

**ESSEXVILLE CITY COUNCIL
REGULAR MEETING
NOVEMBER 20, 2017 7:00 PM
COUNCIL CHAMBERS**

Mayor Scott Wittbrodt called the REGULAR MEETING of the Essexville City Council held on November 20, 2017 to order at 7:00 PM.

Newly Elected City Council Candidate, Adam Hughes, led the Pledge of Allegiance.

CITY CLERK'S REPORT AND CERTIFICATION OF ELECTION RESULTS

The City Clerk read the Certification of election as submitted by the Bay County Board of Canvassers:

The statement of votes polled in the two (2) voting precincts of the City of Essexville at the City General Election held on Tuesday, November 7, 2017 and filed with the Bay County Clerk and the Bay County Canvassing Board having duly examined and considered said statement the whole number of votes given the office of City Councilmember in the City of Essexville were as follows:

CITY COUNCIL MEMBER (4) YEAR TERM

Total number of votes cast: Five Hundred and Seventeen (517) votes

Dennis F. Rondeau received: Two-Hundred and Eighty-Four (284) votes

Russell Tanner received: Three-Hundred and Fifteen (315) votes

Keith Wetters received: Two-Hundred and Fifty-Eight (258) votes

Dennis F. Rodneau and Russell Tanner are declared elected City Council Members for the City of Essexville for a four (4) year term.

CITY COUNCIL MEMBER PARTIAL TERM ENDING 11/17/2019

Adam Hughes received: Three-Hundred and Eighty-Three (383) votes

Adam Hughes is declared elected City Council Member for the City of Essexville for a partial term ending November 17, 2019.

OATH OF OFFICE

The City Clerk administered the oath of office to Adam Hughes and Dennis Rondeau.

ROLL CALL

The following City Council Members were present at the meeting: Jennifer Gradowski, Adam Hughes, John Kustuch, Dennis Rondeau, Timothy Weiler, and Mayor Scott Wittbrodt.

ABSENT: Russell Tanner

APPROVAL OF AGENDA

Kustuch, Rondeau:

Resolved the agenda be approved as written.

YES: Kustuch, Rondeau, Gradowski, Hughes, Weiler, Wittbrodt

Motion Carried

ABSENT: Tanner

NOMINATION AND APPOINTMENT OF MAYOR PRO TEM

Rondeau, Kustuch:

Resolved; that Councilmember Weiler be appointed as Mayor Pro Tem.

YES: Unanimous voice vote

Motion Carried

ABSENT: Tanner

SET REGULAR MEETING SCHEDULE

Kustuch, Hughes:

Resolved; unless otherwise amended by action of the City Council or required by the City Charter or law, the City Council shall hold its regular monthly meetings on the second Tuesday of each month beginning at 7:00 p.m. except in November when the regular and organizational meeting will be held on the second Monday following the general election.

YES: Unanimous voice vote

Motion Carried

ABSENT: Tanner

ADOPTION OF CITY COUNCIL RULES

Kustuch, Rehmus:

Resolved; the City Council adopts the "Meeting and Organization Policy" previously adopted by the City Council at its November 19, 2012 Regular and Organizational meeting and as amended December 11, 2012 at its Regular Meeting.

YES: Unanimous voice vote

Motion Carried

ABSENT: Tanner

MAYORAL COMMITTEE ASSIGNMENTS

I have assigned the committee appointments for 2016-2017 as follows:

<u>COMMITTEE</u>	<u>CHAIRPERSON</u>	<u>COUNCIL MEMBER</u>
Finance	Rotating Basis*	Rotating Basis*
Legislative	J. Kustuch	T. Weiler
Municipal Relations	R. Tanner	A. Hughes
Parks & Recreation	J. Gradowski	T. Weiler
Public Improvements	D. Rondeau	J. Kustuch
Public Relations	J. Gradowski	A. Hughes
Utility & Special	T. Weiler	J. Kustuch

*Rotating Schedule for Finance Committee:

November-December	D. Rondeau	A. Hughes
January-February	R. Tanner	J. Kustuch
March-April	J. Kustuch	T. Weiler
May-June	T. Weiler	J. Gradowski
July-August	J. Gradowski	A. Hughes
September-October	A. Hughes	D. Rondeau

The Finance Committee should meet at 6:30 p.m. on the night of the regular meeting to review the bills.

I would also like to appoint Russ Tanner as liaison to the DDA and Timothy Weiler as liaison to the Planning Commission

CONSENT AGENDA

Kustuch, Weiler:

- A. Resolved; City Council hereby approves the minutes of its October 10, 2017 regular meeting, said minutes prepared by the City Clerk and submitted for the City Council's consideration at its November 20, 2017 regular meeting.**
- B. Resolved; Ordinance No. 2017-5 entitled "AN ORDINANCE TO REPEAL AND AMEND PORTIONS OF SECTION 15.4 OF ARTICLE 15 OF THE ZONING ORDINANCE OF THE CITY OF ESSEXVILLE", OF SAID CODE is hereby, at this second reading, adopted.**
- C. Resolved; Ordinance No. 2017-6 entitled "AN ORDINANCE TO REPEAL CHAPTER 4 OF TITLE VII OF THE CODE OF THE CITY OF entitled "PLACES OF AMUSEMENT", is hereby, at this second reading, adopted.**
- D. Resolved; Ordinance No. 2017-7 entitled "AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF ESSEXVILLE TO INCLUDE A NEW CHAPTER 4 OF TITLE VII TO BE ENTITLED "STREET SOLICITATION.", OF SAID CODE is hereby, at this second reading, adopted.**
- E. Resolved; as set forth in the City Manager's communication to the City Council on this subject dated November 17, 2017; these special assessments are authorized to be added to the 2017 winter tax roll by the City Treasurer.**

YES: Kustuch, Weiler, Gradowski, Hughes, Rondeau, Wittbrodt

Motion Carried

ABSENT: Tanner

PRESENTATIONS

Mayor Wittbrodt presented a Citizen Recognition Certificate to Outgoing long serving Essexville Firefighter Kenneth Barber.

Russ Tanner arrived at 7:17 p.m.

City Clerk, Sarah Wilcox, administered the oath of office to Councilmember Tanner.

CITIZEN INPUT

The following citizens addressed the Council:

Jennifer Gradowski, 408 Sharpe
 Dennis Rondeau, 704 Langstaff
 Russell Tanner, 1411 Borton
 Lois Englehardt, 1409 Smith Street, Bay City

COUNTY COMMISSIONER'S REPORT

Mr. Michael Lutz, County Commissioner, was not in attendance.

COMMITTEE REPORTS

FINANCE COMMITTEE

PAYMENT OF BILLS

Rondeau, Hughes:

Resolved; that expense vouchers 34 through 35 totaling \$85,575.55 and payroll voucher 36 through 44 totaling \$109,200.42 for a grand total of \$194,775.97 paid as stated.

YES: Rondeau, Hughes, Gradowski, Kustuch, Tanner, Weiler, Wittbrodt

Motion Carried

ABSENT: None

LEGISLATIVE COMMITTEE

Councilmember Kustuch had no report.

MUNICIPAL RELATIONS COMMITTEE

Councilmember Tanner had no report.

PARKS AND RECREATION COMMITTEE

Councilmember Gradowski had no report.

PUBLIC IMPROVEMENT COMMITTEE

Councilmember Rondeau had no report.

PUBLIC RELATIONS COMMITTEE

Councilmember Gradowski gave a report on the following:

- Six Garber High School students gave their letters of intent to play sports at the college level. She read a brief overview of each student.
- Discussed ideas for the 150 year celebration.

UTILITY AND SPECIAL COMMITTEE

Councilmember Weiler had no report.

PLANNING COMMISSION

Councilmember Weiler reported the commission met on November 6th where they were updated on the water project and Pyramid Paving.

DOWNTOWN DEVELOPMENT AUTHORITY

No meeting, no report.

MAYOR'S REPORT

Mayor Wittbrodt reported on the following:

- Christmas luncheon is scheduled for Friday, December 15, 2017 at 12:00 p.m. at the DPW facility
- Congratulated Councilmembers Hughes, Rondeau and Tanner on their election win
- Attended the planning commission meeting
- Water line project
- Attended a meeting on October 23rd to discuss ways to promote the Essexville Public Schools
- Went over the accomplishments of the City Council over the past year.

ATTORNEY'S REPORT

Mr. Pergande was not in attendance.

CITY MANAGER'S REPORT

City Manager, Dan Hansford, reported on the following:

- Delinquent and special assessments on the winter tax roll
- Filed the document for state revenue sharing today
- Revised deficit reduction plan
- Water line project

PUBLIC HEARING(S)

None

UNFINISHED BUSINESS

None

NEW BUSINESS

CONSIDERATION OF ADOPTING THE REVISED DEFICIT REDUCTION PLAN.

Kustuch, Gradowski:

Resolved; the City Council hereby approves the deficit reduction plan for the Water Fund of the City of Essexville as suggested, implemented and completed as of the date of this document.

YES: Kustuch, Gradowski, Hughes, Rondeau, Tanner, Weiler, Wittbrodt Motion Carried

ABSENT: None

INFORMATIONAL COMMUNICATIONS

None

CITIZEN INPUT

The following citizens addressed the Council:

None

EXECUTIVE SESSION

None

ADJOURNMENT

Kustuch, Weiler:

Resolved; that the meeting be adjourned.

YES: Unanimous voice vote

Motion Carried

ABSENT: None

The meeting adjourned at 8:24 pm.

Scott Wittbrodt
Mayor

Sarah Wilcox
City Clerk
