

MEETING MINUTES

ESSEXVILLE DOWNTOWN DEVELOPMENT AUTHORITY For Its Regular Meeting of Thursday, August 7, 2014

Chairperson Al Clemons called the regular meeting of the Essexville Downtown Development Authority to order at 8:00 a.m.

1. SWEARING IN OF NEW DOWNTOWN DEVELOPEMNT AUTHORITY MEMBER KRISTYN SHERMAN BY CITY CLERK

MEMBERS PRESENT: Clemons, D. Hansford, J. Hansford, Hydorn, Jaenicke, Long, and Sherman

MEMBERS ABSENT: Campbell and Fonzi

OTHERS PRESENT: City Council Liaison Robert Mantei and Mayor Russ Tanner

2. APPROVAL OF AGENDA

A motion to approve the agenda as written was offered by Hydorn and supported by Jaenicke; the motion was unanimously approved.

3. ELECTION OF OFFICERS

Election of Officers - A motion was made by Jaenicke and supported by Long to elect the following members as officers for 2014; Allen Clemons (Chairperson), Pete Campbell (Vice Chairperson), Judy Hansford (Secretary) and Bill Hydorn (Treasurer); the motion was unanimously approved.

4. APPROVAL OF MINUTES

A motion to approve the minutes of the January 29, 2014 regular meeting as written was offered by J. Hansford and supported by Jaenicke; the motion was unanimously approved.

5. CITIZENS INPUT

R. Tanner, 1411 Borton - Mr. Tanner wanted to inform the board that there were 33 addresses nominated for the Mayor's Curb Appeal Award. These addresses will be judged by a committee of four people consisting of: June Weiler, (master gardener) Mayor Russ Tanner, City Manager Dan Hansford, and Council member Jennifer Gradowski. Mr. Tanner also thanked the board for their support.

6. UNFINISHED BUSINESS

M&M Seamless Gutters Update - Hansford informed the board that they are still waiting on M&M as to when they want to close on the property.

Woodside Avenue Paving Project - The project is done with only the final walk through to be completed. Mr. Hansford mentioned that the contractors and

engineers involved did a fine job and were good to work with throughout the project. The new asphalt design should provide longer wear characteristics and Hansford mentioned the few changes that were made to some of the properties.

Smith Park Update - Approval from the DNR has been received, the next step is for the DNR to approve the bid package. Hansford is hoping for construction to start sometime in October. The first phase will include the boat launch area, pier and dock along with some sheet piling running upriver from the boat launch. There is \$242,000 available to complete the first phase.

7. NEW BUSINESS

Main Street Paving - The paving of Main St. from Prairie to Nebobish is scheduled for the end of August and \$167,000 is budgeted for the project.

903 Woodside - The old Vitre Cell building located at 903 Woodside has been purchased by Art Dore for \$1. At this time, we are unsure what the intentions are for the building.

Regional Water Treatment Plant - Hansford updated the board that the progress of the new regional water treatment plant is close to schedule. Once Bay County has completed an accurate hydraulic analysis, Essexville and Hampton will be able to do the necessary engineering to design the East Bay County Water Supply System which will bring water from the new plant to Essexville, Hampton, Portsmouth, Merritt, and beyond.

8. REPORTS AND COMMUNICATION

Bike Parade - Council Member Jennifer Gradowski will hold a "Bike Parade" in lieu of Kids Fest this year. The details are still being finalized.

Mayor's Curb Appeal Award - 208 Marshall and 1400 Mercer were tied for first place and were awarded with \$50 gift certificates to Bay Landscaping. There were 17 honorable mentions.

9. COMMITTEE REPORTS

None

10. EXECUTIVE SESSION

None

11. ADJOURNMENT

A motion to adjourn the meeting at 8:30 a.m. was offered by Hydorn supported by Mantei; the motion was unanimously approved.

I certify that the foregoing minutes of the August 7, 2014 regular meeting of the Essexville Downtown Development Authority ("DDA") are complete and accurate as approved by said DDA as being so at its first meeting following the meeting held on the date set forth above.

*Judy Hansford, Secretary
Downtown Development Authority*