

**ESSEXVILLE CITY COUNCIL  
REGULAR MEETING  
JULY 17, 2018 7:00 PM  
COUNCIL CHAMBERS**

Mayor Scott Wittbrodt called the REGULAR MEETING of the Essexville City Council held on July 17, 2018 to order at 7:00 PM.

Councilmember Adam Hughes, led the Pledge of Allegiance.

**ROLL CALL**

The following City Council Members were present at the meeting: Jennifer Gradowski, Adam Hughes, Dennis Rondeau, Russell Tanner, Timothy Weiler, and Mayor Scott Wittbrodt.

ABSENT: John Kustuch

**APPROVAL OF AGENDA**

Weiler, Rondeau:

**Resolved the agenda be approved as written.**

YES: Weiler, Rondeau, Gradowski, Hughes, Tanner, Wittbrodt

Motion Carried

ABSENT: Kustuch

**CONSENT AGENDA**

Rondeau, Weiler:

- A. Resolved; City Council hereby approves the minutes of its June 12, 2018 regular meeting and June 27, 2018 special meeting, said minutes prepared by the City Clerk and submitted for the City Council's consideration at its July 17, 2018 regular meeting.**
- B. RESOLVED; ORDINANCE NO 2018-4 "AN ORDINANCE TO AMEND SECTION 8.203 (1) OF CHAPTER 2 OF TITLE VIII OF THE CODE OF THE CITY OF ESSEXVILLE" is hereby, at this second reading adopted.**
- C. RESOLVED; ORDINANCE NO 2018-5 "AN ORDINANCE TO AMEND THE CODE OF THE CITY OF ESSEXVILLE BY ADDING A NEW CHAPTER ENTITLED "CITY RESPONSE COST RECOVERY" WHICH NEW CHAPTER SHALL BE DESIGNATED AS CHAPTER 7 OF TITLE I (ADMINISTRATION) OF SAID CODE", is hereby, at this second reading adopted.**
- D. Resolved; the City Council hereby receives and accepts the "Quarterly Investment Report for the Month Ending June 30, 2018" prepared by the City Treasurer pursuant to the City Council's Investment Policy.**

YES: Rondeau, Weiler, Gradowski, Hughes, Tanner, Wittbrodt

Motion Carried

ABSENT: Kustuch

**PRESENTATIONS**

None

**CITIZEN INPUT**

The following citizens addressed the Council:

Jack Covio, 311 Virginia Drive

**COUNTY COMMISSIONER'S REPORT**

Mr. Michael Lutz, County Commissioner, was not in attendance.

**COMMITTEE REPORTS**

## **FINANCE COMMITTEE**

### **PAYMENT OF BILLS**

Gradowski, Hughes:

**Resolved; that expense vouchers 1 through 2 totaling \$245,033.07 and payroll voucher 3 through 10 totaling \$87,435.86 for a grand total of \$332,468.93 paid as stated.**

YES: Gradowski, Hughes, Rondeau, Tanner, Weiler, Wittbrodt      Motion Carried

ABSENT: Kustuch

## **LEGISLATIVE COMMITTEE**

Councilmember Kustuch had no report.

## **MUNICIPAL RELATIONS COMMITTEE**

Councilmember Tanner had no report.

## **PARKS AND RECREATION COMMITTEE**

Councilmember Gradowski reported the committee met after the Special City Council Meeting on June 27<sup>th</sup> to discuss plans for Ransom Essex Park and Smith Park.

## **PUBLIC IMPROVEMENT COMMITTEE**

Councilmember Rondeau had no report.

## **PUBLIC RELATIONS COMMITTEE**

Councilmember Gradowski reported the Sesquicentennial celebration was a success. She asked for nominations for the curb appeal award. VanOoteghem's Farm and Greenhouse donated \$100.00 gift certificate, a rose tree and a pot of flowers for contest prizes.

## **UTILITY AND SPECIAL COMMITTEE**

Co-Chair Councilmember Weiler reported that the railroad crossing on Burns Street is getting repaired.

## **PLANNING COMMISSION**

No Meeting

## **DOWNTOWN DEVELOPMENT AUTHORITY**

No Meeting

## **MAYOR'S REPORT**

Mayor Wittbrodt reported on the following:

- He received great comments from people about the Sesquicentennial celebration
- Councilmember Weiler did a great job with the fishing contest
- He thanked the City Manager and Staff for all their help with the celebration.

## **ATTORNEY'S REPORT**

City Attorney Pergande discussed the difference between a motion and a resolution.

## **CITY MANAGER'S REPORT**

City Manager, Dan Hansford, reported on the following:

- He introduced the new City Treasurer, Kimberly Van Tifflin
- Lead and copper report
- Need to re-educate residents on trash and recycling
- New police Tahoe

- Mutual Aid Agreement with Hampton Township
- Consumers is replacing older gas lines in the City.

## PUBLIC HEARING(S)

None

## UNFINISHED BUSINESS

CONSIDERATION OF A RESOLUTION TO ADOPT ORDINANCE NO. 2018-3  
 “AN ORDINANCE TO AMEND AND ADD NEW SECTIONS TO CHAPTER 6  
 (RENTAL PROPERTIES) OF TITLE VII (BUSINESS AND TRADES) OF THE  
 CODE OF THE CITY OF ESSEXVILLE, WHICH WAS FIRST INTRODUCED AND  
 READ AT THE JUNE 12, 2018 REGULAR MEETING OF THE CITY COUNCIL IS  
 HEREBY ADOPTED AS AN ORDINANCE OF THE CITY OF ESSEXVILLE.

Weiler, Hughes:

**Resolved; Ordinance No. 2018-3 “AN ORDINANCE TO AMEND AND ADD NEW SECTIONS TO CHAPTER 6 OF TITLE VII (BUSINESS AND TRADES) OF THE CODE OF THE CITY OF ESSEXVILLE, which was first introduced and read at the June 12, 2018 regular meeting of the City Council is hereby adopted as an ordinance of the City of Essexville.**

YES: Weiler, Hughes, Gradowski, Rondeau, Tanner, Wittbrodt Motion Carried

ABSENT: Kustuch

## NEW BUSINESS

A RESOLUTION AMMENDING AN ORDINANCE AND ADDING NEW SECTIONS TO  
 CHAPTER 6 OF TITLE VII (BUSINESS AND TRADES) OF THE CODE OF THE CITY OF  
 ESSEXVILLE

Tanner, Weiler:

**I move that the City Planning Commission be requested to review proposed changes to city zoning ordinance Sections 4.4 of Article 4, Section 5.8 of Article 5, and Section 6.1 of Article 6 and report its recommendations regarding the proposed changes to the City Council.**

YES: Tanner, Weiler, Gradowski, Kustuch, Rondeau, Wittbrodt Motion Carried

ABSENT: Kustuch

CONSIDERATION OF REQUESTING THE PLANNING COMMISSION REVIEW  
 THE SITE PLAN FOR RANSOM ESSEX PARK.

Gradowski, Tanner:

**I move that the proposed site plan for the Ransom P. Essex Park be approved for the reason that the proposed plan meets the requirements of the city master plan in location and character and that this approval be submitted to City Council.**

YES: Gradowski, Tanner, Hughes, Kustuch, Rondeau, Weiler, Wittbrodt Motion Carried

ABSENT: Kustuch

CONSIDERATION OF AUTHORIZING THE PURCHASE OF A NEW PUBLIC SAFETY  
 VEHICLE

Hughes, Rondeau:

**Resolved; the City Council hereby authorizes the City Manager to purchase a new 2017 Chevrolet Tahoe Police vehicle for \$43,205.00 (forty three thousand two hundred and five dollars) fully equipped and delivered.**

YES: Hughes, Rondeau, Tanner, Gradowski, Weiler, Wittbrodt Motion Carried

ABSENT: Kustuch

CONSIDERATION OF THE RENEWAL OF THE MUTUAL AID AGREEMENT BETWEEN THE CITY OF ESSEXVILLE PUBLIC SAFETY DEPARTMENT AND THE HAMPTON TOWNSHIP POLICE DEPARTMENT.

**Resolved; The Essexville City Council, by this resolution, hereby authorizes the Mayor, City Clerk and Public Safety Director to continue the Mutual Aid Agreement with Hampton Township and the Hampton Township Police Department and the Essexville Public Safety Department. Upon mutual agreement this policy will be reviewed on an annual basis on or about this date.**

YES: Gradowski, Weiler, Hughes, Kustuch, Rondeau, Tanner, Wittbrodt    Motion Carried  
ABSENT: Kustuch

**INFORMATIONAL COMMUNICATIONS**

None

**CITIZEN INPUT**

The following citizens addressed the Council:

Jack Covieo, 311 Virginia Drive  
Craig Goulet, 202 Hart Street

**EXECUTIVE SESSION**

None

**ADJOURNMENT**

Gradowski, Weiler:

**Resolved; that the meeting be adjourned.**

YES: Unanimous voice vote

ABSENT: Kustuch

The meeting adjourned at 8:19 pm.

Motion Carried

Scott Wittbrodt  
Mayor

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Sarah Wilcox  
City Clerk

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