

**ESSEXVILLE CITY COUNCIL
REGULAR MEETING
JUNE 14, 2016 7:00 PM
COUNCIL CHAMBERS**

Mayor Tanner called the REGULAR MEETING of the Essexville City Council held on June 14, 2016 to order at 7:00 PM.

City Manager, Dan Hansford led the Pledge of Allegiance.

ROLL CALL

The following City Council Members were present at the meeting: Jennifer Gradowski, John Kustuch, Robert Mantei, Thomas Rehmus, Scott Wittbrodt and Mayor Russell Tanner.

ABSENT: None

APPROVAL OF AGENDA

Rehmus, Wittbrodt:

Resolved the agenda be approved as written.

YES: Unanimous

Motion Carried

ABSENT: None

CONSENT AGENDA

Kustuch, Rehmus:

A. Resolved; City Council hereby approves the minutes of its May 10, 2016 regular meeting as amended, and the May 24, 2016 special meeting minutes, said minutes prepared by the City Clerk and submitted for the City Council's consideration at its June 14, 2016 regular meeting.

B. Resolved; the amendments recommended by the City Manager to be made to previously approved appropriations within the fiscal year 2015/2016 budget, as set forth in his communication to the City Council on this subject dated June 7, 2016 are authorized.

General Fund

Attorney	\$ 19,000	
Electrical Inspector	\$ 900	
Department of Public Works	\$ 1,500	
Insurance/Benefits	\$ 5,000	
Election		\$ 2,500
Public Safety-Fire Division		\$ 4,000
Public Safety-Police Division		\$ 5,000
Zoning/Code Enforcement		\$ 3,000
Zoning/Inspection Admin		\$ 3,400
Planning Commission		\$ 500
Street Lighting		\$ 8,000
Fund Totals	<u>\$ 26,400</u>	<u>\$ 26,400</u>
Transfer to Local Street		\$ 167,000

Major Street Fund

Sidewalk Repair/Maintenance	\$ 500	
Maintenance	\$ 6,000	
Traffic Services		\$ 1,000

Winter Maintenance		\$ 5,500
Fund Totals	<u>\$ 6,500</u>	<u>\$ 6,500</u>
Local Street Fund		
Maintenance	\$ 600	
Insurance/Benefits	\$ 2,000	
Storm Drainage		\$ 2,600
Fund Totals	<u>\$ 2,600</u>	<u>\$ 2,600</u>
Rubbish & Trash Fund		
Brush & Leaves	\$ 5,000	
Rubbish Collection		\$ 5,000
Fund Totals	<u>\$ 5,000</u>	<u>\$ 5,000</u>
Motor Vehicle Equipment Fund		
Insurance/Benefits	\$ 2,500	
Motor Pool Operations		\$ 2,500
Fund Totals	<u>\$ 2,500</u>	<u>\$ 2,500</u>
Downtown Development Fund		
Insurance/Benefits	\$ 800	
Administrative		\$ 800
Fund Totals	<u>\$ 800</u>	<u>\$ 800</u>

YES: Kustuch, Rehmus, Gradowski, Mantei, Weiler, Wittbrodt, Tanner Motion Carried
 ABSENT: None

PRESENTATION

None

CITIZEN INPUT

The following citizens addressed the Council:

Marcus Garske, introduced himself to the Council as running for Bay County Prosecutor.

COUNTY COMMISSIONER'S REPORT

Mr. Lutz, County Commissioner, was not in attendance.

COMMITTEE REPORTS

FINANCE COMMITTEE

PAYMENT OF BILLS

Kustuch, Weiler:

Resolved; that expense vouchers 69 through 70 totaling \$91,081.43 and payroll voucher 65 through 68 totaling \$220,197.28 for a grand total of \$311,278.71 paid as stated.

YES: Kustuch, Weiler, Gradowski, Mantei, Rehmus, Wittbrodt, Tanner Motion Carried
 ABSENT: None

LEGISLATIVE COMMITTEE

Councilmember Rehmus had no report.

MUNICIPAL RELATIONS COMMITTEE

Councilmember Wittbrodt had no report.

PARKS AND RECREATION COMMITTEE

Councilmember Mantei had no report.

PUBLIC IMPROVEMENT COMMITTEE

Councilmember Weiler suggested the Council look toward the future regarding the needs at the end of Main Street.

PUBLIC RELATIONS COMMITTEE

Councilmember Gradowski reported that the tall ship celebration will be on July 14th in Smith Park.

UTILITY AND SPECIAL COMMITTEE

Councilmember Kustuch had no report.

PLANNING COMMISSION

Councilmember Mantei filled in for Councilmember Weiler at the planning commission meeting where the board approved the Capital Improvement Plan.

DOWNTOWN DEVELOPMENT AUTHORITY

There was not a meeting.

MAYOR'S REPORT

Mayor Tanner reported on the following:

- Smith Park
- Tall Ships Viewing Party in Smith Park on July 14 at 11 a.m.
- Sidewalk repairs
- Thanked the staff for working on the budget

ATTORNEY'S REPORT

City Attorney Pergande reported on the following:

- Solicitor's Ordinance
- Sign Regulations

CITY MANAGER'S REPORT

City Manager, Dan Hansford, reported on the following:

- Grants for Smith Park
- Water Quality Report
- Water Line Project
- Code Enforcement

PUBLIC HEARING(S)

PUBLIC HEARING – CITY MANAGER'S PROPOSED FISCAL YEAR 2016/2017 BUDGET

The Mayor opened the Public Hearing at 7:45 P.M.

There was no public comment on the Budget.

The Mayor Closed the Public Hearing at 7:46 P.M..

**CONSIDERATION OF BUDGET ADOPTION RESOLUTION AND APPROPRIATIONS ACT
ADOPTING THE FISCAL YEAR 2016/2017 BUDGET**

Rehmus, Gradowski:

Whereas; in accordance with the City Charter and law, the City Manager has prepared an annual budget for fiscal year 2016/2017 and submitted said budget to the City Council for its review and consideration, and
Whereas; in accordance with the City Charter and law, the budget documents have been available for public review and comment, and
Whereas; in accordance with the City Charter and law, a public hearing was held during a regular meeting of the City Council on June 14, 2016 to receive further public input on the proposed budget, and
Whereas; the City Council after its review and consideration of public comment has made adjustments to the proposed budget it has deemed appropriate,
Now, therefore it is resolved; that the City Council does hereby adopt the “Budget Adoption and Appropriations Act For Fiscal Year 2016/2017” as prepared by the City Manager and presented to the City Council at its June 14, 2016 regular meeting thereby adopting the annual budget for the City of Essexville for its fiscal year beginning July 1, 2016 through and including June 30, 2017.

YES: Rehmus, Gradowski, Kustuch, Mantei, Weiler, Wittbrodt, Tanner Motion Carried

ABSENT: None

PUBLIC HEARING – CITY MANAGER’S PROPOSED SIX-YEAR CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEARS 2016/2017 THROUGH 2021/2022

The Mayor opened the Public Hearing at 7:49 P.M.

There was no public comment on the Capital Improvement Program

The Mayor Closed the Public Hearing at 7:50 P.M.

Mantei, Wittbrodt:

Whereas; in accordance with the City Charter and law, the City Manager has prepared a Capital Improvements Program for the City of Essexville and for fiscal years 2016/2017 through 2021/2022 and submitted said Capital Improvements Program to the Planning Commission and to the City Council for review and consideration, and
Whereas; the Planning Commission has reviewed the proposed Capital Improvements Program and found that the proposed improvements and purchases are desirable and needed, and
Whereas; in accordance with the City Charter and law, the Capital Improvements Program documents have been available for public review and comment, and
Whereas; in accordance with the City Charter and law, a public hearing was held during a regular meeting of the City Council on June 14, 2016 to receive further public input on the proposed Capital Improvements Program, and

Whereas; the City Council after its review and consideration of public comment has made adjustments to the proposed Capital Improvements Program it has deemed appropriate, and

Whereas; the Planning Commission has recommended to the City Council that it adopt the proposed Capital Improvements Program,

Now, therefore it is resolved; that the City Council does hereby adopt the Capital Improvement Program covering fiscal years 2016/2017 through 2021/2022 as prepared by the City Manager and recommended for adoption by the Planning Commission.

YES: Mantei, Wittbrodt, Gradowski, Kustuch, Rehmus, Weiler, Tanner Motion Carried
ABSENT: None

UNFINISHED BUSINESS

None

NEW BUSINESS

CONSIDERATION OF INTRODUCING ORDINANCE 2016-1 AN ORDINANCE TO AMEND THE CITY CODE BY ADDING A NEW CHAPTER.

Rehmus, Wittbrodt:

RESOLVED, that the proposed Ordinance No. 2016-1, entitled AN ORDINANCE TO REPEAL CHAPTER 4 [ENTITLED "AUTO, STORAGE, AND REPAIR"] OF TITLE IX [ENTITLED "POLICE REGULATIONS"] AND TO AMEND SAID TITLE IX TO INCLUDE A NEW CHAPTER 4 THE CITY OF ESSEXVILLE. Is hereby first introduced, considered and adopted as an ordinance of the CITY OF ESSEXVILLE subject to final consideration and action by the CITY COUNCIL at a later meeting.

YES: Rehmus, Wittbrodt, Kustuch, Gradowski, Mantei, Weiler, Tanner Motion Carried
ABSENT: None

CONSIDERATION OF AUTHORIZING THE CITY TREASURER TO ADD DELINQUENT UTILITY AND ACCOUNTS RECEIVABLE SPECIAL ASSESSMENTS TO THE 2016 SUMMER TAX ROLL.

Kustuch, Mantei:

Resolved; as set forth in the City Manager's communication to the City Council on this subject dated June 1, 2016; these special assessments are authorized to be added to the 2016 summer tax roll by the City Treasurer.

YES: Kustuch, Mantei, Gradowski, Rehmus, Weiler, Wittbrodt, Tanner Motion Carried
ABSENT: None

CONSIDERATION OF AMENDING THE FEE SCHEDULE FOR MISCELLANEOUS SERVICES.

Rehmus, Wittbrodt:

Resolved; that the changes to the "Schedule of Miscellaneous Fees and Charges" recommended by the City Manager and as set forth in his communication to the City Council dated June 7, 2016 regarding this subject are approved effective July 1, 2016.

YES: Rehmus, Wittbrodt, Gradowski, Kustuch, Mantei, Weiler, Tanner Motion Carried
ABSENT: None

CONSIDERATION OF RENEWING PROPERTY, CASUALTY AND GENERAL LIABILITY INSURANCE COVERAGE WITH THE MICHIGAN MUNICIPAL LEAGUE'S LIABILITY & PROPERTY POOL.

Wittbrodt, Mantei:

Resolved; based on the City Manager having found no advantage to seek competitive bids, the City Council hereby authorizes the Mayor and the City Clerk to execute an Intergovernmental Contract with the Michigan Municipal League Liability and Property Pool to renew the City's general liability, property and casualty insurance coverage for the period beginning July 1, 2016 through July 1, 2017.

YES: Wittbrodt, Mantei, Gradowski, Kustuch, Rehmus, Weiler, Tanner Motion Carried
ABSENT: None

CONSIDERATION OF APPROVING WAGE AND BENEFIT INCREASES FOR NON-UNION CITY EMPLOYEES.

Wittbrodt, Mantei:

Resolved; the City Council approves, effective July 1, 2016 adjustments to salaries and wages for administrative staff and non-union employees and amendments to the City's Personnel Policy as recommended by the City Manager.

YES: Wittbrodt, Mantei, Gradowski, Kustuch, Rehmus, Weiler, Tanner Motion Carried
ABSENT: None

INFORMATIONAL COMMUNICATIONS

Miscellaneous Informational Communications were received for the Council's review.

CITIZEN INPUT

The following citizens addressed the Council:

Scott Wittbrodt, 400 Valerie Court
Thomas Rehmus, 611 Third Street

EXECUTIVE SESSION

The Council entered into Executive Session at 8:02 PM.

Wittbrodt, Kustuch:

Resolved; that the City Council meet in a closed session to discuss labor contract negotiations as permitted by MCLA 15.268(h) and applicable law.

YES: Wittbrodt, Kustuch, Gradowski, Mantei, Rehmus, Weiler, Tanner Motion Carried
ABSENT: None

The Council exited Executive Session at 8:07 PM.

Rehmus, Wittbrodt:

Resolved; the City Council ratifies and approves the tentative agreements reached on May 24, 2016 with the Police Officers Labor Council of, the Essexville Public Safety Officers Association, the Governmental Employees Labor Council and the Essexville Public Employees Association.

Further resolved; the Mayor and the City Clerk are authorized to execute the collective bargaining agreements covering Public Safety Officers and Department of Public Works' employees incorporating said tentative agreements and subject to approval by the City Manager as to substance and the City Attorney as to form.

YES: Rehmus, Wittbrodt, Gradowski, Kustuch, Mantei, Weiler, Tanner Motion Carried
ABSENT: None

ADJOURNMENT

Rehmus, Mantei:

Resolved; that the meeting be adjourned.

YES: Unanimous

ABSENT: None

The meeting adjourned at 8:09 PM

Motion Carried

Russell Tanner
Mayor

Sarah J. Wilcox
City Clerk
