

**ESSEXVILLE CITY COUNCIL  
REGULAR MEETING  
MAY 12, 2020 7:00 PM  
VIRTUAL MEETING VIA ZOOM**

Mayor Scott Wittbrodt called the REGULAR MEETING of the Essexville City Council held on May 12, 2020 to order at 7:00 PM.

Councilmember, Adam Hughes, led the Pledge of Allegiance.

**ROLL CALL**

The following City Council Members were present at the meeting: John Connelly, Jack Covieo, Jennifer Gradowski, Adam Hughes, Dennis Rondeau, and Mayor Scott Wittbrodt.

ABSENT: Russell Tanner

**APPROVAL OF AGENDA**

Covieo, Hughes:

**Resolved the agenda be approved as written.**

YES: Covieo, Hughes, Connelly, Gradowski, Rondeau, Wittbrodt

Motion Carried

ABSENT: Tanner

NO: None

**CONSENT AGENDA**

Hughes, Rondeau:

**A. Resolved; City Council hereby approves the minutes of its April 14, 2020 regular meeting, said minutes prepared by the City Clerk and submitted for the City Council's consideration at its May 13, 2020 regular meeting.**

YES: Hughes, Rondeau, Connelly, Covieo, Gradowski, Wittbrodt

Motion Carried

ABSENT: Tanner

NO: None

**PRESENTATIONS**

Councilmember Gradowski announced Tim Weiler as Citizen of the Year.

**CITIZEN INPUT**

The following citizens addressed the Council:

Dennis Rondeau, 704 Langstaff

**COUNTY COMMISSIONER'S REPORT**

Mr. Michael Lutz, County Commissioner, was not in attendance.

**COMMITTEE REPORTS**

**FINANCE COMMITTEE**

**PAYMENT OF BILLS**

Gradowski, Connelly:

**Resolved; that expense vouchers 66 through 67 totaling \$230,649.00 and payroll voucher 68 through 71 totaling \$71,965.27 for a grand total of \$302,614.27 paid as stated.**

YES: Gradowski, Connelly, Covieo, Hughes, Rondeau, Wittbrodt

Motion Carried

ABSENT: Tanner

NO: None

**LEGISLATIVE COMMITTEE**

Councilmember Connelly reported the committee met to discuss the Unsafe Structure Ordinance and Storm Water Drainage Policy.

**MUNICIPAL RELATIONS COMMITTEE**

Councilmember Rondeau had no report.

**PARKS AND RECREATION COMMITTEE**

Councilmember Gradowski had no report.

**PUBLIC IMPROVEMENT COMMITTEE**

Councilmember Covieo had no report.

**PUBLIC RELATIONS COMMITTEE**

Councilmember Gradowski reported Citizen of the Year Award and Curb Appeal Award.

**UTILITY AND SPECIAL COMMITTEE**

Councilmember Connelly had no report.

**PLANNING COMMISSION**

No Meeting

**DOWNTOWN DEVELOPMENT AUTHORITY**

No Meeting

**MAYOR'S REPORT**

Mayor Wittbrodt reported on the following:

- He attended the Legislative Committee meeting.

**ATTORNEY'S REPORT**

City Attorney Pergande reported on the private drainage system policy, unsafe structure ordinance. He took questions from the Council.

**CITY MANAGER'S REPORT**

City Manager, Dan Hansford, reported on the following:

- Retail water rate increase.
- Grant request to mill and fill of Scheurmann Street from Woodside Avenue to Borton Street.
- Answered questions from the council.

**PUBLIC HEARING(S)**

None

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

CONSIDERATION OF A RESOLUTION TO SUBMIT A GRANT REQUEST FOR A 50% FUNDING MATCH TO MILL AND FILL SCHEURMANN ST FROM WOODSIDE AVE TO BORTON STREET.

Covieo, Gradowski:

**Resolved; that the Essexville City Council, by this Resolution, accepts the terms of the MDOT Grant attached and authorizes the City Manager to submit the Grant Application. It is further understood that the City is responsible for fifty percent (50%) of the project cost Thirty Thousand Seven Hundred Thirty Seven Dollars (\$30,737.00).**

YES: Covieo, Gradowski, Connelly, Hughes, Rondeau, Wittbrodt Motion Carried  
ABSENT: Tanner  
NO: None

CONSIDERATION OF APPROVING A CITY POLICY DEALING WITH THE STORM WATER DRAINAGE FROM PRIVATE PROPERTIES WITHIN THE CITY OF ESSEXVILLE.

Gradowski, Hughes:

**Resolved; The Essexville City Council hereby adopts this policy as written and titled “City of Essexville Policy on Drainage of Private Property” dated this date May 12, 2020.**

YES: Gradowski, Hughes, Connelly, Covieo, Rondeau, Wittbrodt Motion Carried  
ABSENT: Tanner  
NO: None

CONSIDERATION OF A RESOLUTION TO ADOPT AN ORDINANCE DEALING WITH UNSAFE STRUCTURES.

Hughes, Covieo:

**Resolved; The Essexville City Council in accordance with Section 1.2 of Chapter 1 of Title I of the Code of Ordinances of the City of Essexville, a new Chapter of the Code of Ordinances is hereby created, which shall be entitled “UNSAFE STRUCTURES”, and shall be designated Chapter 18 of Title VIII of the Code of Ordinances at this the first reading of said Ordinance.**

YES: Hughes, Covieo, Connelly, Gradowski, Rondeau, Wittbrodt Motion Carried  
ABSENT: Tanner  
NO: None

CONSIDERATION OF A RESOLUTION TO ADD A .20 CENT INCREASE TO THE RETAIL WATER RATE.

Gradowski, Rondeau:

**Resolved; The City Council hereby authorizes an increase of .20 cents (twenty cents) per CCF to the retail cost of water. The total cost of water would then be \$5.55 per CCF (548 gallons). This increase is necessary to provide stabilization to the Water Revenue Fund.**

YES: Gradowski, Rondeau, Connelly, Covieo, Hughes, Wittbrodt Motion Carried  
ABSENT: Tanner  
NO: None

**INFORMATIONAL COMMUNICATIONS**

None

**CITIZEN INPUT**

The following citizens addressed the Council:  
Jack Covieo, 311 Virginia Drive

**EXECUTIVE SESSION**

None

**ADJOURNMENT**

Hughes, Covio:

**Resolved; that the meeting be adjourned.**

YES: Hughes, Covio, Connelly, Gradowski, Rondeau, Wittbrodt

Motion Carried

ABSENT: Tanner

NO: None

The meeting adjourned at 7:58 pm.

Scott Wittbrodt  
Mayor

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Sarah Wilcox  
City Clerk

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