

**ESSEXVILLE CITY COUNCIL
SPECIAL MEETING
December 1, 2015 7:00 PM
CITY COUNCIL CHAMBERS**

Mayor Tanner called the SPECIAL MEETING of the Essexville City Council held on December 1, 2015 to order at 7:00 PM.

Deputy City Clerk, Frances DeWyse led the Pledge of Allegiance.

ROLL CALL

The following City Council Members were present at the meeting: Jennifer Gradowski, Robert Mantei, Scott Wittbrodt and Russell Tanner.

The following City Council Members were absent at the meeting: John Kustuch, Thomas Rehmus, Timothy Weiler.

APPROVAL OF AGENDA

Wittbrodt, Mantei:

Resolved the agenda be approved as written.

YES: Unanimous

Motion Carried

ABSENT: Kustuch, Rehmus, Weiler

PUBLIC HEARING

None

CITIZEN INPUT

None

EXECUTIVE SESSION

Mantei, Wittbrodt:

Resolved; the City Council meet in closed session to discuss a confidential legal opinion of the City Attorney as permitted by MCLA 15.268(a) and applicable law.

YES: Mantei, Wittbrodt, Gradowski, Tanner

Motion Carried

ABSENT: Kustuch, Rehmus, Weiler

The Council entered into Executive Session at 7:03 p.m.

The Council reconvened at 7:56

ADJOURNMENT

Mantei, Wittbrodt:

Resolved; that the meeting be adjourned.

YES: Unanimous voice vote

Motion Carried

ABSENT: Kustuch, Rehmus, Weiler

The meeting adjourned at 7:57 pm.

Russell Tanner
Mayor

Sarah Wilcox
City Clerk

**ESSEXVILLE CITY COUNCIL
REGULAR MEETING
DECEMBER 8, 2015 7:00 PM
COUNCIL CHAMBERS**

Mayor Tanner called the REGULAR MEETING of the Essexville City Council held on December 8, 2015 to order at 7:00 PM.

Councilmember Jennifer Gradowski led the Pledge of Allegiance.

ROLL CALL

The following City Council Members were present at the meeting: Jennifer Gradowski, John Kustuch, Robert Mantei, Thomas Rehmus, Timothy Weiler, Scott Wittbrodt and Russell Tanner.

ABSENT: None

APPROVAL OF AGENDA

Rehmus, Kustuch:

Resolved the agenda be approved as written.

YES: Unanimous

Motion Carried

ABSENT: None

CONSENT AGENDA

Kustuch, Rehmus:

- A. Resolved; City Council hereby approves the minutes of its November 16, 2015 regular meeting and December 1, 2015 special meeting, said minutes prepared by the City Clerk and submitted for the City Council's consideration at its December 8, 2015 regular meeting.**
- B. Resolved; pursuant to applicable law and its own policy, the City Council authorizes the Board of Review for the City of Essexville to consider and grant, where appropriate, requests for exemptions from taxation of real property for homesteads of persons in poverty based on the federal income and poverty guidelines.**
- C. Resolved; pursuant to the City Code and law, the City Council hereby confirms the City Manager's appointment of Mr. Tom Jacobs to the Downtown Development Authority to a partial four year term effective December 9 through December 31, 2016.**
- D. Resolved; pursuant to the City Code and law, the City Council hereby confirms the City Manager's reappointment of William Hydorn and Kristyn Sherman to the Downtown Development Authority to a four year term effective January 1, 2015 through December 31, 2018.**
- E. Resolved; pursuant to the City code and State law, the City Council hereby confirms the Mayor's appointment of Michael Bergen and Jim Hages to the Planning Commission for a three year term effective January 1, 2016 ending December 31, 2019.**

YES: Kustuch, Rehmus, Wittbrodt, Gradowski, Mantei, Weiler, Tanner Motion Carried

ABSENT: None

CITIZEN INPUT

The following citizens addressed the Council:

Bernice Shelelgey, 1009 Nebobish

COUNTY COMMISSIONER'S REPORT

Mr. Michael Lutz, County Commissioner, was not in attendance.

COMMITTEE REPORTS

FINANCE COMMITTEE

PAYMENT OF BILLS

Rehmus Mantei:

Resolved; that expense vouchers 33 through 34 totaling \$89,907.84 and payroll voucher 35 through 37 totaling \$83,676.83 for a grand total of \$173,584.67 paid as stated.

YES: Rehmus, Mantei, Gradowski, Kustuch, Weiler, Wittbrodt, Tanner Motion Carried

ABSENT: None

LEGISLATIVE COMMITTEE

Councilmember Rehmus deferred the report to Councilmember Wittbrodt. On December 1st the committee meeting discuss Ordinance No. 2015-5.

MUNICIPAL RELATIONS COMMITTEE

Councilmember Wittbrodt and Councilmember Kustuch will meet on February 8th at 4:00 p.m. to discuss the City Manager's annual review.

PARKS AND RECREATION COMMITTEE

Councilmember Mantei reported the committee will be meeting on Tuesday, December 15 at 9:00 a.m.

PUBLIC IMPROVEMENT COMMITTEE

Councilmember Rehmus had no report.

PUBLIC RELATIONS COMMITTEE

Councilmember Gradowski reported Kidfest was a huge success, and the deadline for Citizen of the Year nominations are due on October 30 at 4:00 p.m.

UTILITY AND SPECIAL COMMITTEE

Councilmember Wittbrodt reported the committee met twice to discuss the new water transmission line project.

PLANNING COMMISSION

Councilmember Weiler reported the commission met on September 21, 2015 where they discussed Kidsfest, Smith Park, and the waterline project.

DOWNTOWN DEVELOPMENT AUTHORITY

There was not a meeting.

MAYOR'S REPORT

Mayor Tanner reported that he attended the Utility and Special Committee, Parks and Recreation Committee and the Planning Commission Meetings.

ATTORNEY'S REPORT

Mr. Pergande had no report.

CITY MANAGER'S REPORT

City Manager, Dan Hansford, reported on the following:

- Christmas Luncheon, Friday, December 18th at 12:00 p.m.
- Water Transmission Line Project
- Attending the Bay County Road Commission Meeting on Wednesday, December 9, 2015
- Employee Health Care rates
- Citizen of the year

PUBLIC HEARING(S)

None

UNFINISHED BUSINESS

None

NEW BUSINESS

CONSIDERATION OF INTRODUCING ORDINANCE 2015-5 AN ORDINANCE TO AMEND THE CITY CODE BY ADDING A NEW SECTION 3.115 TO CHAPTER 1 OF TITLE III CALLED POWER TO PROVIDE FOR AND ORDER CARE, PRESERVATION, AND REMOVAL OF TREES, PLANTS, AND SHRUBBERY ON PUBLIC AND PRIVATE PROPERTY.

Rehmus, Wittbrodt:

Resolved; Ordinance No. 2015-5 “entitled “Power to Provide for and Order Care, Preservation, and Removal of Trees, Plants, and Shrubby on Public and Private Property.”) TO CHAPTER 1 OF TITLE III (ENTITLED “TREES AND GRASS”) OF SAID CODE is hereby first introduced, considered and adopted as an ordinance of the CITY OF ESSEXVILLE subject to final consideration and action by the CITY COUNCIL at a later meeting.

YES: Rehmus, Wittbrtodt, Gradowski, Kustuch, Mantei, Weiler, Tanner Motion Carried

ABSENT: None

CONSIDERATION OF PASSING A RESOLUTION APPROVING THE CITY MANAGER TO PURCHASE A NEW DIGITAL IMAGING SYSTEM FOR CITY HALL.

Kustuch, Weiler:

Resolved; based on the City Manager having found no advantage to seek competitive bids, the City Council authorizes the City Manager to purchase a replacement digital imaging system through the State of Michigan extended purchasing program at a cost not to exceed \$6,600.

YES: Kustuch, Weiler, Gradowski, Mantei, Rehmus, Wittbrodt, Tanner Motion Carried

ABSENT: None

CONSIDERATION OF INTRODUCING ORDINANCE 2015-4 AN ORDINANCE TO AMEND THE CITY CODE BY ADDING A NEW CHAPTER CALLED RODENT PROOFING.

Wittbrodt, Gradowski:

Resolved; Ordinance No. 2015-4 “entitled AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF ESSEXVILLE BY ADDING A NEW CHAPTER 17 OF TITLE VIII (BUILDING REGULATIONS) OF SAID CODE, WHICH SHALL BE ENTITLED “RODENT PROOFING” is hereby first introduced, considered and adopted as an ordinance of the CITY OF ESSEXVILLE subject to final consideration and action by the CITY COUNCIL at a later meeting.

YES: Wittbrtodt, Gradowski, Kustuch, Rehmus, Weiler, Tanner Motion Carried

ABSENT: Mantei

INFORMATIONAL COMMUNICATIONS

None

CITIZEN INPUT

The following citizens addressed the Council:

Bernice Shelelgey, 1009 Nebobish

EXECUTIVE SESSION

The Council entered into Executive Session at 8:15 PM.

Rehmus, Kustuch

Resolved, the City Council meet in closed session to discuss a confidential opinion of the City Attorney as permitted by MCLA 15.268(a) and applicable law.

YES: Kustuch, Rehmus, Gradowski, Mantei, Weiler, Wittbrodt, Tanner Motion Carried

ABSENT: None

The Council exited Executive Session at 8:34 PM.

ADJOURNMENT

Mantei, Weiler:

Resolved; that the meeting be adjourned.

YES: Unanimous voice vote

ABSENT: None

The meeting adjourned at 8:35 pm.

Motion Carried

Russell Tanner
Mayor

Sarah Wilcox
City Clerk
