

**ESSEXVILLE CITY COUNCIL
REGULAR MEETING
January 9, 2024 6:00 PM
CITY COUNCIL CHAMBERS**

Mayor Scott Wittbrodt called the REGULAR MEETING of the Essexville City Council held on January 9, 2024 to order at 6:00 PM.

City Councilmember Robert Mantei led the Pledge of Allegiance.

ROLL CALL

The following City Council Members were present at the meeting: Jack Covieo, Jennifer Gradowski, Adam Hughes, Robert Mantei, Dennis Rondeau, Todd Wendt and Mayor Scott Wittbrodt.

ABSENT: None

APPROVAL OF AGENDA

Hughes, Mantei:

Resolved the agenda be approved as written.

YES: Hughes, Mantei, Covieo, Gradowski, Rondeau, Wendt, Wittbrodt

Motion Carried

ABSENT: None

CONSENT AGENDA

Hughes, Rondeau:

- A. Resolved; City Council hereby approves the minutes of its December 12, 2023 regular meeting, said minutes prepared by the City Clerk and submitted for the City Council’s consideration at its January 9, 2024 regular meeting.**
- B. Resolved; the amendments recommended by the City Manager to be made to previously approved appropriations within the fiscal year 2023/2024 budget, as set forth in his communication to the City Council on this subject dated January 9, 2024, are authorized.**

General

Fund	Increase	Decrease
City Hall - Contractual Srv	\$14,000	
City Hall - Computer Support/Main	\$21,000	
Forestry - Wages	\$1,250	
Forestry - Equip Rental	\$1,250	
Transfer Out - Transfer to M/V Fund		\$37,500
Fund Totals	\$37,500	\$37,500

Major

Streets	Increase	Decrease
Administrative - Wages	\$3,500	
Transfer Out - Transfer to Local		\$3,500
Fund Totals	\$3,500	\$3,500

Local Streets

Maintenance - Wages	\$9,000	
---------------------	---------	--

Maintenance - Equip Rental	\$9,000	
Capital Projects		\$18,000
Fund Totals	\$18,000	\$18,000

Water Fund

Debt Service	\$152,000	
Ad Valorem Tax	\$21,000	
Transfer Out - Transfer to Sewer Fund		\$132,000
Fund Totals	\$173,000	\$132,000

YES: Hughes, Rondeau, Covieo, Gradowski, Mantei, Wendt, Wittbrodt Motion Carried
 ABSENT: None

PRESENTATIONS

Duane Reyhl from Andrews Hooper Pavlik PLC presented the 2022/2023 City Audit.

Hughes, Wendt:

Motion to table the audit presentation.

CITIZEN INPUT

The following citizens addressed the Council:

- Jordan Paiz, 201 Marshall Street
- Matthew Verhaehgue, 300 Woodside Avenue
- Don Middleton, 400 Caroline Street

COUNTY COMMISSIONER’S REPORT

Mr. Dennis Poirier, County Commissioner, was not in attendance.

COMMITTEE REPORTS

FINANCE COMMITTEE

PAYMENT OF BILLS

Mantei, Wendt:

Resolved; that expense vouchers 43 totaling \$90,086.19 and payroll voucher 44 through 48 totaling \$81,838.20 for a grand total of \$171,924.39 paid as stated.

YES: Mantei, Wendt, Covieo, Gradowski, Hughes, Rondeau, Wittbrodt Motion Carried
 ABSENT: None

LEGISLATIVE COMMITTEE

Councilmember Mantei had no report.

MUNICIPAL RELATIONS COMMITTEE

Councilmember Wendt reminded the council to turn in their city manager evaluation forms by February 1st.

PARKS AND RECREATION COMMITTEE

Councilmember Gradowski had no report.

PUBLIC IMPROVEMENT COMMITTEE

Councilmember Covieo had no report.

PUBLIC RELATIONS COMMITTEE

Councilmember Gradowski reported the committee will need to meet to discuss citizen of the year.

UTILITY AND SPECIAL COMMITTEE

Councilmember Rondeau had no report.

PLANNING COMMISSION

No meeting, no report.

DOWNTOWN DEVELOPMENT AUTHORITY

No meeting, no report.

MAYOR’S REPORT

Mayor Wittbrodt reported on the following:

- Christmas luncheon
- St. Patrick’s Day parade

CITY MANAGER’S REPORT

City Manager, Craig Goulet, reported on the following:

- Police cadet attending the academy
- Master’s degree progress
- Repaving Nebobish
- Crossing guard
- Thanked the office staff for all the work on the audit
- Update from MDOT on LaFayette Bridge
- Thank you token from Hemlock grain dome fire

PUBLIC HEARING(S)

None

UNFINISHED BUSINESS

None

NEW BUSINESS

CONSIDERATION OF APPROVING THE CREATION OF A SECOND CROSSING GUARD POSITION

Wendt, Rondeau:

Resolved; that the City Council of the City of Essexville hereby adopts the recommendation of the City Manager to implement the creation of an additional crossing guard position, for a total of 2 crossing guards, in a timely fashion.

YES: Wendt, Rondeau, Covieo, Gradowski, Hughes, Mantei, Wittbrodt Motion Carried

ABSENT: None

CONSIDERATION OF RESCHEDULING THE REGULAR CITY COUNCIL MEETING DATE IN AUGUST.

Hughes, Mantei:

Resolved; The Essexville City Council hereby reschedules the regular meeting of the Essexville City Council to Tuesday, August 20, 2024 due to the Primary Election on Tuesday, August 6, 2024.

YES: Hughes, Mantei, Covieo, Gradowski, Rondeau, Wendt, Wittbrodt Motion Carried

ABSENT: None

PRESENTATIONS

Duane Reyhl from Andrews Hooper Pavlik PLC presented the 2022/2023 City Audit.

CONSIDERATION OF ADOPTING THE ANNUAL AUDIT OF THE 2022/2023 FISCAL YEAR
Hughes, Wendt:

Resolved; the City Council hereby receives and accepts the annual audit of the City’s financial statements for fiscal year ended June 30, 2023 said audit prepared by Andrews Hooper Pavlik PLC and presented to the City Council at its regular meeting of January 9, 2024 for its review and discussion.

YES: Hughes, Wendt, Covio, Gradowski, Mantei, Rondeau, Wittbrodt Motion Carried
ABSENT: None

INFORMATIONAL COMMUNICATIONS

None

CITIZEN INPUT

The following citizens addressed the Council:

Don Middleton, 400 Caroline

EXECUTIVE SESSION

None

ADJOURNMENT

Hughes, Wendt:

Resolved; that the meeting be adjourned.

YES: Unanimous voice vote Motion Carried

ABSENT: None

The meeting adjourned at 6:47 p.m.

Scott Wittbrodt
Mayor

Sarah Wilcox
City Clerk
