

**ESSEXVILLE CITY COUNCIL  
REGULAR MEETING  
FEBRUARY 13, 2018 7:00 PM  
COUNCIL CHAMBERS**

Mayor Scott Wittbrodt called the REGULAR MEETING of the Essexville City Council held on February 13, 2018 to order at 7:00 PM.

County Commissioner Mike Lutz, led the Pledge of Allegiance.

**ROLL CALL**

The following City Council Members were present at the meeting: Jennifer Gradowski, Adam Hughes, John Kustuch, Dennis Rondeau, Russell Tanner, and Mayor Scott Wittbrodt.

ABSENT: Timothy Weiler

**APPROVAL OF AGENDA**

Kustuch, Tanner:

**Resolved the agenda be approved as written.**

YES: Kustuch, Tanner, Gradowski, Hughes, Rondeau, Wittbrodt

Motion Carried

ABSENT: Weiler

**CONSENT AGENDA**

Kustuch, Hughes:

**A. Resolved; City Council hereby approves the minutes of its January 9, 2018 regular meeting, said minutes prepared by the City Clerk and submitted for the City Council's consideration at its February 13, 2018 regular meeting.**

YES: Kustuch, Hughes, Gradowski, Rondeau, Tanner, Wittbrodt

Motion Carried

ABSENT: Weiler

**PRESENTATIONS**

None

**CITIZEN INPUT**

The following citizens addressed the Council:

Jennifer Gradowski, 408 Sharpe Street  
Russell Tanner, 1411 Borton Avenue

**COUNTY COMMISSIONER'S REPORT**

Mr. Michael Lutz, County Commissioner, reported on the following items the commissioners are working on:

- Revenue Sharing
- Independence Bridge

**COMMITTEE REPORTS**

**FINANCE COMMITTEE**

**PAYMENT OF BILLS**

Kustuch, Tanner:

**Resolved; that expense vouchers 62 through 63 totaling \$296,695.16 and payroll voucher 64 through 71 totaling \$88,743.27 for a grand total of \$385,438.43 paid as stated.**

YES: Kustuch, Tanner, Gradowski, Hughes, Rondeau, Wittbrodt

Motion Carried

ABSENT: Weiler

### **LEGISLATIVE COMMITTEE**

Councilmember Kustuch has no report.

### **MUNICIPAL RELATIONS COMMITTEE**

Councilmember Tanner reported the committee met to discuss the city manager's evaluation which will occur in executive session at tonight's meeting.

### **PARKS AND RECREATION COMMITTEE**

Councilmember Gradowski reported the committee met and decided the dedication of Ransom Essex Park will be June 16<sup>th</sup> during the sesquicentennial celebration. She also met with Jack Gustufson about making an updated plan for the Park. City Manager Hansford applied for a DNR grant which is due at the end of the month.

### **PUBLIC IMPROVEMENT COMMITTEE**

Councilmember Rondeau had no report.

### **PUBLIC RELATIONS COMMITTEE**

Councilmember Gradowski reported the committee met to discuss the sesquicentennial and Citizen of the Year. She stated she would appreciate and welcome any help with the major undertaking of the sesquicentennial.

### **UTILITY AND SPECIAL COMMITTEE**

Councilmember Kustuch had no report.

### **PLANNING COMMISSION**

There was not a meeting

### **DOWNTOWN DEVELOPMENT AUTHORITY**

Councilmember Tanner had no report.

### **MAYOR'S REPORT**

Mayor Wittbrodt reported on the following:

- Participated as a judge at the chili cook-off on January 20<sup>th</sup> at St. Luke's United Methodist Church.
- Attended the public relations committee meeting
- Attended the municipal relations committee meeting
- Attended the State of the State Address on January 23<sup>rd</sup> as a guest of 98<sup>th</sup> District State Representative Gary Glenn.
- St. Patrick's Day parade is march 18<sup>th</sup>
- Congratulated the Department of Public Works staff on the good job with snow removal in the city.
- Valve turning ceremony will occur in mid-May.
- His YBA Basketball Team won the championship at the YMCA

### **ATTORNEY'S REPORT**

City Attorney Pergande had no report and took questions from the council.

### **CITY MANAGER'S REPORT**

City Manager, Dan Hansford, reported on the following:

- City Clerk, Sarah Wilcox was recognized as a Distinguished Duke at the Essexville Hampton School Board meeting held on February 12<sup>th</sup>

- Third water main break of the year occurred
- Applying for \$150,000.00 DNR Recreation Passport Grant for Smith Park
- Essexville will be receiving \$25,470.82 of Act 51 distributions which can be used for street projects
- Employee Health Insurance.
- Change of the retirement plan for employees hired after January 1, 2018
- Essexville Sesquicentennial
- Thanked John Billette the Engineer for the Water Line Project
- Revision to the Peddlers Ordinance.

**PUBLIC HEARING(S)**

None

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

CONSIDERATION OF REVISING THE PERSONNEL POLICY TO CLOSE THE MERS DEFINED BENEFIT PROGRAM.

Tanner, Hughes:

**Resolved: In a positive effort to reduce the OPEB Legacy costs to the City of Essexville the City Council hereby closes the MERS Defined Benefit Program to any persons hired after January 1, 2018. Effective January 1 2018 the City of Essexville will offer the MERS Defined Contribution Program to any persons hired after this date.**

YES: Tanner, Hughes, Gradowski, Kustuch, Rondeau, Wittbrodt

Motion Carried

ABSENT: Weiler

CONSIDERATION OF ACCEPTING A \$.07 CENT INCREASE TO THE WHOLESALE WATER RATE.

Kustuch, Tanner:

**The City Council of Essexville hereby approves the acceptance of the wholesale water rate increase of .07 per one hundred cubic feet from the present rate of \$2.74 per CCF to \$2.81 per CCF.**

YES: Kustuch, Tanner, Gradowski, Hughes, Rondeau, Wittbrodt

Motion Carried

ABSENT: Weiler

CONSIDERATION OF INTRODUCING ORDINANCE NO. 2018-2 AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF ESSEXVILLE TO AMEND CHAPTER 2 OF TITLE VII, ENTITLED "PEDDLERS AND SOLICITORS", TO REVISE A DEFINITION IN SECTION 7.202.

Kustuch, Hughes:

**Resolved; Ordinance No. 2018-2 entitled "PEDDLERS and SOLICITORS" Section 1.102 of Chapter 1 of Title 1 of the Code of Ordinances of the City of Essexville, Section 7.202 Chapter 2 of Title VII is hereby amended to read as written:**

**Peddler: Any person whether a resident of the City of Essexville or not, traveling from street to street or house to house who engages in a sale or attempted sale of goods or services or attempts to take orders for goods or services for future delivery, whether or not such individual has, carries, or exposes for such sale a sample of the subject of such sale, or whether he or she is collecting advance payments or not, or who provides information to others or occupants of**

**residences about products, goods, or services that may be later ordered by mail or otherwise from the provider or the provider’s principal or employer.**

YES: Kustuch, Hughes, Gradowski, Rondeau, Tanner, Wittbrodt Motion Carried  
ABSENT: Weiler

**INFORMATIONAL COMMUNICATIONS**

None

**CITIZEN INPUT**

The following citizens addressed the Council:

Sarah Wilcox, 1107 Woodside Avenue  
Craig Goulet, 202 Hart Street

**EXECUTIVE SESSION**

The Council entered into Executive Session at 8:22 PM.

Tanner, Hughes:

**Resolved, the City Council meet in closed session for the purpose of discussing the City Manager’s annual performance evaluation pursuant to the City Manager’s written request to have this matter discussed in closed session and as permitted by MCLA 15.268(a) and applicable law.**

YES: Tanner, Hughes, Gradowski, Kustuch, Rondeau, Wittbrodt Motion Carried  
ABSENT: Weiler

The Council exited Executive Session at 8:38 PM.

**CONSIDERATION OF AUTHORIZING A ONE TIME BONUS TO THE CITY MANAGER.**

Tanner, Hughes:

**Resolved; that the City Manager receive a salary increase based on a 2% in the amount of \$1,600 and two additional vacation days effective immediately as a result of the City Manager’s annual performance evaluation.**

YES: Tanner, Hughes, Gradowski, Kustuch, Rondeau, Wittbrodt Motion Carried  
ABSENT: Weiler

**ADJOURNMENT**

Kustuch, Hughes:

**Resolved; that the meeting be adjourned.**

YES: Unanimous voice vote Motion Carried  
ABSENT: Weiler

The meeting adjourned at 8:40 pm.

Scott Wittbrodt  
Mayor

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Sarah Wilcox  
City Clerk

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