

**ESSEXVILLE CITY COUNCIL
REGULAR MEETING
JANUARY 13, 2026 6:00 PM
CITY COUNCIL CHAMBERS**

Mayor Scott Wittbrodt called the REGULAR MEETING of the Essexville City Council held on January 13, 2026 to order at 6:00 PM.

Councilmember Adam Hughes led the Pledge of Allegiance.

ROLL CALL

The following City Council Members were present at the meeting: Jack Covieo, Jennifer Gradowski, Justin Grifka, Adam Hughes, Todd Wendt, and Mayor Scott Wittbrodt.

ABSENT: Robert Mantei

APPROVAL OF AGENDA

Hughes, Wendt:

Resolved the agenda be approved as written.

YES: Hughes, Wendt, Covieo, Gradowski, Grifka, Wittbrodt

Motion Carried

ABSENT: Mantei

CONSENT AGENDA

Hughes, Covieo:

A. Resolved; City Council hereby approves the minutes of its December 9, 2025 regular meeting, said minutes prepared by the City Clerk and submitted for the City Council’s consideration at its January 13, 2026 regular meeting.

B. Resolved; the City Council hereby receives and accepts the “Quarterly Investment Report for the Month Ending December 31, 2025” prepared by the City Treasurer pursuant to the City Council’s Investment Policy.

YES: Hughes, Covieo, Gradowski, Grifka, Wendt, Wittbrodt

Motion Carried

ABSENT: Mantei

PRESENTATIONS

Mr. Nick Hugo, the Industrial Arts Teacher at Garber High School, introduced four of his students who made adirondack chairs for Smith Park. The council thanked the students and Mr. Hugo for making the chairs.

Essexville Fire Chief, Jody Bach introduced himself to the council.

CITIZEN INPUT

The following citizens addressed the Council:

None

COUNTY COMMISSIONER’S REPORT

Mr. Jerry Crete, County Commissioner, reported on Bay County business, and took questions from the council.

COMMITTEE REPORTS

FINANCE COMMITTEE

PAYMENT OF BILLS

Hughes, Grifka:

Resolved; that expense vouchers 46 totaling \$151,767.83 and payroll voucher 47 through 52 totaling \$124,910.46 for a grand total of \$276,678.29 paid as stated.

YES: Hughes, Grifka, Covieo, Gradowski, Wendt, Wittbrodt
ABSENT: Mantei

Motion Carried

LEGISLATIVE COMMITTEE

Co-Chair Councilmember Hughes had no report.

MUNICIPAL RELATIONS COMMITTEE

Councilmember Wendt reminded the council that the city manager evaluation forms are due by February 1st.

PARKS AND RECREATION COMMITTEE

Councilmember Gradowski reported that she is seeking bids for flag poles to be installed at Ransom Essex and the pocket park, and took questions from the council.

PUBLIC IMPROVEMENT COMMITTEE

Councilmember Covieo had no report.

PUBLIC RELATIONS COMMITTEE

Councilmember Gradowski reported on citizen of the year.

UTILITY AND SPECIAL COMMITTEE

Councilmember Grifka had no report.

PLANNING COMMISSION

No meeting, no report.

DOWNTOWN DEVELOPMENT AUTHORITY

No meeting, no report.

MAYOR'S REPORT

Mayor Wittbrodt reported on the following:

- City manager evaluation forms are due February 1st.
- Possible June cookout instead of Christmas potluck.

CITY MANAGER'S REPORT

City Manager, Craig Goulet, reported on the following:

- Sewer rate increase.
- Old DPW building property.
- Renewed CD.
- Fiberoptics company.

UNFINISHED BUSINESS

None

NEW BUSINESS

CONSIDERATION OF ADOPTING ORDINANCE NO. 2026-1 "FIRE CODE".

Wendt, Hughes:

Resolved; Ordinance No. 2026-1 AN ORDINANCE TO AMEND THE CODE OF THE CITY OF ESSEXVILLE BY ADOPTING THE 2024 INTERNATIONAL FIRE CODE, PUBLISHED BY THE INTERNATIONAL CODE COUNCIL AS A PART OF THE CODE

OF THE CITY OF ESSEXVILLE BY REPEALING CURRENT SECTIONS 8.1101 THROUGH 8.1112 OF THE PRESENT CODE AND ENACTING NEW SECTIONS 8.1101 THROUGH 8.1112 TO BE PART OF CHAPTER 11, TITLE VIII OF SAID CODE AND TO BE ENTITLED "FIRE CODE".

It is further resolved; that any subsequent amendments or updates to the International Fire Code are hereby authorized to be adopted in the regular course of business by management. This is hereby adopted as an ordinance of the City of Essexville by this, its first reading, and a second reading to occur at a subsequent meeting of the City Council."

YES: Wendt, Hughes, Covieo, Gradowski, Grifka, Wittbrodt
ABSENT: Mantei

Motion Carried

CONSIDERATION OF APPROVING AN INCREASE TO THE SEWER RATES.

Wendt, Gradowski:

The City Council of Essexville hereby approves the addition of \$.52 (fifty-two cents) to the sewer rate.

YES: Wendt, Gradowski, Covieo, Hughes, Grifka, Wittbrodt
ABSENT: Mantei

Motion Carried

INFORMATIONAL COMMUNICATIONS

None

CITIZEN INPUT

The following citizens addressed the Council:

Adam Hughes, 1902 James Street

EXECUTIVE SESSION

None

ADJOURNMENT

Hughes, Grifka:

Resolved; that the meeting be adjourned.

YES: Unanimous voice vote

ABSENT: None

The meeting adjourned at 7:27 p.m.

Motion Carried

Scott Wittbrodt
Mayor

Sarah Wilcox
City Clerk
