

**ESSEXVILLE CITY COUNCIL  
REGULAR MEETING  
JANUARY 8, 2019 7:00 PM  
COUNCIL CHAMBERS**

Mayor Scott Wittbrodt called the REGULAR MEETING of the Essexville City Council held on January 8, 2019 to order at 7:00 PM.

Councilmember Adam Hughes led the Pledge of Allegiance.

**ROLL CALL**

The following City Council Members were present at the meeting: John Connelly, Jack Covieo, Adam Hughes, Dennis Rondeau, Russell Tanner, Timothy Weiler, and Mayor Scott Wittbrodt.  
ABSENT: None

**APPROVAL OF AGENDA**

Covieo, Rondeau:

**Resolved the agenda be approved as written.**

YES: Unanimous voice vote  
ABSENT: None

Motion Carried

**CONSENT AGENDA**

Hughes, Weiler:

- A. Resolved; City Council hereby approves the minutes of its December 11, 2018 regular meeting, said minutes prepared by the City Clerk and submitted for the City Council’s consideration at its January 8, 2019 regular meeting.**
- B. Resolved; pursuant to the City code and State law, the City Council hereby confirms the Mayor’s appointment of Jennifer Gradowski to the Planning Commission for a three year term ending December 31, 2021.**

YES: Hughes, Weiler, Connelly, Covieo, Rondeau, Tanner, Wittbrodt  
ABSENT: None

Motion Carried

**PRESENTATIONS**

None

**CITIZEN INPUT**

The following citizens addressed the Council:  
None

**COUNTY COMMISSIONER’S REPORT**

Mr. Michael Lutz, County Commissioner, was not in attendance.

**COMMITTEE REPORTS**

**FINANCE COMMITTEE**

**PAYMENT OF BILLS**

Tanner, Covieo:

**Resolved; that expense vouchers 50 through 51 totaling \$104,382.21 and payroll voucher 52 through 55 totaling \$74,062.10 for a grand total of \$178,444.31 paid as stated.**

YES: Tanner, Covieo, Connelly, Hughes, Rondeau, Weiler, Wittbrodt  
ABSENT: None

Motion Carried

**CONSIDERATION OF ADOPTING THE 2018/2019 FINANCIAL AUDIT**

Tanner, Covieo:

**Resolved; the City Council hereby receives and accepts the annual audit of the City's financial statements for fiscal year ended June 30, 2019 said audit prepared by Andrews Hooper Pavlik PLC and presented to the City Council at its regular meeting of January 8, 2019 for its review and discussion.**

YES: Tanner, Covieo, Connelly, Hughes, Rondeau, Weiler, Wittbrodt      Motion Carried  
ABSENT: None

**LEGISLATIVE COMMITTEE**

Councilmember Weiler had not report.

**MUNICIPAL RELATIONS COMMITTEE**

Councilmember Hughes had no report.

**PARKS AND RECREATION COMMITTEE**

CONSIDERATION OF ADOPTING THE RECREATION MASTER PLAN FOR BAY COUNTY

Weiler, Tanner:

**NOW, THEREFORE BE IT RESOLVED that the City of Essexville Parks and Recreation Committee recommends that the Essexville City Council adopt said The Bay County Area Recreation Plan.**

YES: Weiler, Tanner, Connelly, Covieo, Hughes, Rondeau, Wittbrodt      Motion Carried  
ABSENT: None

**PUBLIC IMPROVEMENT COMMITTEE**

Councilmember Rondeau had no report.

**PUBLIC RELATIONS COMMITTEE**

Councilmember Weiler reported the committee met before tonight's city council meeting to choose the 2019 Citizen of the Year, which will be presented at the March meeting.

**UTILITY AND SPECIAL COMMITTEE**

Councilmember Connelly had no report.

**PLANNING COMMISSION**

Councilmember Weiler had no report.

**DOWNTOWN DEVELOPMENT AUTHORITY**

Councilmember Tanner had no report.

**MAYOR'S REPORT**

Mayor Wittbrodt reported on the following:

- He attended the Public Relations Committing meeting

**ATTORNEY'S REPORT**

City Attorney Pergande explained a couple of ordinances that are in preparation.

**CITY MANAGER'S REPORT**

City Manager, Dan Hansford, reported on the following:

- Increase in water retail rate
- Consumers Energy Water Line Extension Project

**PUBLIC HEARING(S)**

None

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

CONSIDERATION OF REQUESTING THE PLANNING COMMISSION MEET TO DISCUSS AMENDING THE CITY ZONING ORDINANCE REGARDING PROVISIONS FOR TELECOMMUNICATION COMPANIES.

Rondeau, Weiler:

**I move that the City Planning Commission be requested to meet and discuss and provide a recommendation as to whether or not it recommends the city zoning ordinance be amended to include provisions regulating the location of telecommunication facilities within the various districts.**

YES: Rondeau, Weiler, Connelly, Covieo, Hughes, Tanner, Wittbrodt Motion Carried

ABSENT: None

CONSIDERATION OF APPROVING THE ASSIGNMENT OF AN ESSEXVILLE PUBLIC SAFETY OFFICER AS SCHOOL LIAISON OFFICER.

Hughes, Tanner:

**Therefore; it is hereby resolved that the City of Essexville shall enter into a contract with the Essexville Hampton School District for a full time School Liaison Officer on a trial basis as detailed above contingent upon an acceptable contract approved by both parties.**

YES: Hughes, Tanner, Connelly, Covieo, Rondeau, Weiler, Wittbrodt Motion Carried

ABSENT: None

CONSIDERATION OF APPROVING AN INCREASE IN WATER RATES

Connelly, Weiler:

**The City Council of Essexville hereby approves an increase in the retail cost of water of .20 cents per hundred cubic feet effective the February 2019 billing cycle.**

YES: Connelly, Weiler, Covieo, Hughes, Rondeau, Tanner, Wittbrodt Motion Carried

ABSENT: None

CONSIDERATION OF ACCEPTING THE CONSUMERS ENERGY WATER LINE EXTENSION PROJECT.

Connelly, Covieo:

**Resolved; The City Council hereby approves proceeding with the water line extension project as per the terms of the approved contract between Consumers Energy and the City of Essexville.**

YES: Connelly, Covieo, Hughes, Rondeau, Tanner, Weiler, Wittbrodt Motion Carried

ABSENT: None

CONSIDERATION OF ADOPTING THE NEW FIVE YEAR BAY COUNTY PARKS AND RECREATION MASTER PLAN

Weiler, Tanner:

**NOW, THEREFORE BE IT RESOLVED that the City of Essexville City Council adopts the Bay County Area Recreation Plan as a guideline for improving parks and recreation for the residents of Essexville.**

YES: Weiler, Tanner, Connelly, Covieo, Hughes, Rondeau, Wittbrodt Motion Carried

ABSENT: None

**INFORMATIONAL COMMUNICATIONS**

None

**CITIZEN INPUT**

The following citizens addressed the Council:  
None

**EXECUTIVE SESSION**

None

**ADJOURNMENT**

Hughes, Covieo:

**Resolved; that the meeting be adjourned.**

YES: Unanimous voice vote

ABSENT: None

The meeting adjourned at 9:31 pm.

Motion Carried

Scott Wittbrodt  
Mayor

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Sarah Wilcox  
City Clerk

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