

**ESSEXVILLE CITY COUNCIL
REGULAR MEETING
October 8, 2024 6:00 PM
CITY COUNCIL CHAMBERS**

Mayor Scott Wittbrodt called the REGULAR MEETING of the Essexville City Council held on October 8, 2024 to order at 6:00 PM.

City Councilmember, Robert Mantei, led the Pledge of Allegiance.

ROLL CALL

The following City Council Members were present at the meeting: Jack Covieo, Jennifer Gradowski, Justin Grifka, Adam Hughes, Robert Mantei, Todd Wendt, and Scott Wittbrodt.

ABSENT: None

APPROVAL OF AGENDA

Hughes, Wendt:

Resolved the agenda be approved as written.

YES: Hughes, Wendt, Covieo, Gradowski, Grifka, Mantei, Wittbrodt

Motion Carried

ABSENT: None

CONSENT AGENDA

Hughes, Gradowski:

A. Resolved; City Council hereby approves the minutes of its September 10, 2024 regular meeting, said minutes prepared by the City Clerk and submitted for the City Council’s consideration at its October 8, 2024 regular meeting.

B. Resolved; the City Council hereby establishes 6:00 p.m. to 8:00 p.m. on Thursday, October 31, 2024 as the recommended time for Halloween trick or treat activities in the City of Essexville.

YES: Hughes, Gradowski, Covieo, Grifka, Mantei, Wendt, Wittbrodt

Motion Carried

ABSENT: None

PRESENTATIONS

None

CITIZEN INPUT

The following citizens addressed the Council:

Don Middleton, 400 Caroline Street

Bob Super, 205 Oakland Drive

COUNTY COMMISSIONER’S REPORT

County Commissioner, Jayme Johnson, updated the council on business at Bay County.

COMMITTEE REPORTS

FINANCE COMMITTEE

PAYMENT OF BILLS

Gradowski, Grifka:

Resolved; that expense vouchers 23 totaling \$255,729.92 and payroll voucher 24 through 29 totaling \$106,502.86 for a grand total of \$362,232.78 paid as stated.

YES: Gradowski, Grifka, Covieo, Hughes, Mantei, Wendt, Wittbrodt

Motion Carried

ABSENT: None

LEGISLATIVE COMMITTEE

Councilmember Mantei had no report.

MUNICIPAL RELATIONS COMMITTEE

Councilmember Wendt reported the committee is recommending the city council adopt option 1 for the retiree health care coverage, which will be up for consideration under new business.

PARKS AND RECREATION COMMITTEE

Councilmember Gradowski reported on Smith Park, Ransom Essex, and the pocket park by Ace Hardware.

PUBLIC IMPROVEMENT COMMITTEE

Councilmember Covieo had no report.

PUBLIC RELATIONS COMMITTEE

Councilmember Gradowski reported on the Christmas tree lighting ceremony and citizen of the year.

UTILITY AND SPECIAL COMMITTEE

Councilmember Covieo had no report.

PLANNING COMMISSION

No meeting.

DOWNTOWN DEVELOPMENT AUTHORITY

No meeting.

Councilmember Gradowski asked for a moment of silence in observance of the passing away of Downtown Development Authority Chairperson Roger Rosebush.

MAYOR'S REPORT

Mayor Wittbrodt reported on the following:

- Thanked Councilmember Grifka for assisting him with the canvassing of Ward Street regarding tree opinions. Attended the utility and special committee meeting
- Reminded the council that the November meeting will be the third Monday of the month, and a group picture will be taken.

CITY MANAGER'S REPORT

City Manager, Craig Goulet, reported on the following:

- New Code Enforcement Officer was hired.
- Thanked Mayor Wittbrodt and Councilmember Grifka for their assistance with the Ward Street trees.
- Agreement with Spicer Engineering for Scheurmann repaving project.
- Purchase of a new backhoe for the DPW.
- Trees on Ward Street.
- Attended the Bay County Department of Water and Sewer budget meetings.
- Enrollment increase in Essexville-Hampton Public Schools.
- Homecoming parade will be Friday, October 11th.
- Attended the ground breaking ceremony for Bay County Animal Services.
- Took questions from the council.

PUBLIC HEARING(S)

None

UNFINISHED BUSINESS

None

NEW BUSINESS

CONSIDERATION OF UTILIZING BEGICK NURSERY FOR TREES ON WARD STREET.

Hughes, Wendt:

Resolved; that the Essexville City Council, by this Resolution, herby authorizes the City Manager to hire Begick Nursery and spend up \$9,500.00 to plant trees on Ward Street during the 2024/2025 budget.

YES: Hughes, Wendt, Covieo, Gradowski, Grifka, Mantei, Wittbrodt

Motion Carried

ABSENT: None

CONSIDERATION OF CHANGING THE HEALTHCARE COVERAGE PLAN FOR RETIREES.

Wendt, Hughes:

Resolved; that the Essexville City Council, by this Resolution, authorizes the City Manager to change the healthcare plan offered to retirees of the City of Essexville and move to Option 1, with a \$500 deductible and other changes as highlighted in the attachment.

YES: Wendt, Hughes, Covieo, Gradowski, Grifka, Mantei, Wittbrodt

Motion Carried

ABSENT: None

CONSIDERATION OF ENTERING INTO AN AGREEMENT WITH SPICER FOR CONSTRUCTION ENGINEERING ON SCHEURMANN STREET.

Gradowski, Covieo:

Resolved; that the Essexville City Council, by this Resolution, herby authorizes the City Manager to enter into an agreement with Spicer for construction engineering for the estimated amount of \$51,785.00 for the Scheurmann repaving project.

YES: Gradowski, Covieo, Grifka, Hughes, Mantei, Wendt, Wittbrodt

Motion Carried

ABSENT: None

CONSIDERATION OF PURCHASING A BACKHOE LOADER FOR THE DEPARTMENT OF PUBLIC WORKS.

Wendt, Hughes:

Resolved; that the Essexville City Council, by this Resolution, herby authorizes the City Manager to purchase a John Deere model 410P backhoe for \$146,101.66 with unallocated ARPA funds, water fund and general fund if needed. Furthermore, the Essexville City Council authorizes the City Manager to trade-in 2 pieces of equipment listed above that would not needed as a result of this purchase.

YES: Wendt, Hughes, Covieo, Gradowski, Grifka, Mantei, Wittbrodt

Motion Carried

ABSENT: None

CONSIDERATION OF ENTERING INTO AN AGREEMENT/CONTRACT WITH THE MICHIGAN DEPARTMENT OF TRANSPORTATION (CONTRACT 24-5134).

Gradowski, Mantei:

Resolved; that the Essexville City Council, by this Resolution, herby authorizes the Mayor and Clerk for Essexville to sign contract number 24-5134 for preliminary engineering with MDOT for the repaving project of Scheurmann between Borton and Nebobish. The project price covered by the City is estimated to be \$4,519.35 and was included in the approved 2023/2024 budget. As such, the

Essexville City Council authorizes the City Manager and City Treasurer to make any required budget amendments to cover the cost.

YES: Gradowski, Mantei, Covieo, Grifka, Hughes, Wendt, Wittbrodt
ABSENT: None

Motion Carried

INFORMATIONAL COMMUNICATIONS

None

CITIZEN INPUT

The following citizens addressed the Council:

Bob Super, 205 Oakland Drive

EXECUTIVE SESSION

None

ADJOURNMENT

Hughes, Wendt:

Resolved; that the meeting be adjourned.

YES: Unanimous voice vote

ABSENT: None

The meeting adjourned at 7:46 p.m.

Motion Carried

Scott Wittbrodt
Mayor

Sarah Wilcox
City Clerk
