

**ESSEXVILLE CITY COUNCIL
REGULAR MEETING
SEPTEMBER 12, 2023 7:00 PM
CITY COUNCIL CHAMBERS**

Mayor Scott Wittbrodt called the REGULAR MEETING of the Essexville City Council held on September 12, 2023 to order at 7:00 PM.

Mayor Wittbrodt asked for a moment of silence in remembrance of September 11, 2001.

City Councilmember, Robert Mantei, led the Pledge of Allegiance.

ROLL CALL

The following City Council Members were present at the meeting: Jack Covieo, Jennifer Gradowski, Adam Hughes, Robert Mantei, Dennis Rondeau, Todd Wendt and Mayor Scott Wittbrodt.

ABSENT: None

APPROVAL OF AGENDA

Hughes, Mantei:

Resolved the agenda be approved as written.

YES: Hughes, Mantei, Covieo, Gradowski, Rondeau, Wendt, Wittbrodt Motion Carried

ABSENT: None

CONSENT AGENDA

Hughes, Covieo:

A. Resolved; City Council hereby approves the minutes of its August 8, 2023 regular meeting, said minutes prepared by the City Clerk and submitted for the City Council's consideration at its September 12, 2023 regular meeting.

B. Resolved; Ordinance No. 2023-2 AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF ESSEXVILLE TO AMEND CHAPTER 3 (ENTITLED "SIGNS LOCATED ON RESIDENTIAL PROPERTIES") OF TITLE V, (ENTITLED "ZONING AND PLANNING"), TO REVISE SECTION 5.304 OF SAID CODE, said ordinance first introduced and read at the August 8, 2023 regular meeting of the City Council is hereby adopted as an ordinance of the City of Essexville.

YES: Hughes, Covieo, Gradowski, Mantei, Rondeau, Wendt, Wittbrodt Motion Carried

ABSENT: None

PRESENTATIONS

None

CITIZEN INPUT

The following citizens addressed the Council:

Lacy Ball, 1401 Mercer Street
Jennifer Gradowski, 408 Sharpe Street

COUNTY COMMISSIONER'S REPORT

Mr. Dennis Poirer, County Commissioner, updated the council on business at Bay County and took questions from the council.

FINANCE COMMITTEE

PAYMENT OF BILLS

Mantei, Gradowski:

Resolved; that expense vouchers 15 through 16 totaling \$449,663.01 and payroll voucher 17 through 22 totaling \$105,388.12 for a grand total of \$555,051.13 paid as stated.

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YES: Mantei, Gradowski, Covieo, Hughes, Rondeau, Wendt, Wittbrodt
ABSENT: None

Motion Carried

LEGISLATIVE COMMITTEE

Councilmember Mantei reported the committee met on September 6th to discuss amending the trash and garbage ordinance.

MUNICIPAL RELATIONS COMMITTEE

Councilmember Rondeau reported the committee met on September 6th to discuss ways to recruit and retain public safety officers and replacing the street sweeper.

PARKS AND RECREATION COMMITTEE

Councilmember Gradowski reported there is a resolution under new business authorizing funds for the Smith Park grant.

PUBLIC IMPROVEMENT COMMITTEE

Councilmember Covieo had no report.

PUBLIC RELATIONS COMMITTEE

Councilmember Gradowski reported Kidsfest is scheduled for September 30th from 11:00 a.m. to 3:00 p.m. She would love to see everyone there to help.

UTILITY AND SPECIAL COMMITTEE

Councilmember Wendt had no report.

PLANNING COMMISSION

No meeting.

DOWNTOWN DEVELOPMENT AUTHORITY

No meeting.

MAYOR'S REPORT

Mayor Wittbrodt reported on the following:

- Heritage House annual newsletter.
- Attended the municipal relations and legislative committee meetings.
- Asked the councilmembers their thoughts on changing the regular meeting time.
- Commended City Manager Goulet for a job well done.

CITY MANAGER'S REPORT

City Manager, Craig Goulet, reported on the following:

- State of Michigan grant for police cadet sponsorship.
- Cleaning services for city hall.
- Amendment to Garbage and Refuse Pickup ordinance.
- Street sweeper purchase with ARPA funds.
- Thanked Bay County Clerk, Katie Zanotti on heading up the joint early voting site
- Attended Stop the Bleed training at Garber High School.
- Took questions from the council.

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UNFINISHED BUSINESS

None

NEW BUSINESS

CONSIDERATION OF ENTERING INTO AN AGREEMENT WITH THE BAY COUNTY CLERK TO OPERATE A JOINT EARLY VOTING SITE.

Wendt, Hughes:

Resolved that the City of Essexville approves entering into an agreement with the Bay County Clerk to operate a joint early voting site, pending legal review, and give the mayor and clerk authority to sign on its behalf.

YES: Wendt, Hughes, Covieo, Gradowski, Mantei, Rondeau, Wittbrodt

Motion Carried

ABSENT: None

CONSIDERATION OF ALLOWING THE PUBLIC SAFETY CAPTAIN TO PURCHASE MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM SERVICE CREDIT.

Hughes, Rondeau:

Resolved that Kasey Dobbyn shall be allowed to purchase up to one year and eight months of Municipal Employees' Retirement System "MERS" service credit.

YES: Hughes, Rondeau, Covieo, Gradowski, Mantei, Wendt, Wittbrodt

Motion Carried

ABSENT: None

CONSIDERATION OF ENTERING INTO AN AGREEMENT WITH AMERICAN MAINTENANCE & CLEANING SERVICES, L.L.C.

Wendt, Hughes:

Resolved, that American Maintenance & Cleaning Services, L.L.C will provide cleaning services for Essexville City Hall, including the Department of Public Safety highlighted in the proposed agreement.

YES: Wendt, Hughes, Covieo, Gradowski, Mantei, Rondeau, Wittbrodt

Motion Carried

ABSENT: None

CONSIDERATION OF AUTHORIZING THE ACCEPTANCE OF FUNDS FOR THE SMITH PARK GRANT AND THE CITY'S COMMITMENT TO FINANCE 50% OF THE TOTAL IMPROVEMENT COSTS (\$148,500.00).

Gradowski, Wendt:

Now therefore, be it resolved that the City of Essexville hereby accept the terms of the agreement as received from the Michigan Department of Natural Resources as well as to receive grant funding in the amount of \$148,500.00 (one hundred forty eight thousand and five hundred dollars), and further resolves to make available its financial obligation amount of \$148,500.00 (50%) of a total \$297,000.00 (two hundred ninety seven thousand) project cost.

YES: Gradowski, Wendt, Covieo, Hughes, Mantei, Rondeau, Wittbrodt

Motion Carried

ABSENT: None

CONSIDERATION OF AUTHORIZING THE PURCHASE OF A USED STREET SWEEPER FOR THE DEPARTMENT OF PUBLIC WORKS.

Covieo, Wendt:

Resolved; that the Essexville City Council, by this Resolution, hereby authorizes the City Manager to purchase a used street sweeper with the City's remaining \$177,000 ARPA funds. The purchase of a street sweeper is part of the City's Capital Improvement Plan.

YES: Covieo, Wendt, Gradowski, Hughes, Mantei, Rondeau, Wittbrodt

Motion Carried

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ABSENT: None

CONSIDERATION OF INTRODUCING ORDINANCE NO. 2023-3 "GARBAGE AND REFUSE PICKUP".

Hughes, Mantei:

Resolved; Ordinance No. 2023-3 AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF ESSEXVILLE TO AMEND CHAPTER 7 (ENTITLED "GARBAGE AND REFUSE PICKUP") OF TITLE II, (ENTITLED "UTILITIES AND SERVICES"), TO REVISE SECTION 2.704 OF SAID CODE, is hereby adopted as an ordinance of the City of Essexville by this, its first reading, and a second reading to occur at a subsequent meeting of the City Council.

YES: Hughes, Mantei, Covieo, Gradowski, Rondeau, Wendt, Wittbrodt

Motion Carried

ABSENT: None

CONSIDERATION OF ALLOWING A MILL AND FILL PROJECT FOR NORTH HART STREET BETWEEN DUNBAR AND WOODSIDE AVENUE.

Wendt, Covieo:

Resolved; that the Essexville City Council, by this Resolution, hereby authorizes the City Manager to accept a bid not to exceed \$53,000.00 to Mill and Fill Hart Street from Dunbar to Woodside Ave. The total project price is not to exceed \$53,000.00 and is included in the approved 2023/2024 budget.

YES: Wendt, Covieo, Gradowski, Hughes, Mantei, Rondeau, Wittbrodt

Motion Carried

ABSENT: None

INFORMATIONAL COMMUNICATIONS

None

CITIZEN INPUT

The following citizens addressed the Council:

None

EXECUTIVE SESSION

None

ADJOURNMENT

Hughes, Wendt:

Resolved; that the meeting be adjourned.

YES: Hughes, Wendt, Covieo, Gradowski, Mantei, Rondeau, Wittbrodt

Motion Carried

ABSENT: None

The meeting adjourned at 8:36 p.m.

Scott Wittbrodt
Mayor

Sarah Wilcox

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City Clerk
