

**ESSEXVILLE CITY COUNCIL
REGULAR MEETING
NOVEMBER 19, 2018 7:00 PM
COUNCIL CHAMBERS**

Mayor Scott Wittbrodt called the REGULAR MEETING of the Essexville City Council held on November 19, 2018 to order at 7:00 PM.

City Council Member, Adam Hughes, led the Pledge of Allegiance.

CITY CLERK’S REPORT AND CERTIFICATION OF ELECTION RESULTS

The statement of votes polled in the two (2) voting precincts of the City of Essexville at the General Election held on Tuesday, November 6, 2018 and filed with the Bay County Clerk and the Bay County Canvassing Board having duly examined and considered said statement the whole number of votes given the office of City Councilmember in the City of Essexville were as follows:

CITY COUNCIL MEMBER (4) YEAR TERM

John Connelly received: Nine Hundred Eighty Five (985) votes

Jack Covieo received: Nine Hundred Sixty Six (966) votes

Write in Craig Goulet received: Three Hundred Sixty Four (364) votes

John Connelly and Jack Covieo are declared elected City Council Members for the City of Essexville for a four (4) year term.

OATH OF OFFICE

The City Clerk administered the oath of office to John Connelly, she gave Jack Covieo the oath of office later in the day, as he was not able to attend due to an injury.

ROLL CALL

The following City Council Members were present at the meeting: John Connelly, Adam Hughes, Dennis Rondeau, Russell Tanner, Timothy Weiler, and Mayor Scott Wittbrodt.

ABSENT: Jack Covieo

APPROVAL OF AGENDA

Tanner, Hughes:

Resolved the agenda be approved as written.

YES: Unanimous Voice Vote

Motion Carried

ABSENT: Covieo

NOMINATION AND APPOINTMENT OF MAYOR PRO TEM

Connelly, Hughes:

Resolved; that Councilmember Weiler be appointed as Mayor Pro Tem.

YES: Connelly, Hughes, Rondeau, Tanner, Weiler, Wittbrodt

Motion Carried

ABSENT: Covieo

SET REGULAR MEETING SCHEDULE

Weiler, Connelly:

Resolved; the City Council amend the regular monthly meeting schedule by moving the April Meeting date to the fourth Tuesday of the month, which would be April 23.

YES: Weiler, Connelly, Hughes, Rondeau, Tanner, Wittbrodt

Motion Carried

ABSENT: Covieo

Tanner, Rondeau:

Resolved; unless otherwise amended by action of the City Council or required by the City Charter or law, the City Council shall hold its regular monthly meetings on the second Tuesday of each month beginning at 7:00 p.m. except in November when the regular and organizational meeting will be held on the second Monday following the general election.

YES: Tanner, Rondeau, Connelly, Hughes, Weiler, Wittbrodt

Motion Carried

ABSENT: Covieo

ADOPTION OF CITY COUNCIL RULES

Hughes, Weiler:

Resolved; the City Council adopts the “Meeting and Organization Policy” previously adopted by the City Council at its November 19, 2012 Regular and Organizational meeting and as amended December 11, 2012 at its Regular Meeting.

YES: Hughes, Weiler, Connelly, Rondeau, Tanner, Wittbrodt

Motion Carried

ABSENT: Covieo

MAYORAL COMMITTEE ASSIGNMENTS

I have assigned the committee appointments for 2018-2019 as follows:

<u>COMMITTEE</u>	<u>CHAIRPERSON</u>	<u>COUNCIL MEMBER</u>
Finance	Rotating Basis*	Rotating Basis*
Legislative	T. Weiler	A. Hughes
Municipal Relations	A. Hughes	D. Rondeau
Parks & Recreation	T. Weiler	R. Tanner
Public Improvements	D. Rondeau	J. Covieo
Public Relations	T. Weiler	A. Hughes
Utility & Special	J. Connelly	J. Covieo

*Rotating Schedule for Finance Committee:

November-December	D. Rondeau	A. Hughes
January-February	R. Tanner	J. Covieo
March-April	J. Covieo	T. Weiler
May-June	T. Weiler	J. Connelly
July-August	J. Connelly	A. Hughes
September-October	A. Hughes	D. Rondeau

The Finance Committee should meet at 6:30 p.m. on the night of the regular meeting to review the bills.

I would also like to reappoint Russ Tanner as liaison to the DDA and Timothy Weiler as liaison to the Planning Commission

CONSENT AGENDA

Tanner, Hughes:

- A. Resolved; City Council hereby approves the minutes of its October 9, 2018 regular meeting and October 22, 2018 special meeting, said minutes prepared by the City Clerk and submitted for the City Council’s consideration at its November 19, 2018 regular meeting.**
- B. Resolved; pursuant to applicable law and its own policy, the City Council authorizes the Board of Review for the City of Essexville to consider and grant, where appropriate, requests for exemptions from taxation of real property for homesteads of persons in poverty based on the federal income and poverty guidelines.**

YES: Tanner, Hughes, Connelly, Rondeau, Weiler, Wittbrodt

Motion Carried

ABSENT: Covieo

PRESENTATIONS

None

CITIZEN INPUT

The following citizens addressed the Council:

Dennis Rondeau, 704 Langstaff

COUNTY COMMISSIONER’S REPORT

Mr. Michael Lutz, County Commissioner, was not in attendance.

COMMITTEE REPORTS

FINANCE COMMITTEE

PAYMENT OF BILLS

Rondeau, Hughes:

Resolved; that expense vouchers 34 totaling \$336,261.48 and payroll voucher 35 through 41 totaling \$102,851.81 for a grand total of \$439,113.29 paid as stated.

YES: Rondeau, Hughes, Connelly, Tanner, Weiler, Wittbrodt

Motion Carried

ABSENT: Covieo

LEGISLATIVE COMMITTEE

Councilmember Weiler had no report.

MUNICIPAL RELATIONS COMMITTEE

Councilmember Hughes had no report.

PARKS AND RECREATION COMMITTEE

Councilmember Weiler had no report. The committee scheduled a meeting for Tuesday, December 11th at 6:30 p.m.

PUBLIC IMPROVEMENT COMMITTEE

Councilmember Rondeau had no report.

PUBLIC RELATIONS COMMITTEE

Councilmember Weiler had no report. The committee scheduled a meeting for Tuesday, December 11th at 6:00 pm.

UTILITY AND SPECIAL COMMITTEE

Councilmember Connelly had no report.

PLANNING COMMISSION

Councilmember Weiler reported that there was not a meeting, but there is a vacancy on the commission due to John Connelly's election to City Council.

DOWNTOWN DEVELOPMENT AUTHORITY

No meeting, no report.

MAYOR'S REPORT

Mayor Wittbrodt reported on the following:

- Christmas luncheon is scheduled for Friday, December 14, 2018 at 12:00 p.m. at the DPW facility
- An article he read in Governing magazine regarding a rebound in the recycling industry.

ATTORNEY'S REPORT

Mr. Pergande reported on telecommunication companies using municipal public properties for their equipment. He recommended that the council pass an aesthetic standards ordinance to prevent this from happening in the city.

CITY MANAGER'S REPORT

City Manager, Dan Hansford, reported on the following:

- State of Michigan requirement for the creation of a retiree health care fund
- Release of PTO payout prior to December
- Christmas luncheon is scheduled for Friday, December 14th at 12:00 pm at the DPW facility
- An invitation to attend Life Church ground breaking for the Bay City campus on Sunday, November 25th at 3:00 pm.

PUBLIC HEARING(S)

None

UNFINISHED BUSINESS

None

NEW BUSINESS**CONSIDERATION OF CREATING THE RETIREE HEALTH CARE FUND**

Weiler, Hughes:

Resolved; the City Council hereby approves the deficit reduction plan for the Water Fund of the City of Essexville as suggested, implemented and completed as of the date of this document.

YES: Weiler, Hughes, Connelly, Rondeau, Tanner, Wittbrodt Motion Carried

ABSENT: Covio

CONSIDERATION OF APPROVING EARLY PAYOUT OF PTO

Hughes, Tanner:

Resolved; the City Council hereby approves the deficit reduction plan for the Water Fund of the City of Essexville as suggested, implemented and completed as of the date of this document.

YES: Hughes, Tanner, Connelly, Rondeau, Weiler, Wittbrodt Motion Carried

ABSENT: Covio

INFORMATIONAL COMMUNICATIONS

None

CITIZEN INPUT

The following citizens addressed the Council:

Adam Hughes, 610 Main Street

EXECUTIVE SESSION

None

ADJOURNMENT

Connelly, Rondeau:

Resolved; that the meeting be adjourned.

YES: Unanimous voice vote

ABSENT: Covieo

The meeting adjourned at 7:51 pm.

Motion Carried

Scott Wittbrodt
Mayor

Sarah Wilcox
City Clerk
