

**ESSEXVILLE CITY COUNCIL
REGULAR MEETING
JANUARY 10, 2023 7:00 PM
CITY COUNCIL CHAMBERS**

Mayor Scott Wittbrodt called the REGULAR MEETING of the Essexville City Council held on January 10, 2023 to order at 7:00 PM.

City Councilmember Jack Covieo, led the Pledge of Allegiance.

ROLL CALL

The following City Council Members were present at the meeting: Jack Covieo, Jennifer Gradowski, Adam Hughes, Dennis Rondeau, Todd Wendt and Mayor Scott Wittbrodt.

ABSENT: Robert Mantei

APPROVAL OF AGENDA

Hughes, Rondeau:

Resolved the agenda be approved as written.

YES: Hughes, Rondeau, Covieo, Gradowski, Wendt, Wittbrodt

Motion Carried

ABSENT: Mantei

CONSENT AGENDA

Hughes, Covieo:

A. Resolved; City Council hereby approves the minutes of its December 13, 2022 regular meeting, said minutes prepared by the City Clerk and submitted for the City Council's consideration at its January 10, 2023 regular meeting.

B. Resolved; the City Council hereby receives and accepts the "Quarterly Investment Report for the Month Ending December 31, 2022" prepared by the City Treasurer pursuant to the City Council's Investment Policy.

YES: Hughes, Covieo, Gradowski, Rondeau, Wendt, Wittbrodt

Motion Carried

ABSENT: Mantei

PRESENTATIONS

None

CITIZEN INPUT

The following citizens addressed the Council:

Dennis Rondeau, 704 Langstaff

COUNTY COMMISSIONER'S REPORT

Mr. Dennis Poirer, County Commissioner, updated the council on business at Bay County and took questions from the council.

COMMITTEE REPORTS

FINANCE COMMITTEE

PAYMENT OF BILLS

Rondeau, Wendt:

Resolved; that expense vouchers 49 totaling \$113,001.16 and payroll voucher 50 through 55 totaling \$97,688.01 for a grand total of \$210,689.17 paid as stated.

YES: Rondeau, Wendt, Covieo, Gradowski, Hughes, Wittbrodt

Motion Carried

ABSENT: Mantei

LEGISLATIVE COMMITTEE

Co-Councilmember Hughes had no report.

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MUNICIPAL RELATIONS COMMITTEE

Councilmember Rondeau reminded councilmembers to have their city manager evaluation forms turned in by February 1st. A municipal relations committee meeting was scheduled for February 8th at 5:00 p.m. to discuss the evaluations.

PARKS AND RECREATION COMMITTEE

Councilmember Gradowski reported the light at Ransom Essex Park is not working and asked the city manager if it could be fixed.

PUBLIC IMPROVEMENT COMMITTEE

Councilmember Covieo had no report.

PUBLIC RELATIONS COMMITTEE

Councilmember Gradowski reported on the Citizen of the Year Award and a committee meeting was scheduled for January 11th at 4:00 p.m.

UTILITY AND SPECIAL COMMITTEE

Councilmember Wendt had no report.

PLANNING COMMISSION

No meeting, no report.

DOWNTOWN DEVELOPMENT AUTHORITY

A meeting is scheduled for January 11th at 3:00 p.m.

MAYOR'S REPORT

Mayor Wittbrodt reported on the following:

- Attended the Christmas potluck, and thanked the DPW employees for
- He will be attending the DDA meeting and Public Relations Committee meetings tomorrow.

ATTORNEY'S REPORT

Mr. Pergande reported on rental registration legislation, and that February will be his last city council meeting.

CITY MANAGER'S REPORT

City Manager, Craig Goulet, reported on the following:

- Thanked the DPW employees for the good job with the Christmas luncheon, getting the equipment ready, and cleaning up the City after the snow storm.
- Attended the tree lighting ceremony and thanked everyone who made it a success.
- Thanked everyone who has committed time and resources to the first annual Christmas tree ceremony
- City clerk and staff did a terrific job leading up to and on election day
- Officers Gettel and Gracey represented Essexville by participating in the "Shop with a Hero" event
- The 2020/2021 audit will be completed soon
- Interviews are being conducted for police academy candidates
- Holiday luncheon will be Friday, December 16th at 12:00 p.m.
- Answered questions from the council.

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PUBLIC HEARING(S)

None

UNFINISHED BUSINESS

None

NEW BUSINESS

CONSIDERATION OF APPROVING THE LETTER OF UNDERSTANDING FOR ACCOUNTING SERVICES PERFORMED BY ANDREWS HOOPER PAVLIK PLC.

Hughes, Wendt:

Resolved; City Council hereby approves the letter of understanding for public accounting services performed by Andrews Hooper Pavlik PLC for the year ended June 30, 2022, and authorizes the city manager to endorse the letter of understanding on the City of Essexville's behalf.

YES: Hughes, Wendt, Covieo, Gradowski, Rondeau, Wittbrodt

Motion Carried

ABSENT: Mantei

INFORMATIONAL COMMUNICATIONS

None

CITIZEN INPUT

The following citizens addressed the Council:

Dennis Poirer, 515 Center Avenue, Bay City

Don Middleton, 400 Caroline Street

Jack Covieo, 311 Virginia Drive

EXECUTIVE SESSION

None

ADJOURNMENT

Hughes, Wendt:

Resolved; that the meeting be adjourned.

YES: Unanimous voice vote

Motion Carried

ABSENT: Mantei

The meeting adjourned at 7:48 p.m.

Scott Wittbrodt
Mayor

Sarah Wilcox
City Clerk
