

MEETING MINUTES

ESSEXVILLE PLANNING COMMISSION

For Its Regular Meeting of February 24, 2014

Chairperson, Mike Bergen called the Regular Meeting of the Essexville Planning Commission to order at 4:03 p.m.

MEMBERS PRESENT: Bergen, Charron, and Rondeau

MEMBERS ABSENT: Connelly

OTHERS PRESENT: City Manager Dan Hansford, Scott Wittbrodt, sitting in for City Council Liaison Tim Weiler, City Attorney Gerald Pergande, and City Mayor Russ Tanner

1. APPROVAL OF AGENDA

Resolution to approve the agenda as written, offered by Rondeau, supported by Charron; approved by unanimous vote.

2. APPROVAL OF MINUTES

Resolution to approve the minutes of the June 3, 2013 meeting as written, offered by Rondeau, supported by Charron; approved by unanimous vote.

3. CITIZEN'S INPUT

None

4. PUBLIC HEARING(S)

None

5. UNFINISHED BUSINESS

Housing Ordinance Language - Mr. Pergande explained the language change in the existing housing ordinance which clarifies and further defines the definition of what constitutes a "family." It was suggested that a wording change be made to Section 1, subpart 13 to read "and including not more than a total of two other persons not so related." Ordinance 2014-2 will require the Planning Commission to have a public hearing at their next meeting.

6. NEW BUSINESS

M & M Seamless Gutters - Mr. Hansford and the commission discussed M&M Seamless Gutter's proposal and their desire to build on the Woodside property across from LaBrenz Pharmacy. Mr. Pergande explained some of the contract language that would be required to protect the DDA's interest and to assure a timely completion of the project. The commission had some suggestions for the owner to keep the bulk of the traffic flow of the owner's equipment on the Saline/Langstaff/Pine Street corridors, and to prevent the necessity of a fence and gate being required on the Woodside Avenue portion of Lynn St. The commission was happy with the proposal and welcomed the project.

7. REPORTS AND COMMUNICATIONS

None

8. ADJOURNMENT

Resolution to adjourn the regular meeting offered by Rondeau, supported by Charron; approved by unanimous vote.

The regular meeting was adjourned at 5:03 p.m.

I certify that the foregoing minutes of the February 24, 2014 regular meeting of the Essexville Planning Commission are complete and accurate as approved by said Planning Commission as being so at its first meeting following the meeting held on the date set forth above.

*Kathryn Charron, Secretary
Essexville Planning Commission*