

**ESSEXVILLE CITY COUNCIL
REGULAR MEETING
JUNE 14, 2022 7:00 PM
COUNCIL CHAMBERS**

Mayor Scott Wittbrodt called the REGULAR MEETING of the Essexville City Council held on June 14, 2022 to order at 7:00 PM.

Councilmember Jack Covieo, led the Pledge of Allegiance.

ROLL CALL

The following City Council Members were present at the meeting: John Connelly, Jack Covieo, Jennifer Gradowski, Adam Hughes, Dennis Rondeau, Todd Wendt and Mayor Scott Wittbrodt.

ABSENT: None

APPROVAL OF AGENDA

Hughes, Rondeau:

Resolved the agenda be approved as written.

YES: Hughes, Rondeau, Connelly, Covieo, Gradowski, Wendt, Wittbrodt

Motion Carried

ABSENT: None

NO: None

CONSENT AGENDA

Gradowski, Covieo:

- A. **Resolved; City Council hereby approves the minutes of its May 10, 2022 regular meeting and May 31, 2022 special meeting, said minutes prepared by the City Clerk and submitted for the City Council's consideration at its June 14, 2022 regular meeting.**
- B. **Resolved, the Mayor and the City Clerk are authorized to execute an agreement with the Bay Arenac Intermediate School District for the collection of school property taxes for the summer of 2022 such agreement subject to approval by the City Manager as to substance and the City Attorney as to form.**
- C. **Resolved, the Mayor and the City Clerk are authorized to execute an agreement with Delta College for the collection of school property taxes for the summer of 2022 such agreement subject to approval by the City Manager as to substance and the City Attorney as to form.**
- D. **Resolved, the Mayor and the City Clerk are authorized to execute an agreement with Essexville-Hampton School District for the collection of school property taxes for the summer of 2022 such agreement subject to approval by the City Manager as to substance and the City Attorney as to form.**
- E. **Resolved; the City Council hereby receives and accepts the "Quarterly Investment Report for the Month Ending April 29, 2022" prepared by the City Treasurer pursuant to the City Council's Investment Policy.**
- F. **Resolved; Ordinance No. 2022-2 AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF ESSEXVILLE TO AMEND CHAPTER 2 OF TITLE VII, ENTITLED "PEDDLERS AND SOLICITORS", TO REVISE A REQUIREMENT OF SECTION 7.104 (9) OF SAID CODE said ordinance first introduced and read at the May 10, 2022 regular meeting of the City Council is hereby adopted as an ordinance of the City of Essexville.**
- G. **Resolved; the amendments recommended by the City Manager to be made to previously approved appropriations within the fiscal year**

2021/2022 budget, as set forth in his communication to the City Council on this subject dated June 14, 2022 are authorized.

General Fund	Increase	Decrease
Wages - City Clerk	\$12,000	
To M/V Fund - Interfund Transfers Out	\$75,000	
Wages - City Manager		\$2,000
Wages - Elections		\$6,000
Wages - Treasurer		\$4,000
Fund Totals	\$87,000	\$12,000

Motor Vehicle Fund	Increase	
From General Fund - Contributions From	\$75,000.00	
Fund Totals	\$75,000.00	

YES: Gradowski, Covieo, Connelly, Hughes, Rondeau, Wendt, Wittbrodt Motion Carried
 ABSENT: None
 NO: None

PRESENTATIONS

None

CITIZEN INPUT

The following citizens addressed the Council:

Jennifer Gradowski, 408 Sharpe Street
 Todd Wendt, 1703 Hudson Street

COUNTY COMMISSIONER'S REPORT

Mr. Jayme Johnson, County Commissioner, reported on Bay County happenings and took questions from councilmembers.

COMMITTEE REPORTS

FINANCE COMMITTEE

PAYMENT OF BILLS

Hughes, Rondeau:

Resolved; that expense vouchers 80 totaling \$208,871.87 and payroll voucher 81 through 87 totaling \$78,360.60 for a grand total of \$287,232.47 paid as stated.

YES: Hughes, Rondeau, Connelly, Covieo, Gradowski, Wendt, Wittbrodt Motion Carried
 ABSENT: None

NO: None

LEGISLATIVE COMMITTEE

Councilmember Connelly reported the committee met to discuss the container ordinance. The council will be discussing the miscellaneous fee schedule and property, casualty and liability insurance renewal later in the meeting under new business.

MUNICIPAL RELATIONS COMMITTEE

Councilmember Rondeau reported council will be discussing union contracts in executive session.

PARKS AND RECREATION COMMITTEE

Councilmember Gradowski reported on the progress at Ransom Essex Park and Smith Park.

PUBLIC IMPROVEMENT COMMITTEE

Councilmember Covieo had no report.

PUBLIC RELATIONS COMMITTEE

Councilmember Gradowski reported judging for the Curb Appeal Award will be July 7th, and encouraged everyone to nominate someone.

UTILITY AND SPECIAL COMMITTEE

Councilmember Connelly had no report.

PLANNING COMMISSION

Councilmember Gradowski reported that the commission met on June 7th to review the Capital Improvement Program.

DOWNTOWN DEVELOPMENT AUTHORITY

No Meeting

MAYOR'S REPORT

Mayor Wittbrodt reported on the following:

- Attended a meeting on May 19th with City Manager Hansford, Hampton Township Supervisor Terry Close and representatives from Consumers Energy
- Attended the legislative committee meeting on May 24th to discuss the container ordinance
- Attended the budget workshop meeting on May 30th
- Attended the planning commission meeting on June 7th.

ATTORNEY'S REPORT

City Attorney Pergande explained the container ordinance and took questions from councilmembers.

CITY MANAGER'S REPORT

City Manager, Dan Hansford, reported on the following:

- Lead water line replacements
- Announced his retirement.

PUBLIC HEARING(S)– CITY MANAGER'S PROPOSED FISCAL YEAR 2022/2023 BUDGET

The Mayor opened the Public Hearing at 7:51 P.M.

There was no public comment on the Budget.

The Mayor Closed the Public Hearing at 7:52 P.M.

CONSIDERATION OF BUDGET ADOPTION RESOLUTION AND APPROPRIATIONS ACT ADOPTING THE FISCAL YEAR 2022/2023 BUDGET

Gradowski, Rondeau:

Whereas; in accordance with the City Charter and law, the City Manager has prepared an annual budget for fiscal year 2022/2023 and submitted said budget to the City Council for its review and consideration, and

Whereas; in accordance with the City Charter and law, the budget documents have been available for public review and comment, and

Whereas; in accordance with the City Charter and law, a public hearing was held during a regular meeting of the City Council on June 14, 2022 to receive further public input on the proposed budget, and

Whereas; the City Council after its review and consideration of public comment has made adjustments to the proposed budget it has deemed appropriate,

Now, therefore it is resolved; that the City Council does hereby adopt the “Budget Adoption and Appropriations Act For Fiscal Year 2022/2023” as prepared by the City Manager and presented to the City Council at its June 14, 2022 regular meeting thereby adopting the annual budget for the City of Essexville for its fiscal year beginning July 1, 2022 through and including June 30, 2023.

YES: Gradowski, Rondeau, Connelly, Covieo, Hughes, Wendt, Wittbrodt, Motion Carried
ABSENT: None
NO: None

PUBLIC HEARING – CITY MANAGER’S PROPOSED SIX-YEAR CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEARS 2022/2023 THROUGH 2027/2028

The Mayor opened the Public Hearing at 7:54 P.M.
There was no public comment on the Capital Improvement Program.
The Mayor Closed the Public Hearing at 7:55 P.M.

CONSIDERATION OF ADOPTING SIX-YEAR CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEARS 2022/2023 THROUGH 2027/2028

Gradowski, Connelly:

Whereas; in accordance with the City Charter and law, the City Manager has prepared a Capital Improvements Program for the City of Essexville and for fiscal years 2022/2023 through 2027/2028 and submitted said Capital Improvements Program to the Planning Commission and to the City Council for review and consideration, and

Whereas; the Planning Commission has reviewed the proposed Capital Improvements Program and found that the proposed improvements and purchases are desirable and needed, and

Whereas; in accordance with the City Charter and law, the Capital Improvements Program documents have been available for public review and comment, and

Whereas; in accordance with the City Charter and law, a public hearing was held during a regular meeting of the City Council on June 14, 2022 to receive further public input on the proposed Capital Improvements Program, and

Whereas; the City Council after its review and consideration of public comment has made adjustments to the proposed Capital Improvements Program it has deemed appropriate, and

Whereas; the Planning Commission has recommended to the City Council that it adopt the proposed Capital Improvements Program,

Now, therefore it is resolved; that the City Council does hereby adopt the Capital Improvement Program covering fiscal years 2022/2023 through 2027/2028 as

prepared by the City Manager and recommended for adoption by the Planning Commission.

YES: Gradowski, Connelly, Covieo, Hughes, Rondeau, Wendt, Wittbrodt Motion Carried
ABSENT: None
NO: None

UNFINISHED BUSINESS

None

NEW BUSINESS

CONSIDERATION OF APPROVING THE FEE SCHEDULE FOR MISCELLANEOUS SERVICES.

Hughes, Wendt:

Resolved; that the “Schedule of Miscellaneous Fees and Charges” recommended by the City Manager and as set forth in his communication to the City Council dated June 14, 2022 regarding this subject are approved effective July 1, 2022.

YES: Hughes, Wendt, Connelly, Covieo, Gradowski, Rondeau, Wittbrodt Motion Carried
ABSENT: None
NO: None

CONSIDERATION OF RENEWING PROPERTY, CASUALTY AND GENERAL LIABILITY INSURANCE COVERAGE WITH THE MICHIGAN MUNICIPAL LEAGUE’S LIABILITY & PROPERTY POOL.

Rondeau, Connelly:

Resolved; based on the City Manager having found no advantage to seek competitive bids, the City Council hereby authorizes the Mayor and the City Clerk to execute an Intergovernmental Contract with the Michigan Municipal League Liability and Property Pool to renew the City’s general liability, property and casualty insurance coverage for the period beginning July 1, 2022 through July 1, 2023.

YES: Rondeau, Connelly, Covieo, Gradowski, Rondeau, Tanner, Wittbrodt Motion Carried
ABSENT: None
NO: None

CONSIDERATION OF INTRODUCING ORDINANCE NO. 2022-3 “CONTAINER PLACEMENT AND DURATION”.

Connelly, Hughes:

Resolved; Ordinance No. 2022-3 AN ORDINANCE TO AMEND THE CODE OF THE CITY OF ESSEXVILLE BY ADDING A NEW CHAPTER ENTITLED “CONTAINER PLACEMENT AND DURATION” WHICH NEW CHAPTER SHALL BE DESIGNATED AS CHAPTER 20 OF TITLE VIII (BUILDING ADMINISTRATION) OF SAID CODE is hereby first introduced, considered and adopted as an ordinance of the CITY OF ESSEXVILLE subject to final consideration and action by the CITY COUNCIL at a later meeting.

YES: Connelly, Hughes, Covieo, Gradowski, Rondeau, Wendt, Wittbrodt Motion Carried
ABSENT: None
NO: None

INFORMATIONAL COMMUNICATIONS

None

CITIZEN INPUT

The following citizens addressed the Council:

- Jack Covieo, 311 Virginia Drive
- John Connelly, 10 West Sharlear Drive
- Craig Goulet, 202 Hart Street
- Adam Hughes, 1902 James Street
- Jennifer Gradowski, 408 Sharpe Street
- Todd Wendt, 1703 Hudson Street

EXECUTIVE SESSION

The Council entered into Executive Session at 8:19 PM.

Hughes, Rondeau:

Resolved; that the City Council meet in closed session to discuss collective bargaining negotiations as permitted by MCLA 15.268(c) and applicable law.

YES: Hughes, Rondeau, Connelly, Covieo, Gradowski, Wendt, Wittbrodt Motion Carried

ABSENT: None

The Council exited Executive Session at 8:31 PM.

CONSIDERATION OF APPROVING LABOR CONTRACTS AND ADMINISTRATIVE ASSISTANT WAGE ADJUSTMENT.

Rondeau, Connelly:

Resolved; the City Council ratifies and approves the tentative agreements reached on May 30, 2022 with the Police Officers Labor Council of, the Essexville Public Safety Officers Association, the Governmental Employees Labor Council and the Essexville Public Employees Association.

Further resolved; the Mayor and the City Clerk are authorized to execute the collective bargaining agreements covering Public Safety Officers and Department of Public Works' employees incorporating said tentative agreements and subject to approval by the City Manager as to substance and the City Attorney as to form.

Resolved; the City Council approves, effective July 1, 2022 the adjustment to the wages for the Administrative Assistant as recommended by the City Manager.

YES: Rondeau, Connelly, Covieo, Gradowski, Hughes, Wendt, Wittbrodt Motion Carried

ABSENT: None

ADJOURNMENT

Hughes, Connelly:

Resolved; that the meeting be adjourned.

YES: Unanimous Voice Vote

Motion Carried

ABSENT: None

NO: None

The meeting adjourned at 8:35 pm.

Scott Wittbrodt
Mayor



Sarah Wilcox
City Clerk
