

**ESSEXVILLE CITY COUNCIL
REGULAR MEETING
March, 12, 2019 7:00 PM
COUNCIL CHAMBERS**

Mayor Scott Wittbrodt called the REGULAR MEETING of the Essexville City Council held on March 12, 2019 to order at 7:00 PM.

2019 Citizen of the Year Jennifer Gradowski led the Pledge of Allegiance.

ROLL CALL

The following City Council Members were present at the meeting: John Connelly, Jack Covio, Adam Hughes, Dennis Rondeau, Russell Tanner, and Mayor Scott Wittbrodt.

ABSENT: Timothy Weiler

APPROVAL OF AGENDA

Connelly, Rondeau:

Resolved the agenda be approved as amended, Consent Agenda item C. was moved to New Business as item A.

YES: Unanimous voice vote

Motion Carried

ABSENT: Weiler

CONSENT AGENDA

Hughes, Tanner:

- A. Resolved; City Council hereby approves the minutes of its February 12, 2019 regular meeting and February 20, 2019 special meeting, said minutes prepared by the City Clerk and submitted for the City Council’s consideration at its March 12, 2019 regular meeting.**
- B. Resolved; the City Council hereby receives and accepts the “Quarterly Investment Report for the Month Ending January 31, 2019” prepared by the City Treasurer pursuant to the City Council’s Investment Policy.**

YES: Connelly, Rondeau, Covio, Hughes, Tanner, Wittbrodt

Motion Carried

ABSENT: Weiler

PRESENTATIONS

None

CITIZEN INPUT

The following citizens addressed the Council:

Tom Burnham, 700 Main Street

COUNTY COMMISSIONER’S REPORT

Mr. Michael Lutz, County Commissioner, was not in attendance.

COMMITTEE REPORTS

FINANCE COMMITTEE

PAYMENT OF BILLS

Covio, Hughes:

Resolved; that expense vouchers 63 through 64 totaling \$125,509.90 and payroll voucher 65 through 68 totaling \$76,097.34 for a grand total of \$201,607.24 paid as stated.

YES: Covio, Hughes, Connelly, Rondeau, Tanner, Wittbrodt

Motion Carried

ABSENT: Weiler

LEGISLATIVE COMMITTEE

Councilmember Hughes had no report.

MUNICIPAL RELATIONS COMMITTEE

Councilmember Hughes reported that the committee met to discuss the City Manager's performance evaluation.

PARKS AND RECREATION COMMITTEE

Councilmember Tanner reported there was a public hearing held on Thursday, March 7th to comply with a grant requirement for Ransom Essex Park.

PUBLIC IMPROVEMENT COMMITTEE

Councilmember Rondeau had no report.

PUBLIC RELATIONS COMMITTEE

Councilmember Hughes had no report.

UTILITY AND SPECIAL COMMITTEE

Councilmember Connelly had no report.

PLANNING COMMISSION

A meeting is scheduled for March 25th at 5:00 p.m.

DOWNTOWN DEVELOPMENT AUTHORITY

No Meeting

MAYOR'S REPORT

Mayor Wittbrodt reported on the following:

- Invited council members and the 2019 Citizen of the Year to participate in the St. Patrick's Day Parade on Sunday, March 17th
- Race into Summer 5K road race
- Curb Appeal Award judging will occur on July 9th.
- Attended the public hearing on Thursday, March 7th for Ransom Essex Park.

ATTORNEY'S REPORT

City Attorney Pergande reported on the telecommunication ordinances and answered questions from the council.

CITY MANAGER'S REPORT

City Manager, Dan Hansford, reported on the following:

- Consumers Energy Water Line Extension Project
- Phase 2 of the State Treasury Department OPEB funding plan
- March 7th public hearing for Ransom Essex Park grant
- Manager's annual evaluation

PUBLIC HEARING(S)

None

UNFINISHED BUSINESS

None

NEW BUSINESS

CONSIDERATION OF ADOPTING A RESOLUTION AUTHORIZING VARIOUS ADJUSTMENTS TO PREVIOUSLY APPROVED APPROPRIATIONS FOR THE FISCAL YEAR 2018/2019 BUDGET AS RECOMMENDED BY THE CITY MANAGER.

Tanner, Rondeau,:

Resolved; the amendments recommended by the City Manager to be made to previously approved appropriations within the fiscal year 2018/2019 budget, as set forth in his communication to the City Council on this subject dated March 12, 2019 are authorized.

General Fund	Increase	Decrease
Office Supplies - Treasurer	\$1,000	
Office Supplies - City Clerk	\$1,600	
City Attorney	\$2,000	
Membership & Due - City Council		\$1,000
Office Equipment Maintenance - City Clerk		\$600
Uniforms - Department of Public Works		\$1,000
Operating Supplies - Forestry		\$2,000
Fund Totals	\$4,600	\$4,600

General Fund	Increase	Increase
Sale of Assets – Fire Division	\$400	
Private Contributions & Donations - Fire Division	\$40,000	
Equipment – Fire Division		\$400
Buildings, Building Additions & Improvements - Fire Division		\$40,000
Fund Totals	\$40,400	\$40,400

General Fund	Increase
Principal for Fire Truck loan - Debt Service	\$80,525
Interest for Fire Truck loan - Debt Service	\$8,589
Fund Totals	\$89,114

YES: Tanner, Rondeau, Connelly, Covieo, Hughes, Wittbrodt Motion Carried
 ABSENT: Weiler

CONSIDERATION TO APPROVE APPLYING FOR A GRANT TO CONSTRUCT RANSOM ESSEX PARK.

Tanner, Hughes:

Resolved; The City Council hereby authorizes the City Manager to apply for the Michigan Department of Natural Resources Land and Water Conservation Grant for the purpose of financing 50% of the construction costs of Ransom Essex Park.

YES: Tanner

NO: Connelly, Covieo, Hughes, Rondeau, Wittbrodt

Motion Failed

ABSENT: Weiler

INFORMATIONAL COMMUNICATIONS

None

CITIZEN INPUT

The following citizens addressed the Council:

Craig Goulet, 202 Hart Street
Tom Burnham, 700 Main Street

EXECUTIVE SESSION

The Council entered into Executive Session at 8:15 PM.

Covieo, Tanner:

Resolved, the City Council meet in closed session for the purpose of discussing the City Manager’s annual performance evaluation pursuant to the City Manager’s written request to have this matter discussed in closed session and as permitted by MCLA 15.268(a) and applicable law.

YES: Covieo, Tanner, Connelly, Hughes, Rondeau, Wittbrodt Motion Carried

ABSENT: Weiler

The Council exited Executive Session at 8:47 PM.

YES: Tanner, Hughes, Gradowski, Kustuch, Rondeau, Wittbrodt Motion Carried

ABSENT: Weiler

The Council exited Executive Session at 8:38 PM.

CONSIDERATION OF AUTHORIZING A 2 PERCENT INCREASE TO THE CITY MANAGER’S SALARY.

Hughes, Rondeau:

Resolved; that the City Manager receive a 2% salary increase effective immediately as a result of the City Manager’s annual performance evaluation.

YES: Hughes, Rondeau, Connelly, Covieo, Tanner, Wittbrodt Motion Carried

ABSENT: Weiler

ADJOURNMENT

Covieo, Rondeau:

Resolved; that the meeting be adjourned.

YES: Unanimous voice vote Motion Carried

ABSENT: Weiler

The meeting adjourned at 8:49 pm.

Scott Wittbrodt
Mayor

Sarah Wilcox
City Clerk
