

**ESSEXVILLE CITY COUNCIL
REGULAR MEETING
DECEMBER 14, 2021 7:00 PM
COUNCIL CHAMBERS**

Mayor Scott Wittbrodt called the REGULAR MEETING of the Essexville City Council held on December 14, 2021 to order at 7:00 PM.

Councilmember Dennis Rondeau led the Pledge of Allegiance.

ROLL CALL

The following City Council Members were present at the meeting: John Connelly, Jack Covieo, Jennifer Gradowski, Adam Hughes, Dennis Rondeau and Mayor Scott Wittbrodt.

ABSENT: Todd Wendt

APPROVAL OF AGENDA

Hughes, Rondeau:

Resolved the agenda be approved as written.

YES: Hughes, Rondeau, Connelly, Covieo, Gradowski, Wittbrodt Motion Carried

ABSENT: Wendt

NO: None

CONSENT AGENDA

Hughes, Gradowski:

- A. Resolved; City Council hereby approves the minutes of its November 15, 2021 regular and organizational meeting, said minutes prepared by the City Clerk and submitted for the City Council's consideration at its December 14, 2021 regular and organizational meeting.**
- B. Resolved; pursuant to the City code and State law, the City Council hereby confirms the Mayor's appointment of June Weiler and Frances Samyn to the Planning Commission for a three year term ending December 31, 2024.**
- C. Resolved; pursuant to the City Code and law, the City Council hereby confirms the City Manager's reappointment of Judy Hansford and Robert Jaenicke to the Downtown Development Authority to a four year term effective January 1, 2021 through December 31, 2024.**
- D. Resolved that following appointments are made to the Board of Zoning Appeals; Pat Smith (801 Hart Street) is appointed to a three year term to be effective January 1, 2022 through December 31, 2024, Brandon Kulhanek (309 Sharpe Street) is appointed to a partial term to be effective through December 31, 2023, and William Hydorn (1001 Woodside Avenue) is re-appointed to a three year term to be effective January 1, 2022 through December 31, 2024.**
- E. Resolved; pursuant to applicable law and its own policy, the City Council authorizes the Board of Review for the City of Essexville to consider and grant, where appropriate, requests for exemptions from taxation of real property for homesteads of persons in poverty based on the federal income and poverty guidelines for the year 2022.**
- F. Resolved; the City Council hereby receives and accepts the "Quarterly Investment Report for the Month Ending October 31, 2021" prepared by the City Treasurer pursuant to the City Council's Investment Policy.**

YES: Hughes, Gradowski, Connelly, Covieo, Rondeau, Wittbrodt

Motion Carried

ABSENT: Wendt

NO: None

PRESENTATIONS

Jean Iman from the Spicer Group presented the details of the Utility Rate Study and answered questions from the council.

CITIZEN INPUT

The following citizens addressed the Council:

Brittany Glumm, 1007 Mercer Street

COUNTY COMMISSIONER’S REPORT

Mr. Jayme Johnson, County Commissioner, was not in attendance.

COMMITTEE REPORTS

FINANCE COMMITTEE

PAYMENT OF BILLS

Rondeau, Hughes:

Resolved; that expense vouchers 37 totaling \$213,545.95 and payroll voucher 38 through 44 totaling \$100,042.17 for a grand total of \$313,588.12 paid as stated.

YES: Rondeau, Hughes, Connelly, Covieo, Gradowski, Wittbrodt Motion Carried

ABSENT: Wendt

NO: None

LEGISLATIVE COMMITTEE

Councilmember Connelly had no report.

MUNICIPAL RELATIONS COMMITTEE

Councilmember Rondeau reported that all councilmembers should have received a form for the city manager’s evaluation. He asked for the evaluation forms to be returned to City Hall by the January meeting.

PARKS AND RECREATION COMMITTEE

Councilmember Gradowski reported the city has been awarded a Michigan Department of Natural Resources matching grant.

PUBLIC IMPROVEMENT COMMITTEE

Councilmember Covieo had no report.

PUBLIC RELATIONS COMMITTEE

Councilmember Gradowski reported that citizen of the year nomination forms are due December 31, 2021 and encouraged everyone to nominate someone.

UTILITY AND SPECIAL COMMITTEE

Councilmember Connelly reported the committee met to discuss the utility rate increases.

PLANNING COMMISSION

No Meeting.

DOWNTOWN DEVELOPMENT AUTHORITY

No Meeting.

MAYOR’S REPORT

Mayor Wittbrodt reported on the following:

- Attended the Utility and Special Committee meeting

- Attended the Christmas luncheon
- He would like to schedule a public relations committee meeting to discuss a request he received
- Wished everyone a Merry Christmas and a Happy New Year.

ATTORNEY'S REPORT

City Attorney Pergande was not in attendance.

CITY MANAGER'S REPORT

City Manager, Dan Hansford, was not present, Mayor Wittbrodt reviewed the City Manager's report on the following:

- Park grant
- Utility rate study
- Update on the Public Safety Department
- Staff gift cards

PUBLIC HEARING(S)

None

UNFINISHED BUSINESS

None

NEW BUSINESS

CONSIDERATION OF APPROVING WATER AND SEWER RATE INCREASES.

Connelly, Covieo:

Therefore by this resolution be it resolved that the items numbered 1 through 5 below become effective on January 1, 2022;

- 1. METER RATES- An increase in the following meter rates.**
 - a. 5/8" meter current charge of \$10/qtr. increases to \$14/qtr.**
 - b. 3/4" meter current charge of \$10/qtr. increases to \$14/qtr.**
 - c. 1" meter current charge of \$13/qtr. increases to \$18/qtr.**
 - d. 1 1/2" meter current charge of \$20/qtr. increases to \$28/qtr.**
 - e. 2" meter current charge of \$29/qtr. increases to \$41/qtr.**
 - f. 3" meter current charge of \$50/qtr. increases to \$75/qtr.**
 - g. 4" meter current charge of \$70/qtr. increases to \$125/qtr.**
 - h. 6" meter current charge of \$70/qtr. increases to \$168/qtr.**

2. WATER COMMODITY CHARGE- An increase from \$5.75/qtr. per 100cubic feet of water to \$6.50/qtr. per 100 cubic feet of water.

3. SEWER COMMODITY CHARGE- An increase from \$6.00/ccf to \$8.00/ccf.

4. SEWER REU CHARGE- An increase from \$85/qtr. to \$100/qtr.

5. EXHIBITS A – Attached is exhibit A showing the above increases projected out to 2031. Resolved; as set forth in the City Manager's communication to the City Council on this subject dated October 6, 2021; these special assessments are authorized to be added to the 2021 winter tax roll by the City Treasurer.

YES: Connelly, Covieo, Gradowski, Hughes, Rondeau, Wittbrodt Motion Carried

ABSENT: Wendt

NO: None

CONSIDERATION OF APPROVING ANNUAL 2% UTILITY RATE INCREASES EFFECTIVE JULY 1, 2023.

Hughes, Rondeau:

Resolved; By this Resolution the Essexville City Council hereby recommends the implementation of a 2% Utility Fund Stabilization Increase effective July 1, 2023 and further recommends the annual review of said fund.

YES: Hughes, Rondeau, Connelly, Covieo, Gradowski, Wittbrodt Motion Carried

ABSENT: Wendt

NO: None

CONSIDERATION OF APPROVING STAFF TO RESEARCH MOVING WASTE COLLECTION FEES FROM THE UTILITY BILLS TO THE WINTER TAX ROLL.

Connelly, Hughes:

Therefore; be it resolved that the Essexville Staff will research and provide Council with the details involved with removing the Waste Collection Fees from the existing Utility Billing and adding the fees to a Special Assessment that would be added to the winter tax rolls of the City. Council requests that this information be available by the February 9, 2022 Council Meeting.

YES: Connelly, Hughes, Covieo, Gradowski, Rondeau, Wittbrodt Motion Carried

ABSENT: Wendt

NO: None

INFORMATIONAL COMMUNICATIONS

None

CITIZEN INPUT

The following citizens addressed the Council:

Jack Covieo, 311 Virginia Drive
John Connelly, 10 West Shalear

EXECUTIVE SESSION

None

ADJOURNMENT

Hughes, Covieo:

Resolved; that the meeting be adjourned.

YES: Unanimous Voice Vote

Motion

Carried

ABSENT: Wendt

NO: None

The meeting adjourned at 8:28 pm.

Scott Wittbrodt
Mayor

Sarah Wilcox

		Water System Charges									
		2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Commodity Charges		\$6.50	\$6.63	\$6.76	\$6.90	\$7.04	\$7.18	\$7.32	\$7.47	\$7.62	\$7.77
Meter Charges											
5/8"	\$14.00	\$14.28	\$14.57	\$14.86	\$15.15	\$15.46	\$15.77	\$16.08	\$16.40	\$16.73	
3/4"	\$14.00	\$14.28	\$14.57	\$14.86	\$15.15	\$15.46	\$15.77	\$16.08	\$16.40	\$16.73	
1"	\$18.00	\$18.36	\$18.73	\$19.10	\$19.48	\$19.87	\$20.27	\$20.68	\$21.09	\$21.51	
1 1/2"	\$28.00	\$28.56	\$29.13	\$29.71	\$30.31	\$30.91	\$31.53	\$32.16	\$32.81	\$33.46	
2"	\$41.00	\$41.82	\$42.66	\$43.51	\$44.38	\$45.27	\$46.17	\$47.10	\$48.04	\$49.00	
3"	\$75.00	\$76.50	\$78.03	\$79.59	\$81.18	\$82.81	\$84.46	\$86.15	\$87.87	\$89.63	
4"	\$125.00	\$127.50	\$130.05	\$132.65	\$135.30	\$138.01	\$140.77	\$143.59	\$146.46	\$149.39	
6"	\$168.00	\$171.36	\$174.79	\$178.28	\$181.85	\$185.49	\$189.20	\$192.98	\$196.84	\$200.78	
		Sewer System Charges									
Commodity Charges		\$8.00	\$8.16	\$8.32	\$8.49	\$8.66	\$8.83	\$9.01	\$9.19	\$9.37	\$9.56
REU Charges		\$100.00	\$102.00	\$104.04	\$106.12	\$108.24	\$110.41	\$112.62	\$114.87	\$117.17	\$119.51

Projected rate schedule

EXHIBIT A 2021