

MEETING MINUTES

ESSEXVILLE DOWNTOWN DEVELOPMENT AUTHORITY For Its Regular Meeting of Thursday, January 22, 2015

Chairperson Al Clemons called the Special meeting of the Essexville Downtown Development Authority to order at 8:05 a.m.

MEMBERS PRESENT: Al Clemons, Dan Hansford, Judy Hansford, William Hydorn, Roger Rosebush, Kristyn Sherman

MEMBERS ABSENT: Pete Campbell, Bob Jaenicke, Nick Long

OTHERS PRESENT: Thomas Rehmus, Councilmember sitting in for City Council Liaison Robert Mantei

1. APPROVAL OF AGENDA

A motion to approve the agenda as written was offered by Hydorn and supported by Rosebush; the motion was unanimously approved.

2. APPROVAL OF MINUTES

A motion to approve the minutes of the December 4, 2014 regular meeting as written was offered by Hydorn and supported by Rosebush; the motion was unanimously approved.

3. CITIZENS INPUT

Russ Tanner, 1411 Borton Avenue

4. UNFINISHED BUSINESS

Smith Park Improvement Project - The bids for the Smith Park Improvements were opened on Wednesday, January 7th. Fisher Contracting was the low bidder for the project.

DDA GRANT FOR SMITH PARK IMPROVEMENTS

Rosebush, Hydorn:

Resolved, the Essexville Downtown Development Authority hereby pledges its assets in the amount of One Hundred Thirty Five Thousand Dollars (\$135,000.00) to the Smith Park Fund to enable the execution of the agreement between Fisher Contracting Company of Midland Michigan and the City of Essexville. The total contract price for this project is Three Hundred Forty Five Thousand Three Hundred Forty Seven Dollars (\$347,347.00). With the receipt of a matching DNR Waterways grant for \$67,500 and equal amounts of \$33,750 provided by the City of Essexville and the Essexville Downtown Development Authority to match the grant the Smith Park Renovation project will be fully funded.

YES: Rosebush, Hydorn, Hansford, Sherman, Clemons

Motion Approved

Water Plant Supply Line is being Engineered –

5. NEW BUSINESS

Purchase of property located at 1607 Woodside - The board discussed the possible purchase of 1607 Woodside by M&M Seamless Gutters. They agreed on a recommendation to council to draft an agreement to include language to the effect that there is a stipulated amount of time the buyer would have to complete all improvements and if not compliant would have to pay the DDA an agreed upon amount of money for the property. The DDA was in consensus regarding asking for a \$10,000 cash performance deposit which would be refunded upon the project's completion after 4 or 5 years.

5. REPORTS AND COMMUNICATION

None

6. COMMITTEE REPORTS

None

7. EXECUTIVE SESSION

None

8. ADJOURNMENT

A motion to adjourn the meeting at 8:50 a.m. was offered by Hydorn supported by Hansford; the motion was unanimously approved.

I certify that the foregoing minutes of the January 29, 2015 regular meeting of the Essexville Downtown Development Authority ("DDA") are complete and accurate as approved by said DDA as being so at its first meeting following the meeting held on the date set forth above.

Judy Hansford, Secretary
Downtown Development Authority