

**ESSEXVILLE CITY COUNCIL
REGULAR MEETING
JUNE 8, 2021 7:00 PM
COUNCIL CHAMBERS**

Mayor Scott Wittbrodt called the REGULAR MEETING of the Essexville City Council held on June 8, 2021 to order at 7:00 PM.

Councilmember Russell Tanner, led the Pledge of Allegiance.

ROLL CALL

The following City Council Members were present at the meeting: John Connelly, Jack Covieo, Jennifer Gradowski, Adam Hughes, Dennis Rondeau, Russell Tanner and Mayor Scott Wittbrodt.
ABSENT: None

APPROVAL OF AGENDA

Hughes, Rondeau:

Resolved the agenda be approved as written.

YES: Hughes, Rondeau, Connelly, Covieo, Gradowski, Tanner, Wittbrodt Motion Carried

ABSENT: None

NO: None

CONSENT AGENDA

Hughes, Covieo:

- A. **Resolved; City Council hereby approves the minutes of its May 11, 2021 regular meeting and May 18, 2021 special meeting, said minutes prepared by the City Clerk and submitted for the City Council's consideration at its June 8, 2021 regular meeting.**
- B. **Resolved, the Mayor and the City Clerk are authorized to execute an agreement with the Bay Arenac Intermediate School District for the collection of school property taxes for the summer of 2021 such agreement subject to approval by the City Manager as to substance and the City Attorney as to form.**
- C. **Resolved, the Mayor and the City Clerk are authorized to execute an agreement with Delta College for the collection of school property taxes for the summer of 2021 such agreement subject to approval by the City Manager as to substance and the City Attorney as to form.**
- D. **Resolved, the Mayor and the City Clerk are authorized to execute an agreement with Essexville-Hampton School District for the collection of school property taxes for the summer of 2021 such agreement subject to approval by the City Manager as to substance and the City Attorney as to form.**
- E. **Resolved; the City Council hereby receives and accepts the "Quarterly Investment Report for the Month Ending April 30, 2021" prepared by the**

YES: Hughes, Covieo, Connelly, Gradowski, Rondeau, Tanner, Wittbrodt Motion Carried

ABSENT: None

NO: None

PRESENTATIONS

None

CITIZEN INPUT

The following citizens addressed the Council:

Marilyn Lazarz, 719 Bay Road, Bay City, Michigan

Cindy Neering, 110 Tierney Street, Bay City, Michigan
Sherman Lazarz, 719 Bay Road, Bay City, Michigan
Jennifer Gradowski, 408 Sharpe Street, Essexville, Michigan

COUNTY COMMISSIONER'S REPORT

Mr. Jayme Johnson, County Commissioner, reported on Bay County happenings and took questions from councilmembers.

COMMITTEE REPORTS

FINANCE COMMITTEE

PAYMENT OF BILLS

Hughes, Rondeau:

Resolved; that expense vouchers 81 totaling \$196,745.59 and payroll voucher 82 through 86 totaling \$77,281.76 for a grand total of \$274,027.35 paid as stated.

YES: Hughes, Rondeau, Connelly, Covieo, Gradowski, Tanner, Wittbrodt Motion Carried

ABSENT: None

NO: None

LEGISLATIVE COMMITTEE

Councilmember Connelly had no report.

MUNICIPAL RELATIONS COMMITTEE

Councilmember Rondeau had no report.

PARKS AND RECREATION COMMITTEE

Councilmember Gradowski reported on the Smith Park river web cam and took questions from councilmembers.

PUBLIC IMPROVEMENT COMMITTEE

Councilmember Covieo had no report.

PUBLIC RELATIONS COMMITTEE

Councilmember Gradowski reported the deadline and judging for the Curb Appeal Award will be July 9th, and encouraged everyone to nominate someone.

UTILITY AND SPECIAL COMMITTEE

Councilmember Connelly had no report.

PLANNING COMMISSION

Mayor Wittbrodt reported that the commission met on June 4th to review the Capital Improvement Program.

DOWNTOWN DEVELOPMENT AUTHORITY

No Meeting

MAYOR'S REPORT

Mayor Wittbrodt reported on the following:

- He attended the Planning Commission meeting
- Curb Appeal Award

ATTORNEY'S REPORT

City Attorney Pergande reported that he would like to meet with the legislative committee regarding marijuana regulations.

CITY MANAGER’S REPORT

City Manager, Dan Hansford, reported on the following:

- MML liability insurance
- Essexville/Hampton School Resource Officer contract

PUBLIC HEARING(S)– CITY MANAGER’S PROPOSED FISCAL YEAR 2021/2022 BUDGET

The Mayor opened the Public Hearing at 7:53 P.M.

There was no public comment on the Budget.

The Mayor Closed the Public Hearing at 7:54 P.M.

CONSIDERATION OF BUDGET ADOPTION RESOLUTION AND APPROPRIATIONS ACT ADOPTING THE FISCAL YEAR 2021/2022 BUDGET

Gradowski, Hughes:

Whereas; in accordance with the City Charter and law, the City Manager has prepared an annual budget for fiscal year 2021/2022 and submitted said budget to the City Council for its review and consideration, and

Whereas; in accordance with the City Charter and law, the budget documents have been available for public review and comment, and

Whereas; in accordance with the City Charter and law, a public hearing was held during a regular meeting of the City Council on June 8, 2021 to receive further public input on the proposed budget, and

Whereas; the City Council after its review and consideration of public comment has made adjustments to the proposed budget it has deemed appropriate,

Now, therefore it is resolved; that the City Council does hereby adopt the “Budget Adoption and Appropriations Act For Fiscal Year 2021/2022” as prepared by the City Manager and presented to the City Council at its June 8, 2021 regular meeting thereby adopting the annual budget for the City of Essexville for its fiscal year beginning July 1, 2021 through and including June 30, 2022.

YES: Gradowski, Hughes, Connelly, Covieo, Rondeau, Tanner, Wittbrodt, Motion Carried

ABSENT: None

NO: None

PUBLIC HEARING – CITY MANAGER’S PROPOSED SIX-YEAR CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEARS 2021/2022 THROUGH 2026/2027

The Mayor opened the Public Hearing at 7:56 P.M.

Public Comments:

Dennis Rondeau, 704 Langstaff

The Mayor Closed the Public Hearing at 7:57 P.M.

CONSIDERATION OF ADOPTING SIX-YEAR CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEARS 2021/2022 THROUGH 2026/2027

Gradowski, Hughes:

Whereas; in accordance with the City Charter and law, the City Manager has prepared a Capital Improvements Program for the City of Essexville and for fiscal years 2021/2022 through 2026/2027 and submitted said Capital Improvements Program to the Planning Commission and to the City Council for review and consideration, and

Whereas; the Planning Commission has reviewed the proposed Capital Improvements Program and found that the proposed improvements and purchases are desirable and needed, and

Whereas; in accordance with the City Charter and law, the Capital Improvements Program documents have been available for public review and comment, and

Whereas; in accordance with the City Charter and law, a public hearing was held during a regular meeting of the City Council on June 8, 2021 to receive further public input on the proposed Capital Improvements Program, and

Whereas; the City Council after its review and consideration of public comment has made adjustments to the proposed Capital Improvements Program it has deemed appropriate, and

Whereas; the Planning Commission has recommended to the City Council that it adopt the proposed Capital Improvements Program,

Now, therefore it is resolved; that the City Council does hereby adopt the Capital Improvement Program covering fiscal years 2021/2022 through 2026/2027 as prepared by the City Manager and recommended for adoption by the Planning Commission.

YES: Gradowski, Hughes, Connelly, Covieo, Rondeau, Tanner, Wittbrodt Motion Carried
ABSENT: None
NO: None

UNFINISHED BUSINESS

None

NEW BUSINESS

CONSIDERATION OF APPROVING THE FEE SCHEDULE FOR MISCELLANEOUS SERVICES.

Hughes, Connelly:

Resolved; that the "Schedule of Miscellaneous Fees and Charges" recommended by the City Manager and as set forth in his communication to the City Council dated June 8, 2021 regarding this subject are approved effective July 1, 2021.

YES: Hughes, Connelly, Covieo, Gradowski, Rondeau, Tanner, Wittbrodt Motion Carried
ABSENT: None
NO: None

CONSIDERATION OF RENEWING PROPERTY, CASUALTY AND GENERAL LIABILITY INSURANCE COVERAGE WITH THE MICHIGAN MUNICIPAL LEAGUE'S LIABILITY & PROPERTY POOL.

Rondeau, Tanner:

Resolved; based on the City Manager having found no advantage to seek competitive bids, the City Council hereby authorizes the Mayor and the City Clerk to execute an Intergovernmental Contract with the Michigan Municipal League

Liability and Property Pool to renew the City’s general liability, property and casualty insurance coverage for the period beginning July 1, 2021 through July 1, 2022.

YES: Rondeau, Tanner, Connelly, Covieo, Gradowski, Hughes, Wittbrodt Motion Carried
ABSENT: None
NO: None

CONSIDERATION OF APPROVING THE CONTRACT WITH ESSEXVILLE HAMPTON SCHOOL DISTRICT FOR A FULL TIME RESOURCE OFFICER

Covieo, Hughes:

Therefore; it is hereby resolved that the City of Essexville shall enter into a contract with the Essexville Hampton School District for a full time School Resource Officer as detailed in the attached Contract and including Exhibit “A”.

YES: Covieo, Hughes, Connelly, Gradowski, Rondeau, Tanner, Wittbrodt Motion Carried
ABSENT: None
NO: None

CONSIDERATION OF APPROVING THE ADDITION OF DELINQUENT UTILITY BILLS TO THE 2021 SUMMER TAX ROLL.

Rondeau, Tanner:

Resolved; as set forth in the City Manager’s communication to the City Council on this subject dated June 8, 2021; these special assessments are authorized to be added to the 2021 summer tax roll by the City Treasurer.

YES: Rondeau, Tanner, Connelly, Covieo, Gradowski, Hughes, Wittbrodt Motion Carried
ABSENT: None
NO: None

INFORMATIONAL COMMUNICATIONS

None

CITIZEN INPUT

The following citizens addressed the Council:

- Cindy Neering, 110 Tierney Street, Bay City, Michigan
- Sherman Lazarz, 719 Bay Road, Bay City, Michigan
- Marilyn Lazarz, 719 Bay Road, Bay City, Michigan

EXECUTIVE SESSION

None

ADJOURNMENT

Hughes, Connelly:

Resolved; that the meeting be adjourned.

YES: Unanimous Voice Vote
ABSENT: None
NO: None

Motion Carried

The meeting adjourned at 8:22 pm.

Scott Wittbrodt
Mayor



Sarah Wilcox
City Clerk
