

**ESSEXVILLE CITY COUNCIL  
REGULAR MEETING  
AUGUST 8, 2023 7:00 PM  
CITY COUNCIL CHAMBERS**

Mayor Scott Wittbrodt called the REGULAR MEETING of the Essexville City Council held on August 8, 2023 to order at 7:00 PM.

City Councilmember, Robert Mantei, led the Pledge of Allegiance.

**ROLL CALL**

The following City Council Members were present at the meeting: Jack Covieo, Adam Hughes, Robert Mantei, Dennis Rondeau and Mayor Scott Wittbrodt.

ABSENT: Jennifer Gradowski, Todd Wendt

**APPROVAL OF AGENDA**

Hughes, Mantei:

**Resolved the agenda be approved as written.**

YES: Hughes, Mantei, Covieo, Rondeau, Wittbrodt

Motion Carried

ABSENT: Gradowski, Wendt

**CONSENT AGENDA**

Hughes, Covieo:

**A. Resolved; City Council hereby approves the minutes of its July 11, 2023 regular meeting, said minutes prepared by the City Clerk and submitted for the City Council's consideration at its August 8, 2023 regular meeting.**

YES: Hughes, Covieo, Mantei, Rondeau, Wittbrodt

Motion Carried

ABSENT: Gradowski, Wendt

**PRESENTATIONS**

None

**CITIZEN INPUT**

The following citizens addressed the Council:

Dennis Rondeau, 704 Langstaff Street  
Robert De Catur, 1108 Pine Street  
Dennis Rondeau, 704 Langstaff Street  
Craig Goulet, 202 Hart Street  
Jack Covieo, 311 Virginia Drive

**COUNTY COMMISSIONER'S REPORT**

Mr. Dennis Poirer, County Commissioner, updated the council on business at Bay County and took questions from the council.

**FINANCE COMMITTEE**

**PAYMENT OF BILLS**

Covieo, Mantei:

**Resolved; that expense vouchers 7 through 8 totaling \$486,848.60 and payroll voucher 9 through 14 totaling \$78,646.19 for a grand total of \$565,494.79 paid as stated.**

YES: Covieo, Mantei, Hughes, Rondeau, Wittbrodt

Motion Carried

ABSENT: Gradowski, Wendt

**LEGISLATIVE COMMITTEE**

Councilmember Mantei reported there is an amendment to the sign ordinance up for consideration under new business.

**MUNICIPAL RELATIONS COMMITTEE**

Councilmember Rondeau had no report.

**PARKS AND RECREATION COMMITTEE**

Mayor Wittbrodt asked City Manager Goulet for an update on Smith Park. City Manager Goulet reported Spicer Engineering is getting ready to go out for bids on the project.

**PUBLIC IMPROVEMENT COMMITTEE**

Councilmember Covieo had no report.

**PUBLIC RELATIONS COMMITTEE**

Co-Chair Councilmember Rondeau had no report.

**UTILITY AND SPECIAL COMMITTEE**

Co-Chair Councilmember Covieo had no report.

**PLANNING COMMISSION**

No meeting.

**DOWNTOWN DEVELOPMENT AUTHORITY**

No meeting.

**MAYOR'S REPORT**

Mayor Wittbrodt reported on the following:

- Possibility of Fleis and VandenBrink assisting with Ransom Essex Park improvements.
- Commended City Manager Goulet for a job well done.

**CITY MANAGER'S REPORT**

City Manager, Craig Goulet, reported on the following:

- Attended meeting with the City of Bay City to discuss mutual aid for fires.
- New I.T. company to provide services to the city.
- Took questions from the council.

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

CONSIDERATION OF INTRODUCING ORDINANCE NO. 2023-2 "SIGNS LOCATED ON RESIDENTIAL PROPERTIES".

Mantei, Hughes:

**Resolved; Ordinance No. 2023-2 AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF ESSEXVILLE TO AMEND CHAPTER 3 (ENTITLED "SIGNS LOCATED ON RESIDENTIAL PROPERTIES") OF TITLE V, (ENTITLED "ZONING AND PLANNING"), TO REVISE SECTION 5.304 OF SAID CODE, said ordinance first introduced and read at the August 8, 2023 regular meeting of the City Council is hereby adopted as an ordinance of the City of Essexville.**

YES: Mantei, Hughes, Covieo, Rondeau, Wittbrodt

Motion Carried

ABSENT: Gradowski, Wendt

CONSIDERATION OF ENTERING INTO AN AGREEMENT WITH JOLETEC TO PROVIDE I.T SERVICES FOR THE CITY OF ESSEXVILLE.

Hughes, Covieo:

**Resolved, that Joletec will provide I.T. services for Essexville Public Safety, Department of Public Works, and City Hall staff for services highlighted in the proposed agreement effective September 1, 2023.**

YES: Hughes, Covieo, Mantei, Rondeau, Wittbrodt

Motion Carried

ABSENT: Gradowski, Wendt

CONSIDERATION OF PURCHASING A 2023 CHEVROLET TAHOE WITH EQUIPMENT FOR THE ESSEXVILLE PUBLIC SAFETY DEPARTMENT.

Hughes, Rondeau:

**Resolved; that the Essexville City Council, by this Resolution, hereby authorizes the City Manager to purchase a 2023 Chevrolet Tahoe and equip it with required electronics including law enforcement lights. The total purchase price is not to exceed \$55,000.00 and is included in the approved 2023/2024 budget as well as City’s Capital Improvement Plan.**

YES: Hughes, Rondeau, Covieo, Mantei, Wittbrodt

Motion Carried

ABSENT: Gradowski, Wendt

**INFORMATIONAL COMMUNICATIONS**

None

**CITIZEN INPUT**

The following citizens addressed the Council:

- Tom Burnham, 700 Main Street
- Robert De Catur, 1108 Pine Street
- Robert Mantei, 535 Gateway Place
- Jack Covieo, 33 Virginia Drive
- Don Middleton, 400 Caroline Street
- Craig Goulet, 202 Hart Street
- Tom Burnham, 700 Main Street

**EXECUTIVE SESSION**

None

**ADJOURNMENT**

Hughes, Mantei:

**Resolved; that the meeting be adjourned.**

YES: Hughes, Mantei, Covieo, Rondeau, Wittbrodt

Motion Carried

ABSENT: Gradowski, Wendt

The meeting adjourned at 8:09 p.m.

Scott Wittbrodt  
Mayor

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Sarah Wilcox

City Clerk

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