

**ESSEXVILLE CITY COUNCIL  
REGULAR MEETING  
DECEMBER 11, 2018 7:00 PM  
COUNCIL CHAMBERS**

Mayor Scott Wittbrodt called the REGULAR MEETING of the Essexville City Council held on December 11, 2018 to order at 7:00 PM.

Councilmember Jack Covieo, led the Pledge of Allegiance.

**ROLL CALL**

The following City Council Members were present at the meeting: John Connelly, Jack Covieo, Adam Hughes, Dennis Rondeau, Russell Tanner, Timothy Weiler and Mayor Scott Wittbrodt.

ABSENT: None

**APPROVAL OF AGENDA**

Rondeau, Weiler:

**Resolved the agenda be approved as written.**

YES: Unanimous voice vote

Motion Carried

ABSENT: None

**CONSENT AGENDA**

Tanner, Hughes:

- A. **Resolved; City Council hereby approves the minutes of its November 19, 2018 regular meeting, said minutes prepared by the City Clerk and submitted for the City Council's consideration at its December 11, 2018 regular meeting.**
- B. **Resolved; the City Council hereby receives and accepts the "Quarterly Investment Report for the Month Ending October 31, 2018" prepared by the City Treasurer pursuant to the City Council's Investment Policy.**
- C. **Resolved; pursuant to the City code and State law, the City Council hereby confirms the Mayor's appointment of Kate Charron to the Planning Commission for a three year term ending December 31, 2022.**
- D. **Resolved; pursuant to the City Code and law, the City Council hereby confirms the City Manager's reappointment of Judy Hansford and Robert Jaenicke to the Downtown Development Authority to a four year term effective January 1, 2019 through December 31, 2023.**
- E. **Resolved; pursuant to the City Code, the City Council hereby confirms the City Manager's reappointment of William Hydorn, Michael Bergen, and Mildred Zurvalec to the Board of Review to a two year term effective January 1, 2019 through December 31, 2020.**
- F. **Resolved; pursuant to the City's Zoning Ordinance and law, the City Council reappoints William Hydorn to the Board of Zoning Appeals to a three year term ending December 31, 2021.**
- G. **Resolved; City Council hereby approves the minutes of its August 14, 2018 regular meeting, said minutes prepared by the City Clerk and submitted for the City Council's consideration at its September 11, 2018 regular meeting.**

YES: Tanner, Hughes, Connelly, Covieo, Rondeau, Weiler, Wittbrodt

Motion Carried

ABSENT: None

**PRESENTATIONS**

Mr. John Billette discussed the Consumer Energy request to extend the Essexville Pine Street water line north to the Consumers water feed line.

## **COUNTY COMMISSIONER'S REPORT**

Mr. Michael Lutz, County Commissioner, was not in attendance.

## **CITIZEN INPUT**

The following citizens addressed the Council:

Bernice Shelegey, 1009 Nebobish

## **COMMITTEE REPORTS**

### **FINANCE COMMITTEE**

#### **PAYMENT OF BILLS**

Rondeau, Hughes:

**Resolved; that expense vouchers 42 through 43 totaling \$140,169.79 and payroll voucher 44 through 49 totaling \$100,832.46 for a grand total of \$241,002.25 paid as stated.**

YES: Rondeau, Hughes, Connelly, Covieo, Tanner, Weiler, Wittbrodt      Motion Carried

ABSENT: None

### **LEGISLATIVE COMMITTEE**

Councilmember Weiler had no report.

### **MUNICIPAL RELATIONS COMMITTEE**

Councilmember Hughes had no report. Mayor Wittbrodt suggested the committee start planning for the City Manager's annual review.

### **PARKS AND RECREATION COMMITTEE**

Councilmember Weiler reported the committee met at 6:30 pm before today's city council meeting where they discussed going to Spicer Engineering to seek grants and a design for the Ransom Essex Park.

### **PUBLIC IMPROVEMENT COMMITTEE**

Councilmember Rondeau had no report.

### **PUBLIC RELATIONS COMMITTEE**

Councilmember Weiler reported the committee met at 6:00 pm before today's city council meeting where they discussed the citizen of the year award, Mayor's curb appeal award and summerfest/kidsfest.

### **UTILITY AND SPECIAL COMMITTEE**

Councilmember Connelly had no report.

### **PLANNING COMMISSION**

No Meeting

### **DOWNTOWN DEVELOPMENT AUTHORITY**

No Meeting

## **MAYOR'S REPORT**

Mayor Wittbrodt reported on the following:

- Christmas luncheon is scheduled for December 14, 2018 at 12:00 p.m. at the DPW facility

- He attended the Christmas tree lighting ceremony on December 6<sup>th</sup> at Tom Jacobs State Farm Agency
- He attended the ground breaking ceremony for Life Church located at the old Hampton 6 Cinemas location
- He wished everyone a Merry Christmas and Happy Holidays
- Reminded everyone to nominate someone for citizen of the year.

### **ATTORNEY'S REPORT**

City Attorney Pergande reported on the State Legislature pending litigations regarding the fireworks statute, vegetation regulations, recreational marijuana act and telecommunications act.

### **CITY MANAGER'S REPORT**

City Manager, Dan Hansford, reported on the following:

- Consumers Energy water project presentation
- Christmas luncheon
- Full time Public Safety Officer for the school
- Welcomed Councilmember Jack Covio to the City Council
- Committee meetings
- Answered questions from the council.

### **PUBLIC HEARING(S)**

None

### **UNFINISHED BUSINESS**

None

### **NEW BUSINESS**

CONSIDERATION OF APPROVING THE SPICER GROUP FOR RANSOM ESSEX PARK DESIGN AND GRANT APPLICATIONS

Weiler, Tanner:

**Resolved; the City Council hereby authorizes the City Manager to enter into a contract with Spicer Group to facilitate the design for and request for various grant monies for Ransom Essex Park. The cost for the Spicer group services is a total of \$6,300.00 (six thousand and three hundred dollars).**

YES: Weiler, Tanner, Connelly, Covio, Hughes, Rondeau, Wittbrodt      Motion Carried

ABSENT: None

CONSIDERATION OF APPROVING THE ACCEPTANCE OF THE 2019 WATER RATE INCREASE OF .16/CCF

Tanner, Rondeau:

**Resolved; the City Council hereby authorizes the City Manager to purchase a 2005 International plow truck a total budget expenditure not to exceed \$40,000.00 (Forty Thousand Dollars).**

YES: Tanner, Rondeau, Connelly, Covio, Hughes, Weiler, Wittbrodt      Motion Carried

ABSENT: None

CONSIDERATION OF PURCHASING CITY STAFF GIFT CERTIFICATES FOR CHRISTMAS.

Council gave City Manager Hansford direction to purchase gift certificates for the full time staff and part paid firefighters.

CONSIDERATION THAT THE CITY PLANNING COMMISSION MEET DISCUSS THE POSSIBLE NEED TO AMEND THE CITY ZONING ORDINANCE

Connelly, Hughes:

**Resolved; the City Council hereby authorizes the City Manager to dispose of the surplus vehicle through a sealed bid process with the funds received being added to the Motor Vehicle Fund.**

YES: Connelly, Hughes, Covio, Rondeau, Tanner, Weiler, Wittbrodt      Motion Carried

ABSENT: None

**INFORMATIONAL COMMUNICATIONS**

None

**CITIZEN INPUT**

The following citizens addressed the Council:

Scott Wittbrodt, 400 Valerie Court

**EXECUTIVE SESSION**

None

**ADJOURNMENT**

Hughes, Covio:

**Resolved; that the meeting be adjourned.**

YES: Unanimous voice vote

ABSENT: None

The meeting adjourned at 8:29 pm.

Motion Carried

Scott Wittbrodt  
Mayor

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Sarah Wilcox  
City Clerk

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