

**ESSEXVILLE CITY COUNCIL
REGULAR MEETING
FEBRUARY 9, 2016 7:00 PM
COUNCIL CHAMBERS**

Mayor Tanner called the REGULAR MEETING of the Essexville City Council held on February 9, 2016 to order at 7:00 PM.

Councilmember Gradowski led the Pledge of Allegiance.

ROLL CALL

The following City Council Members were present at the meeting: Jennifer Gradowski, Thomas Rehmus, Scott Wittbrodt and Mayor Russell Tanner.

ABSENT: John Kustuch, Robert Mantei, Timothy Weiler

APPROVAL OF AGENDA

Rehmus, Wittbrodt:

Resolved the agenda be approved as written.

YES: Unanimous

Motion Carried

ABSENT: Kustuch, Mantei, Weiler

CONSENT AGENDA

Wittbrodt, Rehmus:

- A. Resolved; City Council hereby approves the minutes of its December 8, 2015 regular meeting, said minutes prepared by the City Clerk and submitted for the City Council's consideration at its January 12, 2016 regular meeting.**
- B. Resolved; the amendments recommended by the City Manager to be made to previously approved appropriations within the fiscal year 2015/2016 budget, as set forth in his communication to the City Council on this subject dated February 5, 2016 are authorized.**

General Fund

Council	\$ 1,600	
Mayor	\$ 400	
City Manager	\$ 4,000	
Assessor	\$ 3,000	
Forestry	\$ 2,000	
Building Inspector	\$ 2,150	
Zoning/Inspection Admin		<u>\$ 11,150</u>
Fund Totals	<u>\$ 11,150</u>	<u>\$ 11,150</u>

Major Street Fund

Sidewalk Repair/Maintenance	\$ 1,000	
Traffic Services		<u>\$ 1,000</u>
Fund Totals	<u>\$ 1,000</u>	<u>\$ 1,000</u>

Local Street Fund

Sidewalk Repair/Maintenance	\$ 1,000	
Traffic Services		\$ 1,000

Fund Totals	<u>\$ 1,000</u>	<u>\$ 1,000</u>
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- C. Resolved, the Mayor and the City Clerk are authorized to execute an agreement with the Bay Arenac Intermediate School District for the collection of school property taxes for the summer of 2016 such agreement subject to approval by the City Manager as to substance and the City Attorney as to form.**
- D. Resolved; the City Council hereby receives and accepts the “Annual Report of the City of Essexville Planning Commission for the year 2015”.**
- E. Resolved; pursuant to the City’s Zoning Ordinance and law, the City Council appoints Jack Mills (508 Main Street) to the Board of Zoning Appeals to a partial three year term ending December 31, 2018.**

YES: Wittbrodt, Rehmus, Gradowski, Tanner

Motion Carried

ABSENT: Kustuch, Mantei, Weiler

PRESENTATION

None

CITIZEN INPUT

The following citizens addressed the Council:

Jennifer Gradowski, 408 Sharpe Street

COUNTY COMMISSIONER’S REPORT

Mr. Lutz, County Commissioner, was not in attendance.

COMMITTEE REPORTS

FINANCE COMMITTEE

PAYMENT OF BILLS

Gradowski, Wittbrodt:

Resolved; that expense vouchers 45 through 46 totaling \$146,112.15 and payroll voucher 47 through 50 totaling \$71,670.92 for a grand total of \$217,783.07 paid as stated.

YES: Gradowski, Wittbrodt, Rehmus, Tanner

Motion Carried

ABSENT: Kustuch, Mantei, Weiler

LEGISLATIVE COMMITTEE

Councilmember Rehmus reported that the committee met on Monday, February 8, 2016 to discuss the peddler license.

MUNICIPAL RELATIONS COMMITTEE

Councilmember Wittbrodt reported that the committee will meet regarding the City Manager’s evaluation on February 16th at 4:30 p.m.

PARKS AND RECREATION COMMITTEE

City Manager Hansford reported that he and Mayor Tanner attended a meeting at Bay Community Foundation regarding the Rail Trail. He also reported on a possible land swap with Pyramid Paving.

PUBLIC IMPROVEMENT COMMITTEE

Councilmember Weiler was not in attendance. No report.

PUBLIC RELATIONS COMMITTEE

Councilmember Gradowski had no report.

UTILITY AND SPECIAL COMMITTEE

Councilmember Kustuch was not in attendance. No report.

PLANNING COMMISSION

The next meeting is scheduled for Monday, February 22, 2016.

DOWNTOWN DEVELOPMENT AUTHORITY

There was not a meeting.

MAYOR'S REPORT

Mayor Tanner reported on the following:

- Attended the Rail Trail meeting at Bay Community Foundation
- St. Patrick's Day Parade is March 20th
- He will be out of town for the next two weeks.

ATTORNEY'S REPORT

City Attorney Pergande reported on yard sign regulations and mowing the outlawn.

CITY MANAGER'S REPORT

City Manager, Dan Hansford, reported on the following:

- Advisory Council Meeting he attended
- Water project Easements
- Dollar General Store possibility
- The City is now members of MADCAD

UNFINISHED BUSINESS

None

NEW BUSINESS

RESOLUTION TO AUTHORIZE THE CITY MANAGER TO SIGN WATER LINE PROJECT DOCUMENTS.

Rehmus, Wittbrodt:

Resolved; the City Council hereby authorizes the City Manager to become signatory for the City of Essexville in all matters regarding easements and the signing of easement agreements for the duration of the Essexville Water Transmission Project.

YES: Rehmus, Wittbrodt, Gradowski, Tanner

Motion Carried

ABSENT: Kustuch, Mantei, Weiler

RESOLUTION TO ADOPT A POLICY FOR FILING PETITIONS WITH THE BOARD OF REVIEW.

Wittbrodt, Gradowski:

The City of Essexville hereby adopts the "Policy for Filing Petitions With the Board of Review" dated January 25, 2016.

YES: Wittbrodt, Gradowski, Rehmus, Tanner

Motion Carried

ABSENT: Kustuch, Mantei, Weiler

INFORMATIONAL COMMUNICATIONS

Miscellaneous Informational Communications were received for the Council's review.

CITIZEN INPUT

The following citizens addressed the Council:

Jack Covieo, 311 Virginia Drive

EXECUTIVE SESSION

None

ADJOURNMENT

Rehmus, Mantei:

Resolved; that the meeting be adjourned.

YES: Unanimous

ABSENT: Kustuch, Mantei, Weiler

The meeting adjourned at 8:07 PM

Motion Carried

Russell Tanner
Mayor

Sarah J. Wilcox
City Clerk
