast Janke, presented the City's 2014/2015 financial audit to the Council.

CITIZEN INPUT

The following citizens addressed the Council:

None

COUNTY COMMISSIONER'S REPORT

Mr. Michael Lutz, County Commissioner, was not in attendance.

COMMITTEE REPORTS

FINANCE COMMITTEE

PAYMENT OF BILLS

Rehmus, Mantei:

Resolved; that expense vouchers 27 through 28 totaling \$202,802.92 and payroll voucher 29 through 32 totaling \$73,517.79 for a grand total of \$276,320.71 paid as stated.

YES: Rehmus, Mantei, Gradowski, Kustuch, Weiler, Wittbrodt, Tanner Motion Carried

ABSENT: None

LEGISLATIVE COMMITTEE

Councilmember Rehmus had no report.

MUNICIPAL RELATIONS COMMITTEE

Councilmember Wittbrodt had no report.

PARKS AND RECREATION COMMITTEE

Councilmember Mantei had no report.

PUBLIC IMPROVEMENT COMMITTEE

Councilmember Weiler had no report.

PUBLIC RELATIONS COMMITTEE

Councilmember Gradowski commented that she would like to see the Neighborhood Watch Meetings start again.

UTILITY AND SPECIAL COMMITTEE

Councilmember Kustuch had no report.

PLANNING COMMISSION

There was not a meeting.

DOWNTOWN DEVELOPMENT AUTHORITY

There was not a meeting.

MAYOR'S REPORT

Mayor Tanner reported on the following items:

- 1500 Borton Avenue is getting fixed up
- Election results
- Dan Kildee article in Bay City Times on Sunday, November 15, 2015

ATTORNEY'S REPORT

Mr. Pergande reported on his October bill.

CITY MANAGER'S REPORT

City Manager, Dan Hansford, reported on the following:

- 1-1/4 rain in October with no overflows
- One more week for yard waste and brush pickup
- Advisory meeting on December 3rd to decide the hook-up location to the water plant
- Tree Ordinance
- Christmas luncheon is December 18th at noon.
- Public Safety Department report
- Thanked Council for their effort to inform the citizens of the water bond proposal for the November election.

PUBLIC HEARING(S)

None

UNFINISHED BUSINESS

CONSIDERATION OF APPOINTING MIKE SCHARTOW AS DIRECTOR OF PUBLIC SAFETY FOR THE CITY OF ESSEXVILLE.

Weiler, Wittbrodt:

Resolved; the City Council hereby approves that Chief Michael Schartow be permanently assigned the position of Essexville Public Safety Director.

YES: Weiler, Wittbrodt, Gradowski, Kustuch, Mantei, Rehmus, Tanner Motion Carried

ABSENT: None

NEW BUSINESS

CONSIDERATION OF PUTTING DELINQUENT UTILITY AND ACCOUNTS RECEIVABLE SPECIAL ASSESSMENTS ON THE 2015 WINTER TAX ROLL.

Wittbrodt, Gradowski:

Resolved; as set forth in the City Manager's communication to the City Council on this subject dated November 9, 2015; these special assessments are authorized to be added to the 2015 winter tax roll by the City Treasurer.

YES: Wittbrodt, Gradowski, Kustuch, Mantei, Rehmus, Weiler, Tanner Motion Carried

ABSENT: None

INFORMATIONAL COMMUNICATIONS

None

CITIZEN INPUT

The following citizens addressed the Council:

Russ Tanner, 1411 Borton Avenue
Tom Rehmus, 611 Third Street

EXECUTIVE SESSION

None

ADJOURNMENT

Rehmus, Wittbrodt:

Resolved; that the meeting be adjourned.

YES: Unanimous voice vote

ABSENT: None

The meeting adjourned at 8:45 pm.

Motion Carried

Russell Tanner
Mayor

Sarah Wilcox
City Clerk
