

**ESSEXVILLE CITY COUNCIL  
REGULAR MEETING  
JULY 14, 2020 7:00 PM  
ESSEXVILLE CITY COUNCIL CHAMBERS**

Mayor Scott Wittbrodt called the REGULAR MEETING of the Essexville City Council held on July 14, 2020 to order at 7:00 PM.

Councilmember, Russell Tanner led the Pledge of Allegiance.

**ROLL CALL**

The following City Council Members were present at the meeting: John Connelly, Jack Covieo, Jennifer Gradowski, Dennis Rondeau, Russell Tanner and Mayor Scott Wittbrodt.

ABSENT: Adam Hughes

**APPROVAL OF AGENDA**

Tanner, Rondeau:

**Resolved the agenda be approved as written.**

YES: Tanner, Rondeau, Connelly, Covieo, Gradowski, Wittbrodt

Motion Carried

ABSENT: Hughes

NO: None

**CONSENT AGENDA**

Covieo, Tanner:

- A. **Resolved; City Council hereby approves the minutes of its June 9, 2020 regular meeting, said minutes prepared by the City Clerk and submitted for the City Council’s consideration at its July 14, 2020 regular meeting.**
- B. **Resolved; The Essexville City Council by this the second reading adopts the Ordinance by adding a new Chapter 18 of Title VIII (Building Regulations) of said Code entitled “Trampolines”**
- C. **Resolved; the amendments recommended by the City Manager to be made to previously approved appropriations within the fiscal year 2020/2021 budget, as set forth in his communication to the City Council on this subject dated July 14, 2020 are authorized.**

<b>General Fund</b>	<b>Increase</b>
Buildings, Building Additions (Grant Funds) -	\$10,000.00
Public Safety Fire Division	
<b>Fund Totals</b>	<b>\$10,000.00</b>

YES: Covieo, Tanner, Connelly, Gradowski, Rondeau, Wittbrodt

Motion Carried

ABSENT: Hughes

NO: None

**PRESENTATIONS**

None

**CITIZEN INPUT**

The following citizens addressed the Council:

Rose Mary Gunther, 207 Nebobish Avenue

**COUNTY COMMISSIONER’S REPORT**

Mr. Michael Lutz, County Commissioner, was not in attendance.

**COMMITTEE REPORTS**

**FINANCE COMMITTEE****PAYMENT OF BILLS**

Connelly, Rondeau:

**Resolved; that expense vouchers 1 totaling \$247,756.06 and payroll voucher 2 through 6 totaling \$75,647.98 for a grand total of \$323,404.04 paid as stated.**

YES: Connelly, Rondeau, Covieo, Gradowski, Tanner, Wittbrodt

Motion Carried

ABSENT: Hughes

NO: None

**LEGISLATIVE COMMITTEE**

Co-Chair Connelly had no report.

**MUNICIPAL RELATIONS COMMITTEE**

Councilmember Rondeau had no report.

**PARKS AND RECREATION COMMITTEE**

Councilmember Gradowski reported that half of the parking lot is done and waiting for pavement at Ransom Essex Park. The bench program is going well, trees will not be planted yet due to the weather being too hot, she is looking into placing 2 or 3 disc golf baskets in the park.

**PUBLIC IMPROVEMENT COMMITTEE**

Councilmember Covieo had no report.

**PUBLIC RELATIONS COMMITTEE**

Councilmember Gradowski asked the council their opinion on postponing Kidsfest this year due to COVID-19. Agreement was made to cancel Kidsfest this year. The Curb Appeal Award was very successful, and she is considering doing a garden walk in addition for next year. She has come up with a form that can go on the website where people can submit code violations directly to the Public Safety Department.

**UTILITY AND SPECIAL COMMITTEE**

Councilmember Connelly had no report.

**PLANNING COMMISSION**

No Meeting

**DOWNTOWN DEVELOPMENT AUTHORITY**

No Meeting

**MAYOR'S REPORT**

Mayor Wittbrodt reported on the following:

- 306 Scheurmann is the winner of the Curb Appeal Award, with 114 Sharpe, 116 Birney, 605 Oak and 405 Oakland Court being runners up.

**ATTORNEY'S REPORT**

City Attorney Pergande reported on the status of 206 Villaire Street, a property damaged by a fire.

**CITY MANAGER'S REPORT**

City Manager, Dan Hansford, reported on the following:

- Senate Bill 690 allowing for \$1,000 one-time payment for each of our Public Safety Officers due to COVID-19.

- Off Street parking area at Ransom Essex Park has been completed
- Burns Street is getting new curb, gutter and drive approaches due to Hampton Township having to rip them up to find a leak
- Pine Street drain that was thought to be disconnected was found connected and the problem lies with the property owners
- Updated on the lead and copper lines
- School Resource Officer contract has been renewed
- He is seeking permission to dispose of the old Department of Public Works building
- Fire Insurance Withholding Program
- Answered questions from the council.

**UNFINISHED BUSINESS**

CONSIDERATION OF AMENDING THE FEE SCHEDULE FOR MISCELLANEOUS SERVICES.

Rondeau, Gradowski:

**Resolved; that the “Schedule of Miscellaneous Fees and Charges” recommended by the City Manager and as set forth in his communication to the City Council dated July 8, 2020 regarding this subject are approved effective July 15, 2020.**

YES: Rondeau, Gradowski, Connelly, Covieio, Tanner, Wittbrodt Motion Carried

ABSENT: Hughes

NO: None

**NEW BUSINESS**

CONSIDERATION OF AUTHORIZING THE CITY MANAGER TO DISPOSE OF PROPERTY.

Gradowski, Tanner:

**Resolved; The City Council hereby authorizes the City Manager to solicit sealed proposals for the demolition of the existing structure located at 1380 Main Street and the construction of a building approved by the Planning Commission and the City Council to be added to the tax rolls of the City. The demolition and construction shall be completed within a two year period beginning with the date of Council approval.**

YES: Gradowski, Tanner, Connelly, Covieio, Rondeau, Wittbrodt Motion Carried

ABSENT: Hughes

NO: None

CONSIDERATION OF APPROVING THE DISBURSEMENT OF GRANT FUNDS FOR THE PSO FIRST RESPONDERS DURING THE COVID-19 PANDEMIC.

Gradowski, Rondeau:

**Resolved; The City Council of Essexville hereby approves the payment of \$1000.00 be paid to each Public Safety Officer for a total of \$8000.00 (eight thousand dollars).**

YES: Gradowski, Rondeau, Connelly, Covieio, Tanner, Wittbrodt Motion Carried

ABSENT: Hughes

NO: None

CONSIDERATION OF ADOPTING THE FIRE INSURANCE WITHHOLDING PROGRAM FROM THE STATE OF MICHIGAN DEPARTMENT OF INSURANCE AND FINANCIAL SERVICES.

Connelly, Rondeau:

**Resolved; that consideration for adopting the fire insurance withholding program from the State of Michigan Department of Insurance and Financial Services be postponed until the next regular meeting of the City Council.**

YES: Connelly, Rondeau, Covieo, Gradowski, Tanner, Wittbrodt  
ABSENT: Hughes  
NO: None

Motion Carried

**INFORMATIONAL COMMUNICATIONS**

None

**CITIZEN INPUT**

The following citizens addressed the Council:  
None

**EXECUTIVE SESSION**

None

**ADJOURNMENT**

Rondeau, Tanner:

**Resolved; that the meeting be adjourned.**

YES: Unanimous voice vote  
ABSENT: Hughes  
NO: None

Motion Carried

The meeting adjourned at 8:26 pm.

Scott Wittbrodt  
Mayor

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Sarah Wilcox  
City Clerk

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