

# **COMMUNICATION FROM THE CITY MANAGER**

**TO THE ESSEXVILLE CITY COUNCIL**  
**For Its Regular Meeting of June 12, 2018**

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**SUBJECT:** ADOPTION OF SIX YEAR CAPITAL IMPROVEMENTS PROGRAM  
FOR FISCAL YEAR 2018/2019 THROUGH FISCAL YEAR 2023/2024

**DATE:** June 6, 2018

The City Council received the proposed six-year Capital Improvement Program ("CIP") covering fiscal years 2018/2019 through 2023/2024 on May 22, 2018. The CIP was prepared in accordance with the City Charter and law. The City Council is required to adopt the CIP by June 25 of each year.

The Planning Commission considered the CIP at its June 11, 2017 regular meeting. After its review, the Planning Commission has recommended that the City Council adopt the CIP.

The following resolution was unanimously approved by the Planning Commission:

*Whereas in accordance with Act 226, Michigan Public Acts of 2003, as amended, the Planning Commission has caused to be prepared a Capital Improvement Program ("CIP") covering fiscal years 2018/2019 through 2023/2024, and*

*Whereas the Planning Commission has determined that the capital improvements and purchases detailed in the said CIP are desirable and needed,*

*Now, therefore it is resolved that the Planning Commission hereby adopts the Capital Improvement Program covering fiscal years 2018/2019 through 2023/2024, and*

*Further resolved, the Planning Commission recommends that the City Council adopt said Capital Improvement Program.*

Prior to adopting the CIP the City Council is required to hold a public hearing. A notice of the public hearing was published according to the City Charter and law.

The proposed CIP has been available at City Hall for public inspection for the past several weeks. As of date of this communication staff has not received any written or other public comment regarding the proposed CIP.

The CIP will be included as part of the fiscal year 2018/2019 budget document. I have enclosed the spreadsheet portion of the final proposed CIP to assist in your continued review and discussion.

I recommend that the City Council hold the required public hearing and then, based on comments received and its own discussion, adopt the CIP as presented or amended if necessary.

I will be prepared to give a brief overview of the CIP for the public at the beginning of the public hearing.

The following suggested resolution would be appropriate to adopt the Capital Improvements Program:

**Whereas; in accordance with the City Charter and law, the City Manager has prepared a Capital Improvements Program for the City of Essexville and for fiscal years 2018/2019 through 2023/2024 and submitted said Capital Improvements Program to the Planning Commission and to the City Council for review and consideration, and**

**Whereas; the Planning Commission has reviewed the proposed Capital Improvements Program and found that the proposed improvements and purchases are desirable and needed, and**

**Whereas; in accordance with the City Charter and law, the Capital Improvements Program documents have been available for public review and comment, and**

**Whereas; in accordance with the City Charter and law, a public hearing was held during a regular meeting of the City Council on June 12, 2018 to receive further public input on the proposed Capital Improvements Program, and**

**Whereas; the City Council after its review and consideration of public comment has made adjustments to the proposed Capital Improvements Program it has deemed appropriate, and**

**Whereas; the Planning Commission has recommended to the City Council that it adopt the proposed Capital Improvements Program,**

**Now, therefore it is resolved; that the City Council does hereby adopt the Capital Improvement Program covering fiscal years 2017/2018 through 2023/2024 as prepared by the City Manager and recommended for adoption by the Planning Commission.**

DJH