

**ESSEXVILLE CITY COUNCIL  
REGULAR MEETING  
OCTOBER 10, 2023 7:00 PM  
CITY COUNCIL CHAMBERS**

Mayor Scott Wittbrodt called the REGULAR MEETING of the Essexville City Council held on October 10, 2023 to order at 7:00 PM.

City Councilmember, Robert Mantei, led the Pledge of Allegiance.

**ROLL CALL**

The following City Council Members were present at the meeting: Jack Covieo, Jennifer Gradowski, Adam Hughes, Robert Mantei, Dennis Rondeau, Todd Wendt and Mayor Scott Wittbrodt.

ABSENT: None

**APPROVAL OF AGENDA**

Hughes, Wendt:

**Resolved the agenda be approved as written.**

YES: Hughes, Wendt, Covieo, Gradowski, Mantei, Rondeau, Wittbrodt      Motion Carried

ABSENT: None

**CONSENT AGENDA**

Hughes, Mantei:

- A. **Resolved; City Council hereby approves the minutes of its September 12, 2023 regular meeting and September 26, 2023 special meeting, said minutes prepared by the City Clerk and submitted for the City Council’s consideration at its October 10, 2023 regular meeting.**
  
- B. **Resolved; the City Council hereby establishes 6:00 p.m. to 8:00 p.m. on Tuesday, October 31, 2023 as the recommended time for Halloween trick or treat activities in the City of Essexville.**
  
- C. **Resolved; the City Council hereby receives and accepts the “Quarterly Investment Report for the Month Ending September 30, 2023” prepared by the City Treasurer pursuant to the City Council’s Investment Policy.**
  
- D. **Resolved; Ordinance No. 2023-3 AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF ESSEXVILLE TO AMEND CHAPTER 7 (ENTITLED “GARBAGE AND REFUSE PICKUP”) OF TITLE II, (ENTITLED “UTILITIES AND SERVICES”), TO REVISE SECTION 2.704 OF SAID CODE, said ordinance first introduced and read at the September 12, 2023 regular meeting of the City Council is hereby adopted as an ordinance of the City of Essexville.**

YES: Hughes, Mantei, Covieo, Gradowski, Rondeau, Wendt, Wittbrodt

Motion Carried

ABSENT: None

**PRESENTATIONS**

None

**CITIZEN INPUT**

The following citizens addressed the Council:

Robert Mantei, 535 Gateway Place  
Ray Vermeesch, 614 Pine Street

Dave Tagget, 6335 Cole Road, Saginaw  
John Connelly, 10 W. Sharlear  
Don Middleton, 400 Caroline  
John Connelly, 10 W. Sharlear

### **COUNTY COMMISSIONER'S REPORT**

Mr. Dennis Poirer, County Commissioner, updated the council on business at Bay County and took questions from the council.

### **FINANCE COMMITTEE**

#### **PAYMENT OF BILLS**

Mantei, Wendt:

**Resolved; that expense vouchers 23 totaling \$236,421.44 and payroll voucher 24 through 27 totaling \$66,793.03 for a grand total of \$303,214.47 paid as stated.**

YES: Mantei, Wendt, Covieo, Gradowski, Hughes, Rondeau, Wittbrodt

Motion Carried

ABSENT: None

### **LEGISLATIVE COMMITTEE**

Councilmember Mantei had no report.

### **MUNICIPAL RELATIONS COMMITTEE**

Councilmember Rondeau had no report.

### **PARKS AND RECREATION COMMITTEE**

Councilmember Gradowski reported she and City Manager Goulet met with representatives from Larry's Lawn Care to discuss Ransom Essex Park.

### **PUBLIC IMPROVEMENT COMMITTEE**

Councilmember Covieo had no report, but would like to meet with the Code Enforcement Officer to discuss blight.

### **PUBLIC RELATIONS COMMITTEE**

Councilmember Gradowski reported Kidsfest was spectacular and thanked everyone who helped make it a success.

### **UTILITY AND SPECIAL COMMITTEE**

Councilmember Wendt had no report.

### **PLANNING COMMISSION**

No meeting.

### **DOWNTOWN DEVELOPMENT AUTHORITY**

No meeting.

### **MAYOR'S REPORT**

Mayor Wittbrodt reported on the following:

- Thanked everyone who helped with Kidsfest.
- Attended the municipal relations committee meeting on September 18th.
- Monday, November 26<sup>th</sup> will be the regular and organizational meeting, and a new city council picture will be taken.
- Changing the meeting time to 6:00 p.m. will be considered at the November meeting.

**CITY MANAGER’S REPORT**

City Manager, Craig Goulet, reported on the following:

- Thanked the council for attending the special city council meeting on September 26th.
- Thanked everyone who contributed to making KidsFest a success.
- Trees on Garside Drive.
- Fee schedule amendment.
- Public Safety Department received two grants.
- Took questions from the council.

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

CONSIDERATION OF AMENDING THE FEE SCHEDULE FOR MISCELLANEOUS SERVICES.

Hughes, Wendt:

**Resolved; that the change to the “Schedule of Miscellaneous Fees and Charges” is approved.**

YES: Hughes, Wendt, Covieo, Gradowski, Mantei, Rondeau, Wittbrodt

Motion Carried

ABSENT: None

**INFORMATIONAL COMMUNICATIONS**

None

**CITIZEN INPUT**

The following citizens addressed the Council:

- Don Middleton, 400 Caroline Street
- John Connelly, 10 West Sharlear Drive

**EXECUTIVE SESSION**

None

**ADJOURNMENT**

Hughes, Covieo:

**Resolved; that the meeting be adjourned.**

YES: Hughes, Covieo, Gradowski, Mantei, Rondeau, Wendt, Wittbrodt

Motion Carried

ABSENT: None

The meeting adjourned at 8:30 p.m.

Scott Wittbrodt  
Mayor



Sarah Wilcox  
City Clerk

