

**ESSEXVILLE CITY COUNCIL
REGULAR AND ORGANIZATIONAL MEETING
NOVEMBER 15, 2021 7:00 PM
CITY COUNCIL CHAMBERS**

Mayor Scott Wittbrodt called the REGULAR AND ORGANIZATIONAL MEETING of the Essexville City Council held on November 15, 2021 to order at 7:00 PM.

County Commissioner Jayme Johnson, led the Pledge of Allegiance.

CITY CLERK'S REPORT AND CERTIFICATION OF ELECTION RESULTS

The statement of votes polled in the two (2) voting precincts of the City of Essexville at the General Election held on Tuesday, November 2, 2021 and filed with the Bay County Clerk and the Bay County Canvassing Board having duly examined and considered said statement the whole number of votes given the office of City Councilmember in the City of Essexville were as follows:

CITY COUNCIL MEMBER (4) YEAR TERM

Dennis Rondeau received: Three Hundred and Thirty Four (334) votes

Todd Wendt received: Three Hundred and Fifteen (315) votes

Dennis Rondeau and Todd Wendt are declared elected City Council Members for the City of Essexville for a four (4) year term.

OATH OF OFFICE

The City Clerk administered the oath of office to Dennis Rondeau and Todd Wendt.

ROLL CALL

The following City Council Members were present at the meeting: John Connelly, Jack Covieo, Jennifer Gradowski, Adam Hughes, Dennis Rondeau, Todd Wendt and Mayor Scott Wittbrodt.

ABSENT: None

APPROVAL OF AGENDA

Hughes, Connelly:

Resolved the agenda be approved as written.

YES: Hughes, Connelly, Covieo, Gradowski, Rondeau, Wendt, Wittbrodt Motion

Carried

ABSENT: None

NOMINATION AND APPOINTMENT OF MAYOR PRO TEM

Connelly, Rondeau:

Resolved; that Councilmember Jennifer Gradowski be appointed as Mayor Pro Tem.

YES: Connelly, Rondeau, Covieo, Gradowski, Hughes, Wendt, Wittbrodt Motion

Carried

ABSENT: None

SET REGULAR MEETING SCHEDULE

Hughes, Gradowski:

Resolved; unless otherwise amended by action of the City Council or required by the City Charter or law, the City Council shall hold its regular monthly meetings on the second Tuesday of each month beginning at 7:00 p.m. except in November when the regular and organizational meeting will be held on the second Monday following the general election.

YES: Hughes, Gradowski, Connelly, Covieo, Rondeau, Wendt, Wittbrodt Motion
Carried
ABSENT: None

ADOPTION OF CITY COUNCIL RULES

Connelly, Covieo:

Resolved; the City Council adopts the “Meeting and Organization Policy” previously adopted by the City Council at its November 19, 2012 Regular and Organizational meeting and as amended December 11, 2012 at its Regular Meeting and November 16, 2020 Regular and Organizational meeting.

YES: Connelly, Covieo, Gradowski, Hughes, Rondeau, Wendt, Wittbrodt Motion
Carried
ABSENT: None

MAYORAL COMMITTEE ASSIGNMENTS

I have assigned the committee appointments for 2021/2022 as follows:

<u>COMMITTEE</u>	<u>CHAIRPERSON</u>	<u>COUNCIL MEMBER</u>
Finance	Rotating Basis*	Rotating Basis*
Legislative	J. Connelly	A. Hughes
Municipal Relations	D. Rondeau	A. Hughes
Parks & Recreation	J. Gradowski	T. Wendt
Public Improvements	J. Covieo	D. Rondeau
Public Relations	J. Gradowski	J. Connelly
Utility & Special	J. Connelly	J. Covieo

*Rotating Schedule for Finance Committee:

November-December	D. Rondeau	A. Hughes
January-February	J. Connelly	T. Wendt
March-April	J. Gradowski	J. Covieo
May-June	A. Hughes	D. Rondeau
July-August	T. Wendt	J. Covieo
September-October	J. Connelly	J. Gradowski

The Finance Committee should meet at 6:30 p.m. on the night of the regular meeting to review the bills.

I would also like to appoint John Connelly as liaison to the DDA and reappoint Jennifer Gradowski as liaison to the Planning Commission

CONSENT AGENDA

Covieo, Hughes:

A. Resolved; City Council hereby approves the minutes of its October 12, 2021 regular meeting, said minutes prepared by the City Clerk and submitted for the City Council's consideration at its November 15, 2021 regular and organizational meeting.

YES: Covieo, Hughes, Connelly, Gradowski, Rondeau, Wendt, Wittbrodt Motion Carried
ABSENT: None

PRESENTATIONS

None

CITIZEN INPUT

The following citizens addressed the Council:

None

COUNTY COMMISSIONER'S REPORT

Mr. Jayme Johnson, County Commissioner, updated the council on Bay County events and took questions from the council.

COMMITTEE REPORTS

FINANCE COMMITTEE

PAYMENT OF BILLS

Rondeau, Hughes:

Resolved; that expense vouchers 28 totaling \$244,020.84 and payroll voucher 29 through 36 totaling \$78,258.21 for a grand total of \$322,279.05 paid as stated.

YES: Rondeau, Hughes, Connelly, Covieo, Gradowski, Wendt, Wittbrodt Motion Carried

ABSENT: None

LEGISLATIVE COMMITTEE

Councilmember Connelly had no report. A discussion took place during the report about revisiting the trailer ordinance. Council decided it was unnecessary to revisit the ordinance.

MUNICIPAL RELATIONS COMMITTEE

Councilmember Rondeau asked the City Clerk to include the City Manager's review survey in the December meeting packet. The committee will need to schedule a meeting in February to discuss the review for the March meeting.

PARKS AND RECREATION COMMITTEE

Councilmember Gradowski updated the council on progress to Ransom Essex Park and Smith Park.

PUBLIC IMPROVEMENT COMMITTEE

Councilmember Covieo had no report.

PUBLIC RELATIONS COMMITTEE

Councilmember Gradowski reported the Citizen of the Year nomination form is going out in the newsletter with the winter tax bills.

UTILITY AND SPECIAL COMMITTEE

Councilmember Connelly asked City Manager Hansford about Consumer's Energy's progress on the street light replacements.

PLANNING COMMISSION

No meeting, no report.

DOWNTOWN DEVELOPMENT AUTHORITY

No meeting, no report.

MAYOR'S REPORT

Mayor Wittbrodt reported on the following:

- Christmas luncheon is scheduled for Friday, December 10th 12:00 p.m. at the DPW facility
- Encouraged everyone to nominate someone for the Citizen of the Year Award
- Wished everyone a Happy Thanksgiving.

ATTORNEY'S REPORT

Mr. Pergande updated the council on legislation pertaining to Airbnb's.

CITY MANAGER'S REPORT

City Manager, Dan Hansford, reported on the following:

- Postponement of selling of water & sewer bonds until the market comes back
- Health insurance rates
- Hired 2 new Public Safety Officers Kevin Spyker and Brittany Kirk-Glumm
- Concrete work at Ransom Essex Park has ceased
- Would like to declare 2 vehicles surplus
- Road Salt has been delivered
- Rental Coordinator position is currently vacant
- The new sewer truck is nearly built and the new Public Safety Tahoe has been delivered
- Rate study is being conducted for the city's water and sewer funds
- Plastic Tag property has sold, all commercial buildings in the city are currently occupied
- Answered questions from the council.

PUBLIC HEARING(S)

None

UNFINISHED BUSINESS

None

NEW BUSINESS

CONSIDERATION OF APPROVING THE DISPOSAL OF TWO PUBLIC SAFETY VEHICLES.

Gradowski, Hughes:

Resolved; the City Council hereby authorizes the City Manager to dispose of the surplus vehicles through a sealed bid process with the funds received being added to the Motor Vehicle Fund.

YES: Gradowski, Hughes, Connelly, Covieo, Rondeau, Wendt, Wittbrodt Motion

Carried

ABSENT: None

INFORMATIONAL COMMUNICATIONS

None

CITIZEN INPUT

The following citizens addressed the Council:

Jack Covieo, 311 Virginia Drive

EXECUTIVE SESSION

None

ADJOURNMENT

Hughes, Covieo:

Resolved; that the meeting be adjourned.

YES: Unanimous voice vote

ABSENT: None

The meeting adjourned at 8:24 pm.

Motion Carried

Scott Wittbrodt
Mayor

Sarah Wilcox
City Clerk
