

**ESSEXVILLE CITY COUNCIL
REGULAR MEETING
DECEMBER 12, 2023 6:00 PM
CITY COUNCIL CHAMBERS**

Mayor Scott Wittbrodt called the REGULAR MEETING of the Essexville City Council held on December 12, 2023 to order at 6:00 PM.

City Councilmember Dennis Rondeau led the Pledge of Allegiance.

ROLL CALL

The following City Council Members were present at the meeting: Jack Covieo, Jennifer Gradowski, Robert Mantei, Dennis Rondeau, Todd Wendt and Mayor Scott Wittbrodt.

ABSENT: Adam Hughes

APPROVAL OF AGENDA

Gradowski, Covieo:

Resolved the agenda be approved as amended. (Start time was changed from 7:00 pm to 6:00 p.m.)

YES: Gradowski, Covieo, Mantei, Rondeau, Wendt, Wittbrodt

Motion Carried

ABSENT: Hughes

CONSENT AGENDA

Wendt, Mantei:

- A. Resolved; City Council hereby approves the minutes of its November 20, 2023 regular and organizational meeting, said minutes prepared by the City Clerk and submitted for the City Council's consideration at its December 12, 2023 regular meeting.**
- B. Resolved; pursuant to the City Code, the City Council hereby confirms the City Manager's reappointment of William Hydorn, Jim Hages, and Sandra Koglin as member's and Kimberly Grew as an alternate member to the Board of Review to a three year term effective January 1, 2024 through December 31, 2026.**
- C. Resolved; pursuant to the City Code and law, the City Council hereby confirms the City Manager's reappointment of William Hydorn and Kristin Richard to the Downtown Development Authority to a four year term effective January 1, 2024 through December 31, 2027.**
- D. Resolved that following appointments are made to the Board of Zoning Appeals; Brandon Kulhanek and Jerome Reinke are appointed to a three year term to be effective January 1, 2024 through December 31, 2026.**
- E. Resolved; pursuant to applicable law and its own policy, the City Council authorizes the Board of Review for the City of Essexville to consider and grant, where appropriate, requests for exemptions from taxation of real property for homesteads of persons in poverty based on the federal income and poverty guidelines for the year 2024.**

YES: Wendt, Mantei, Covieo, Gradowski, Rondeau, Wittbrodt

Motion Carried

ABSENT: Hughes

PRESENTATIONS

Councilmember Gradowski dedicated a pen and ink of the Essexville fire barn created by Michael Hollister, commissioned and donated by James and Margaret Navarre Miller.

CITIZEN INPUT

The following citizens addressed the Council:

None

COUNTY COMMISSIONER'S REPORT

Mr. Dennis Poirier, County Commissioner, updated the council on business at Bay County and took questions from the council.

COMMITTEE REPORTS

FINANCE COMMITTEE

PAYMENT OF BILLS

Rondeau, Covieo:

Resolved; that expense vouchers 36 totaling \$103,021.66 and payroll voucher 37 through 42 totaling \$75,001.49 for a grand total of \$178,023.15 paid as stated.

YES: Rondeau, Covieo, Gradowski, Mantei, Wendt, Wittbrodt

Motion Carried

ABSENT: Hughes

LEGISLATIVE COMMITTEE

Councilmember Mantei had no report.

MUNICIPAL RELATIONS COMMITTEE

Councilmember Wendt reported that the city manager evaluation forms that went out in the meeting packet are due by February 1st.

PARKS AND RECREATION COMMITTEE

Councilmember Gradowski reported the committee met to discuss the Bay County Recreation Plan, and recommends that the city council adopts said plan.

PUBLIC IMPROVEMENT COMMITTEE

Councilmember Covieo had no report.

PUBLIC RELATIONS COMMITTEE

Councilmember Gradowski reported the citizen of the year nomination forms were sent out with the tax bills and are due by December 31st. She thanked everyone that was involved in making the 2nd Annual Tree Lighting ceremony a success

UTILITY AND SPECIAL COMMITTEE

Councilmember Rondeau had no report.

PLANNING COMMISSION

No meeting, no report.

DOWNTOWN DEVELOPMENT AUTHORITY

No meeting, no report.

MAYOR'S REPORT

Mayor Wittbrodt reported on the following:

- Attended the parks and recreation committee meeting
- Christmas tree lighting ceremony
- The Christmas luncheon will be held on Friday, December 15th at noon.

CITY MANAGER'S REPORT

City Manager, Craig Goulet, reported on the following:

- Christmas potluck
- Crossing guard
- Bay Area Water Treatment Plant meeting
- Commended the Public Safety Department on doing a great job
- Christmas tree lighting ceremony
- Answered questions from the council.

PUBLIC HEARING(S)

None

UNFINISHED BUSINESS

None

NEW BUSINESS

CONSIDERATION OF ADOPTING THE RECREATION MASTER PLAN FOR BAY COUNTY.
Gradowski, Wendt:

NOW, THEREFORE BE IT RESOLVED the Essexville City Council adopts the Bay County Area Recreation Plan as a guideline for improving parks and recreation for the residents of the City Of Essexville.

YES: Gradowski, Wendt, Covio, Mantei, Rondeau, Wittbrodt

Motion Carried

ABSENT: Hughes

CONSIDERATION TO IMPLEMENT THE CREATION OF A CROSSING GUARD POSITION.
Wendt, Gradowski:

Resolved; that the City Council of the City of Essexville hereby adopts the recommendation of the City Manager to implement the creation of a crossing guard position in a timely fashion.

YES: Wendt, Gradowski, Covio, Mantei, Rondeau, Wittbrodt

Motion Carried

ABSENT: Hughes

INFORMATIONAL COMMUNICATIONS

None

CITIZEN INPUT

The following citizens addressed the Council:

Robert Mantei, 535 Gateway Place

Paul Junge, 17195 Silver Parkway #408, Fenton, Michigan

EXECUTIVE SESSION

None

ADJOURNMENT

Wendt, Covio:

Resolved; that the meeting be adjourned.

YES: Unanimous voice vote

Motion Carried

ABSENT: Hughes

The meeting adjourned at 7:01 p.m.

Scott Wittbrodt
Mayor

Sarah Wilcox
City Clerk
