

**ESSEXVILLE CITY COUNCIL  
REGULAR MEETING  
June 11, 2019 7:00 PM  
COUNCIL CHAMBERS**

Mayor Scott Wittbrodt called the REGULAR MEETING of the Essexville City Council held on June 11, 2019 to order at 7:00 PM.

Councilmember Timothy Weiler led the Pledge of Allegiance.

**ROLL CALL**

The following City Council Members were present at the meeting: John Connelly, Jack Covio, Adam Hughes, Dennis Rondeau, Russell Tanner, Timothy Weiler and Mayor Scott Wittbrodt.

ABSENT: None

**APPROVAL OF AGENDA**

Tanner, Rondeau:

**Resolved the agenda be approved as revised, Consent Agenda items a. and e. were moved under New Business as items f. and g.**

YES: Tanner, Rondeau, Connelly, Covio, Hughes, Weiler, Wittbrodt      Motion Carried

ABSENT: None

**CONSENT AGENDA**

Hughes, Rondeau:

- B. Resolved, the Mayor and the City Clerk are authorized to execute an agreement with the Bay Arenac Intermediate School District for the collection of school property taxes for the summer of 2019 such agreement subject to approval by the City Manager as to substance and the City Attorney as to form.**
  
- C. Resolved, the Mayor and the City Clerk are authorized to execute an agreement with Delta College for the collection of school property taxes for the summer of 2019 such agreement subject to approval by the City Manager as to substance and the City Attorney as to form.**
  
- D. Resolved, the Mayor and the City Clerk are authorized to execute an agreement with Essexville-Hampton School District for the collection of school property taxes for the summer of 2019 such agreement subject to approval by the City Manager as to substance and the City Attorney as to form.**
  
- F. Resolved; the City Council hereby receives and accepts the "Quarterly Investment Report for the Month Ending April 30, 2019" prepared by the City Treasurer pursuant to the City Council's Investment Policy.**
  
- G. Resolved; The Essexville City Council adopts a new section 6.3 of Article 6 of the City of Essexville Zoning Ordinance, which shall be entitled "PROHIBITION OF RECREATIONAL AND MEDICAL MARIJUANA ESTABLISHMENTS", at this the second reading of said Ordinance.**
  
- H. Resolved; the Essexville City Council adopts a new section 6.4 "WIRELESS COMMUNICATION FACILITIES DEPLOYMENT" and 6.5 "ZONING EXEMPTIONS INVOLVING SMALL WIRELESS COMMUNICATION FACILITIES" of Article 6 of the City of Essexville Zoning Ordinance, at this the second reading of said Ordinance.**

**I. Resolved; The Essexville City Council in accordance with Section 1.2 of Chapter 1 of Title I of the Code of Ordinances of the City of Essexville, amends Sections 9.2004 and 9.2006 of Title IX of the Code of Ordinances at this the second reading of said Ordinance.**

YES: Hughes, Rondeau, Connelly, Covieo, Tanner, Weiler, Wittbrodt      Motion Carried  
ABSENT: None

**PRESENTATIONS**

None

**CITIZEN INPUT**

The following citizens addressed the Council:  
Jennifer Gradowski, 408 Sharpe Street

**COUNTY COMMISSIONER'S REPORT**

Mr. Michael Lutz, County Commissioner, was not in attendance.

**COMMITTEE REPORTS**

**FINANCE COMMITTEE**

**PAYMENT OF BILLS**

Weiler, Connelly:

**Resolved; that expense vouchers 85 through 86 totaling \$268,281.09 and payroll voucher 87 through 90 totaling \$84,432.88 for a grand total of \$352,713.97 paid as stated.**

YES: Weiler, Connelly, Covieo, Hughes, Rondeau, Tanner, Wittbrodt      Motion Carried  
ABSENT: None

**LEGISLATIVE COMMITTEE**

Councilmember Weiler had no report.

**MUNICIPAL RELATIONS COMMITTEE**

Councilmember Hughes deferred to Councilmember Rondau to give the report. The committee met to discuss the Public Safety and DPW union contracts.

**PARKS AND RECREATION COMMITTEE**

Councilmember Weiler reported that the water level in Smith Park is high.

**PUBLIC IMPROVEMENT COMMITTEE**

Councilmember Rondeau had no report.

**PUBLIC RELATIONS COMMITTEE**

Councilmember Weiler reported that Kidsfest is postponed to Fall. The 5K run/walk is this weekend.

**UTILITY AND SPECIAL COMMITTEE**

Councilmember Connelly reported the Consumers water project is wrapped up.

**PLANNING COMMISSION**

Councilmember Weiler reported that the Commission did meet on Monday, June 10<sup>th</sup>, 2019 where they approved the Capital Improvement Program "CIP".

**DOWNTOWN DEVELOPMENT AUTHORITY**

No Meeting

**MAYOR'S REPORT**

Mayor Wittbrodt reported on the following:

- Attended the municipal relations committee meeting.
- 5K race is this Saturday, June 15, 2019 at 9:00 a.m.
- Curb Appeal Award judging is scheduled for July 9<sup>th</sup>.
- Attended the blessing of the fleet on June 9<sup>th</sup>, 2019 at the Saginaw Bay Yacht Club in celebration of their 150<sup>th</sup> Anniversary.

**ATTORNEY'S REPORT**

City Attorney Pergande reported on the city council compensation resolution change.

**CITY MANAGER'S REPORT**

City Manager, Dan Hansford, reported on the following:

- MERS actuarial report was received
- Consumers water project is completed

**PUBLIC HEARING(S) – CITY MANAGER'S PROPOSED FISCAL YEAR 2018/2019 BUDGET**

The Mayor opened the Public Hearing at 7:29 P.M.

There was no public comment on the Budget.

The Mayor Closed the Public Hearing at 7:34 P.M..

**CONSIDERATION OF BUDGET ADOPTION RESOLUTION AND APPROPRIATIONS ACT ADOPTING THE FISCAL YEAR 2019/2020 BUDGET**

Weiler, Tanner:

**Whereas; in accordance with the City Charter and law, the City Manager has prepared an annual budget for fiscal year 2019/2020 and submitted said budget to the City Council for its review and consideration, and**

**Whereas; in accordance with the City Charter and law, the budget documents have been available for public review and comment, and**

**Whereas; in accordance with the City Charter and law, a public hearing was held during a regular meeting of the City Council on June 11, 2019 to receive further public input on the proposed budget, and**

**Whereas; the City Council after its review and consideration of public comment has made adjustments to the proposed budget it has deemed appropriate,**

**Now, therefore it is resolved; that the City Council does hereby adopt the "Budget Adoption and Appropriations Act For Fiscal Year 2018/2019" as prepared by the City Manager and presented to the City Council at its June 11, 2019 regular meeting thereby adopting the annual budget for the City of Essexville for its fiscal year beginning July 1, 2019 through and including June 30, 2020.**

YES: Weiler, Tanner, Connelly, Covieo, Hughes, Rondeau, Wittbrodt, Motion Carried

ABSENT: None

**PUBLIC HEARING – CITY MANAGER'S PROPOSED SIX-YEAR CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEARS 2019/2020 THROUGH 2024/2025**

The Mayor opened the Public Hearing at 7:35 P.M.

There was no public comment on the Capital Improvement Program

The Mayor Closed the Public Hearing at 7:36 P.M.

CONSIDERATION OF ADOPTING SIX-YEAR CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEARS 2019/2020 THROUGH 2024/2025

Rondeau, Hughes:

**Whereas; in accordance with the City Charter and law, the City Manager has prepared a Capital Improvements Program for the City of Essexville and for fiscal years 2019/2020 through 2024/2025 and submitted said Capital Improvements Program to the Planning Commission and to the City Council for review and consideration, and**

**Whereas; the Planning Commission has reviewed the proposed Capital Improvements Program and found that the proposed improvements and purchases are desirable and needed, and**

**Whereas; in accordance with the City Charter and law, the Capital Improvements Program documents have been available for public review and comment, and**

**Whereas; in accordance with the City Charter and law, a public hearing was held during a regular meeting of the City Council on June 11, 2019 to receive further public input on the proposed Capital Improvements Program, and**

**Whereas; the City Council after its review and consideration of public comment has made adjustments to the proposed Capital Improvements Program it has deemed appropriate, and**

**Whereas; the Planning Commission has recommended to the City Council that it adopt the proposed Capital Improvements Program,**

**Now, therefore it is resolved; that the City Council does hereby adopt the Capital Improvement Program covering fiscal years 2019/2020 through 2024/2025 as prepared by the City Manager and recommended for adoption by the Planning Commission.**

YES: Rondeau, Hughes, Connelly, Covieo, Tanner, Weiler, Wittbrodt Motion Carried

ABSENT: None

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

CONSIDERATION OF AMENDING THE FEE SCHEDULE FOR MISCELLANEOUS SERVICES.

Tanner, Covieo:

**Resolved; that the "Schedule of Miscellaneous Fees and Charges" recommended by the City Manager and as set forth in his communication to the City Council dated June 11, 2019 regarding this subject are approved effective July 1, 2019.**

YES: Tanner, Covieo, Connelly, Hughes, Rondeau, Weiler, Wittbrodt Motion Carried

ABSENT: None

CONSIDERATION OF RENEWING PROPERTY, CASUALTY AND GENERAL LIABILITY INSURANCE COVERAGE WITH THE MICHIGAN MUNICIPAL LEAGUE'S LIABILITY & PROPERTY POOL.

Weiler, Hughes:

**Resolved; based on the City Manager having found no advantage to seek competitive bids, the City Council hereby authorizes the Mayor and the City Clerk to execute an Intergovernmental Contract with the Michigan Municipal League Liability and Property Pool to renew the City's general liability, property and casualty insurance coverage for the period beginning July 1, 2019 through July 1, 2020.**

YES: Weiler, Hughes, Connelly, Covieo, Rondeau, Tanner, Wittbrodt Motion Carried  
 ABSENT: None

CONSIDERATION OF AUTHORIZING THE CITY ATTORNEY CREATE AN ORDINANCE FOR THE CITY COUNCIL COMPENSATION RESOLUTION CHANGE

Rondeau, Hughes:

**Resolved; That the city attorney is directed to prepare an ordinance for its first reading at the next regular city council meeting as provided by City Charter Section 6.3.5 setting the council member’s annual compensation at \$2000.00 payable quarterly with the mayor to receive an additional \$75 quarterly for titular duties required, said compensation to take effect at the next organizational meeting of the City Council.**

YES: Rondeau, Hughes, Connelly, Covieo, Tanner, Weiler, Wittbrodt Motion Carried  
 ABSENT: None

CONSIDERATION OF APPROVING THE ADDITION OF DELINQUENT UTILITY BILLS TO THE 2019 SUMMER TAX ROLL.

Hughes, Tanner:

**Resolved; as set forth in the City Manager’s communication to the City Council on this subject dated June 11, 2019; these special assessments are authorized to be added to the 2019 summer tax roll by the City Treasurer.**

YES: Hughes, Tanner, Connelly, Covieo, Rondeau, Weiler, Wittbrodt Motion Carried  
 ABSENT: None

CONSIDERATION OF ADOPTING A RESOLUTION APPROVING THE MINUTES PREPARED BY THE CITY CLERK OF THE MAY 14, 2019 REGULAR MEETING AND THE MAY 21, 2019 SPECIAL MEETING OF THE CITY COUNCIL.

Connelly, Rondeau:

**Resolved; City Council hereby approves the amended minutes of its May 14, 2019 regular meeting and minutes of its May 21, 2019 special meeting, said minutes prepared by the City Clerk and submitted for the City Council’s consideration at its June 11, 2019 regular meeting.**

YES: Connelly, Rondeau, Covieo, Hughes, Tanner, Weiler, Wittbrodt Motion Carried  
 ABSENT: None

CONSIDERATION OF ADOPTING A RESOLUTION AUTHORIZING VARIOUS ADJUSTMENTS TO PREVIOUSLY APPROVED APPROPRIATIONS FOR THE FISCAL YEAR 2018/2019 BUDGET AS RECOMMENDED BY THE CITY MANAGER.

Connelly, Weiler:

**Resolved; the amendments recommended by the City Manager to be made to previously approved appropriations within the fiscal year 2018/2019 budget, as set forth in his communication to the City Council on this subject dated June 11, 2019 are authorized.**

General Fund	Increase	Decrease
City Attorney	\$5,500	
PT Salaries - Fire Division	\$10,625	
Equipment - City Manager		\$1,500
Membership & Dues - City Manager		\$500
Salaries - Zoning/Code Enforcement		\$2,000
Miscellaneous - Department of Public Works		\$500
Furniture & Equipment - Capital Projects		\$1,000
Wages - Fire Division		\$10,625

Fund Totals	\$16,125	\$16,125
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<b>General Fund</b>		<b>Decrease</b>
Other Grants - State Revenues		\$200,000
Fund Totals		\$200,000

<b>General Fund</b>	<b>Increase</b>	
To Sewer Fund - Interfund Transfers Out	\$120,000	
E-H School SRO Fee - Police Division	\$19,371	
To Local Street Fund - Interfund Transfers Out	\$15,000	
Fund Totals	\$144,371	

<b>Major Street Fund</b>		<b>Decrease</b>
General Fund - Transfers From		\$20,000
Fund Totals		\$20,000

<b>Local Street Fund</b>		<b>Decrease</b>
General Fund - Transfers From		\$40,000
Fund Totals		\$40,000

<b>Sewer Fund</b>		<b>Decrease</b>
Grants & Loans - Miscellaneous Revenues		\$200,000
USDA Loan Principal - Debt Service		\$70,000
Depreciation Expense - Sewer System		\$39,710
Fund Totals		\$309,710

<b>Sewer Fund</b>	<b>Increase</b>	
Contributions from Gen Fund - Miscellaneous Revenues	\$145,000	
Fund Totals	\$145,000	

<b>Motor Vehicle &amp; Equipment Fund</b>		<b>Decrease</b>
Saw Grant Equip. Acquisition - Miscellaneous Revenues		\$75,000
From Downtown Development Fund - Miscellaneous Revenues		\$30,000
Fund Totals		\$105,000

<b>Motor Vehicle Fund</b>		<b>Decrease</b>
Transfer to Motor Vehicle & Equipment Fund - Interfund Transfers Out		\$30,000
Fund Totals		\$30,000

YES: Connelly, Weiler, Covieo, Hughes, Rondeau, Tanner, Wittbrodt      Motion Carried  
 ABSENT: None

**INFORMATIONAL COMMUNICATIONS**

None

**CITIZEN INPUT**

The following citizens addressed the Council:

Jim Hages, 2203 Borton Avenue

**EXECUTIVE SESSION**

The Council entered into Executive Session at 8:02 PM.

Weiler, Rondeau:

**I move that the city council meet in closed session under the Michigan Open Meetings Act to consult with our attorney regarding City labor contract renewals.”**

YES: Weiler, Rondeau, Connelly, Covieo, Tanner, Weiler, Wittbrodt Motion Carried

ABSENT: None

The Council exited Executive Session at 8:26 PM.

Connelly, Hughes:

**Resolved; the City Council ratifies and approves the tentative agreements reached on May 30, 2019 with the Police Officers Labor Council of, the Essexville Public Safety Officers Association, the Governmental Employees Labor Council and the Essexville Public Employees Association.**

**Further resolved; the Mayor and the City Clerk are authorized to execute the collective bargaining agreements covering Public Safety Officers and Department of Public Works’ employees incorporating said tentative agreements and subject to approval by the City Manager as to substance and the City Attorney as to form.**

**As resolved, the City Council approves, effective July 1, 2019 the adjustment to the salary for the Administrative Assistant as recommended by the City Manager.**

YES: Connelly, Hughes, Covieo, Rondeau, Tanner, Weiler, Wittbrodt Motion Carried

ABSENT: None

**ADJOURNMENT**

Hughes, Rondeau:

**Resolved; that the meeting be adjourned.**

YES: Unanimous voice vote Motion Carried

ABSENT: None

The meeting adjourned at 8:28 pm.

Scott Wittbrodt  
Mayor

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Sarah Wilcox  
City Clerk

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