

**ESSEXVILLE CITY COUNCIL
REGULAR MEETING
DECEMBER 10, 2019 7:00 PM
COUNCIL CHAMBERS**

Mayor Scott Wittbrodt called the REGULAR MEETING of the Essexville City Council held on December 10, 2019 to order at 7:00 PM.

Councilmember Dennis Rondeau, led the Pledge of Allegiance.

ROLL CALL

The following City Council Members were present at the meeting: John Connelly, Jack Covieo, Jennifer Gradowski, Adam Hughes, Dennis Rondeau, Russell Tanner, and Mayor Scott Wittbrodt.
ABSENT: None

APPROVAL OF AGENDA

Tanner, Rondeau:

Resolved the agenda be approved as amended.

YES: Tanner, Rondeau, Connelly, Covieo, Gradowski, Hughes, Wittbrodt Motion Carried
ABSENT: None

CONSENT AGENDA

Hughes, Covieo:

- A. **Resolved; City Council hereby approves the minutes of its November 18, 2019 regular meeting, said minutes prepared by the City Clerk and submitted for the City Council's consideration at its December 10, 2019 regular meeting.**
- B. **Resolved; the City Council hereby receives and accepts the "Quarterly Investment Report for the Month Ending October 31, 2019" prepared by the City Treasurer pursuant to the City Council's Investment Policy.**
- C. **Resolved; pursuant to the City code and State law, the City Council hereby confirms the Mayor's appointment of Michael Bergen and James Hages to the Planning Commission for a three year term ending December 31, 2023.**
- D. **Resolved; pursuant to the City Code and law, the City Council hereby confirms the City Manager's reappointment of William Hydorn to the Downtown Development Authority to a four year term effective January 1, 2019 through December 31, 2023.**
- E. **Resolved; pursuant to the City's Zoning Ordinance and law, the City Council re-appoints Michael Bergen to the Board of Zoning Appeals to a three year term ending December 31, 2022.**

YES: Hughes, Covieo, Connelly, Gradowski, Rondeau, Tanner, Wittbrodt Motion Carried
ABSENT: None

PRESENTATIONS

Duane Reyhl from Andrews Hooper Pavlik PLC presented the 2018/2019 City Audit.

CONSIDERATION OF ADOPTING THE 2018/2019 FINANCIAL AUDIT

Rondeau, Hughes:

Resolved; the City Council hereby receives and accepts the annual audit of the City's financial statements for fiscal year ended June 30, 2019 said audit prepared by Andrews Hooper Pavlik PLC and presented to the City Council at its regular meeting of December 10, 2019 for its review and discussion.

YES: Rondeau, Hughes, Connelly, Covieo, Gradowski, Tanner, Wittbrodt Motion Carried
ABSENT: None

COUNTY COMMISSIONER'S REPORT

Mr. Michael Lutz, County Commissioner, was not in attendance.

CITIZEN INPUT

The following citizens addressed the Council:

Lisa Orlando, 1506 Borton Avenue

Patricia Pawlaczyk, 309 Valerie Court

Jennifer Gradowski, 408 Sharpe Street

COMMITTEE REPORTS

FINANCE COMMITTEE

PAYMENT OF BILLS

Rondeau, Hughes:

Resolved; that expense vouchers 37 through 38 totaling \$72,493.62 and payroll voucher 39 through 42 totaling \$93,640.24 for a grand total of \$166,133.86 paid as stated.

YES: Rondeau, Hughes, Connelly, Covieo, Gradowski, Tanner, Wittbrodt

Motion Carried

ABSENT: None

LEGISLATIVE COMMITTEE

Councilmember Connelly reported that they met last week to discuss the rental properties and front yard parking ordinances.

MUNICIPAL RELATIONS COMMITTEE

Councilmember Rondeau asked the councilmembers to complete the city manager's performance evaluation questionnaire enclosed in the packet and bring it back to the January meeting.

PARKS AND RECREATION COMMITTEE

Councilmember Gradowski reported the committee met before today's city council meeting where they discussed the progress at Ransom Essex Park and Smith Park.

PUBLIC IMPROVEMENT COMMITTEE

Councilmember Rondeau had no report.

PUBLIC RELATIONS COMMITTEE

Councilmember Gradowski reported the committee met before today's city council meeting where they discussed kidsfest, curb appeal award, 5k road race and citizen of the year award.

UTILITY AND SPECIAL COMMITTEE

The council discussed the water/sewer bill of a city resident.

Hughes, Gradowski:

Moved to wave the late fee on Patricia Pawlaczyk's water bill due to a clerical error.

YES: Hughes, Gradowski, Connelly, Covieo, Rondeau, Tanner, Wittbrodt

Motion Carried

ABSENT: None

PLANNING COMMISSION

No Meeting

DOWNTOWN DEVELOPMENT AUTHORITY

No Meeting

MAYOR'S REPORT

Mayor Wittbrodt reported on the following:

- Reviewed the accomplishments of the year and thanked everyone for their help.
- Reminded everyone of the Christmas luncheon on December 13th at 12:00.

ATTORNEY'S REPORT

City Attorney Pergande had no report.

CITY MANAGER'S REPORT

City Manager, Dan Hansford, reported on the following:

- Notice from Waste Management regarding the potential increase in processing recyclables.
- The annual City, Village, Township Revenue Sharing report to Treasury was submitted to Treasury.
- The LaBrenz building was sold and will be a second hand business, the Volker Printing building was torn down by the new owner who purchased the property to increase the size of their property, the new Ace Hardware building is complete.
- Updated the council on the lead/water progress.
- Answered questions from the council.

PUBLIC HEARING(S)

None

UNFINISHED BUSINESS

CONSIDERATION OF INTRODUCING ORDINANCE NO. 2020-2 "RENTAL PROPERTIES"

Connelly, Hughes:

Resolved: That ordinance of the City known as Chapter 6 entitled "Rental Properties" of Title VII of the Code of Ordinances of the City of Essexville is hereby repealed and a new ordinance also to be entitled "Rental Properties" is hereby created in its place and stead which shall be known as Chapter 6 of Title VII of the Code of Ordinances. This resolution be considered the first reading of its passage as required by the City Charter.

YES: Connelly, Hughes, Covio, Gradowski, Rondeau, Tanner, Wittbrodt Motion Carried

ABSENT: None

NEW BUSINESS

CONSIDERATION OF INTRODUCING ORDINANCE NO. 2020-1 "CITY COUNCIL SALARIES"

Gradowski, Rondeau:

Resolved:, That a new Chapter of the Code of Ordinances is hereby created, which shall be entitled "CITY COUNCIL SALARIES", shall be designated Chapter 8 of Title I of the Code of Ordinances and contain those provisions for the salaries of the City Council and the Mayor as allowed and provided for in the City Charter.

YES: Gradowski, Rondeau, Covio, Hughes, Tanner, Wittbrodt Motion Carried

NO: Connelly

ABSENT: None

CONSIDERATION OF INTRODUCING ORDINANCE NO. 2020-3 "FRONT YARD PARKING"

Hughes, Connelly:

Therefore; The Essexville City Council does hereby recommend the above changes to Ordinance No. 2020-3 by this First Reading.

YES: Hughes, Connelly, Covio, Gradowski, Rondeau, Tanner, Wittbrodt Motion Carried

ABSENT: None

CONSIDERATION OF PURCHASING CITY STAFF GIFT CERTIFICATES FOR CHRISTMAS.
Council gave City Manager Hansford direction to purchase gift certificates for the full time staff and part paid firefighters.

INFORMATIONAL COMMUNICATIONS

None

CITIZEN INPUT

The following citizens addressed the Council:
None

EXECUTIVE SESSION

None

ADJOURNMENT

Tanner, Rondeau:

Resolved; that the meeting be adjourned.

YES: Unanimous voice vote

ABSENT: None

The meeting adjourned at 9:10 pm.

Motion Carried

Scott Wittbrodt
Mayor

Sarah Wilcox
City Clerk
