

**ESSEXVILLE CITY COUNCIL
REGULAR MEETING
NOVEMBER 16, 2020 7:00 PM
ESSEXVILLE CITY FIRE BARN**

Councilmember Jennifer Gradowski called the REGULAR MEETING of the Essexville City Council held on November 16, 2020 to order at 7:00 PM.

Blake Wittbrodt, led the Pledge of Allegiance.

CITY CLERK’S REPORT AND CERTIFICATION OF ELECTION RESULTS

The statement of votes polled in the two (2) voting precincts of the City of Essexville at the General Election held on Tuesday, November 3, 2020 and filed with the Bay County Clerk and the Bay County Canvassing Board having duly examined and considered said statement the whole number of votes given the office of Mayor in the City of Essexville were as follows:

MAYOR (4) YEAR TERM

Scott Wittbrodt received: One Thousand Four Hundred Eighty Five (1,485) votes

Scott Wittbrodt is declared elected Mayor for the City of Essexville for a four (4) year term.

OATH OF OFFICE

The City Clerk administered the oath of office to Scott Witbrodt

Mayor Scott Wittbrodt gave a report of accomplishments from his last four year term, thanked all the council and staff who helped with the accomplishments and thanked everyone who voted for him.

ROLL CALL

The following City Council Members were present at the meeting: John Connelly, Jack Covieo, Jennifer Gradowski, Adam Hughes, Dennis Rondeau and Mayor Scott Wittbrodt.

ABSENT: None

APPROVAL OF AGENDA

Hughes, Rondeau:

Resolved the agenda be approved as written.

YES: Unanimous voice vote

Motion Carried

ABSENT: None

NOMINATION AND APPOINTMENT OF MAYOR PRO TEM

Gradowski, Rondeau:

Resolved; that Councilmember John Connelly be appointed as Mayor Pro Tem.

YES: Gradowski, Rondeau, Connelly, Covieo, Hughes, Wittbrodt

Motion Carried

ABSENT: None

SET REGULAR MEETING SCHEDULE

Hughes, Rondeau:

Resolved; unless otherwise amended by action of the City Council or required by the City Charter or law, the City Council shall hold its regular monthly meetings on the second Tuesday of each month beginning at 7:00 p.m. except in November when the regular and organizational meeting will be held on the second Monday following the general election.

YES: Hughes, Rondeau, Connelly, Covieo, Gradowski, Wittbrodt

Motion Carried

ABSENT: None

ADOPTION OF CITY COUNCIL RULES

Covieo, Connelly:

Resolved; the City Council adopts the “Meeting and Organization Policy” previously adopted by the City Council at its November 19, 2012 Regular and Organizational meeting and as amended December 11, 2012 at its Regular Meeting and November 16, 2020 Regular and Organizational meeting.

YES: Covieo, Connelly, Gradowski, Hughes, Rondeau, Wittbrodt Motion Carried

ABSENT: None

SELECTION OF NOMINEES TO FILL A VACANT CITY COUNCIL SEAT

Ballot results for selecting a Council member for the vacancy left by Council member Russ Tanner term expiring 11/14/2021:

Ballot #1

Councilmember Connelly voted for	Russell Tanner
Councilmember Covieo voted for	Russell Tanner
Councilmember Gradowski voted for	Russell Tanner
Councilmember Hughes voted for	Russell Tanner
Councilmember Rondeau voted for	Russell Tanner
Mayor Wittbrodt voted for	Russell Tanner

Russell Tanner received: 6 votes

A majority vote of 6 was reached motion carried. Russell Tanner received the majority vote of 6, he was sworn in and took a seat at the council table.

MAYORAL COMMITTEE ASSIGNMENTS

I have assigned the committee appointments for 2020/2021 as follows:

<u>COMMITTEE</u>	<u>CHAIRPERSON</u>	<u>COUNCIL MEMBER</u>
Finance	Rotating Basis*	Rotating Basis*
Legislative	J. Connelly	A. Hughes
Municipal Relations	D. Rondeau	A. Hughes
Parks & Recreation	J. Gradowski	R. Tanner
Public Improvements	J. Covieo	D. Rondeau
Public Relations	J. Gradowski	J. Connelly
Utility & Special	J. Connelly	J. Covieo

*Rotating Schedule for Finance Committee:

November-December	D. Rondeau	A. Hughes
-------------------	------------	-----------

January-February	J. Connelly	R. Tanner
March-April	J. Gradowski	J. Covieo
May-June	A. Hughes	D. Rondeau
July-August	R. Tanner	J. Covieo
September-October	J. Connelly	J. Gradowski

The Finance Committee should meet at 6:30 p.m. on the night of the regular meeting to review the bills.

I would also like to appoint John Connelly as liaison to the DDA and reappoint Jennifer Gradowski as liaison to the Planning Commission

CONSENT AGENDA

Hughes, Covieo:

- A. Resolved; City Council hereby approves the minutes of its October 13, 2020 regular meeting, said minutes prepared by the City Clerk and submitted for the City Council’s consideration at its November 16, 2020 regular meeting.**
- B. Resolved; The Essexville City Council in accordance with Section 1.2 of Chapter 1 of Title I of the Code of Ordinances of the City of Essexville adopts Ordinance 2020-6 by amending Section 6.611 of Chapter 6 of Title VI (Health Regulations) of said Code entitled “Property Maintenance” at this the final reading of said Ordinance.**
- C. Resolved; The Essexville City Council in accordance with Section 1.2 of Chapter 1 of Title I of the Code of Ordinances of the City of Essexville adopts Ordinance 2020-7 by adding a new Chapter 7 of Title I (Administration) of said Code entitled “Administrative Hearing Officer” at this the final reading of said Ordinance.**
- D. Resolved; The Essexville City Council in accordance with Section 1.2 of Chapter 1 of Title I of the Code of Ordinances of the City of Essexville adopts Ordinance 2020-8 by repealing and adding a new Chapter 2 of Title VI (Health Regulations) of said Code entitled “Weed and Grass Cutting” at this the final reading of said Ordinance.**

YES: Hughes, Covieo, Connelly, Gradowski, Rondeau, Tanner, Wittbrodt Motion Carried
ABSENT: None

PRESENTATIONS

None

CITIZEN INPUT

The following citizens addressed the Council:

Dennis Rondeau, 704 Langstaff

COUNTY COMMISSIONER’S REPORT

Mr. Michael Lutz, County Commissioner, was not in attendance.

COMMITTEE REPORTS

FINANCE COMMITTEE

PAYMENT OF BILLS

Rondeau, Hughes:

Resolved; that expense vouchers 27 and 28 totaling \$300,647.95 and payroll voucher 29 through 33 totaling \$74,735.93 for a grand total of \$375,735.93 paid as stated.

YES: Rondeau, Hughes, Connelly, Covieo, Gradowski, Tanner, Wittbrodt
 ABSENT: None

Motion Carried

LEGISLATIVE COMMITTEE

Councilmember Connelly had no report.

MUNICIPAL RELATIONS COMMITTEE

Councilmember Rondeau asked the City Clerk to include the City Manager's review survey in the December meeting packet. The committee will need to schedule a meeting in February to discuss the review for the March meeting.

PARKS AND RECREATION COMMITTEE

Councilmember Gradowski received a donation from Woodside Ace Hardware for Ransom Essex Park. Work on the park is on hold until the spring.

PUBLIC IMPROVEMENT COMMITTEE

Councilmember Covieo had no report.

PUBLIC RELATIONS COMMITTEE

Councilmember Gradowski reported the Citizen of the Year nomination form is going out in the newsletter with the winter tax bills.

UTILITY AND SPECIAL COMMITTEE

Councilmember Connelly reported that the city did a good job completing the lead waterline replacements for the year which came in under budget. He also congratulated City Clerk, Sarah Wilcox, on successfully running the election.

PLANNING COMMISSION

Councilmember Gradowski reported that the commission met on October 19th to discuss the Wilkinson Minerals need for an entrance to their property.

DOWNTOWN DEVELOPMENT AUTHORITY

No meeting, no report.

MAYOR'S REPORT

Mayor Wittbrodt reported on the following:

- Christmas luncheon is canceled this year due to the COVID-19 pandemic
- Attended the Planning Commission Meeting in October
- Thanked City Clerk, Sarah Wilcox, for doing a good job with the election and safety precautions on Election Day.

ATTORNEY'S REPORT

Mr. Pergande reported on the update to the Animal Control Ordinance.

CITY MANAGER'S REPORT

City Manager, Dan Hansford, reported on the following:

- COVID-19 update
- Lead line replacements
- 206 Villaire demolition
- Answered questions from the council.

PUBLIC HEARING(S)

None

UNFINISHED BUSINESS

None

NEW BUSINESS

CONSIDERATION OF INTRODUCING ORDINANCE NO.2020-9 TITLED “CONTROL OF DOGS AND OTHER ANIMALS”.

Hughes, Connelly:

Resolved; The Essexville City Council by this the first reading adopts Ordinance 2020-9 by repealing and adding a new Chapter 9 of Title IX (Police Regulations) of said Code entitled “Control of Dogs and Other Animals”.

YES: Hughes, Connelly, Covieo, Gradowski, Rondeau, Tanner, Wittbrodt Motion Carried
ABSENT: None

CONSIDERATION OF APPROVING MERS OF MICHIGAN AS THE RETIREMENT PROGRAM FOR CITY EMPLOYEES GOING FORWARD INTO 2021.

Hughes, Rondeau:

Resolved; The City Council hereby authorizes the City Manager to continue the City’s contract with MERS of Michigan to provide retirement programs for both Defined Benefit and Defined Contribution to the employees of the City of Essexville.

YES: Hughes, Rondeau, Connelly, Covieo, Gradowski, Tanner, Wittbrodt Motion Carried
ABSENT: None

INFORMATIONAL COMMUNICATIONS

None

CITIZEN INPUT

The following citizens addressed the Council:
None

EXECUTIVE SESSION

None

ADJOURNMENT

Connelly, Rondeau:

Resolved; that the meeting be adjourned.

YES: Unanimous voice vote Motion Carried
ABSENT: None
The meeting adjourned at 8:19 pm.

Scott Wittbrodt
Mayor

Sarah Wilcox
City Clerk
