

**ESSEXVILLE CITY COUNCIL
REGULAR MEETING
FEBRUARY 10, 2026 6:00 PM
CITY COUNCIL CHAMBERS**

Mayor Scott Wittbrodt called the REGULAR MEETING of the Essexville City Council held on February 10, 2026 to order at 6:00 PM.

Councilmember Jennifer Gradowski led the Pledge of Allegiance.

ROLL CALL

The following City Council Members were present at the meeting: Jack Covieo, Jennifer Gradowski, Justin Grifka, Adam Hughes, Todd Wendt, and Mayor Scott Wittbrodt.

ABSENT: Robert Mantei

APPROVAL OF AGENDA

Hughes, Wendt:

Resolved the agenda be approved as written.

YES: Hughes, Wendt, Covieo, Gradowski, Grifka, Wittbrodt

Motion Carried

ABSENT: Mantei

CONSENT AGENDA

Hughes, Gradowski:

A. Resolved; City Council hereby approves the minutes of its January 13, 2026 regular meeting, said minutes prepared by the City Clerk and submitted for the City Council’s consideration at its February 10, 2026 regular meeting.

B. Resolved; Ordinance No. 2026-1 AN ORDINANCE TO AMEND THE CODE OF THE CITY OF ESSEXVILLE BY ADOPTING THE 2024 INTERNATIONAL FIRE CODE, PUBLISHED BY THE INTERNATIONAL CODE COUNCIL AS A PART OF THE CODE OF THE CITY OF ESSEXVILLE BY REPEALING CURRENT SECTIONS 8.1101 THROUGH 8.1112 OF THE PRESENT CODE AND ENACTING NEW SECTIONS 8.1101 THROUGH 8.1112 TO BE PART OF CHAPTER 11, TITLE VIII OF SAID CODE AND TO BE ENTITLED “FIRE CODE”.

It is further resolved; that any subsequent amendments or updates to the International Fire Code are hereby authorized to be adopted in the regular course of business by management. This is hereby adopted as an ordinance of the City of Essexville by this, its second reading.

YES: Hughes, Gradowski, Covieo, Grifka, Wendt, Wittbrodt

Motion Carried

ABSENT: Mantei

PRESENTATIONS

Mayor Wittbrodt presented the Citizen of the Year Award to John Discher.

Danielle Hoppe from Andrews Hooper Pavlik PLC presented the 2024/2025 City Audit.

CITIZEN INPUT

The following citizens addressed the Council:

Dawn Polega, 1809 Prairie Street

COUNTY COMMISSIONER’S REPORT

Mr. Jerry Crete, County Commissioner, reported on Bay County business, and took questions from the council.

COMMITTEE REPORTS

FINANCE COMMITTEE

PAYMENT OF BILLS

Gradowski, Wendt:

Resolved; that expense vouchers 53 totaling \$250,608.77 and payroll voucher 54 through 60 totaling \$95,617.65 for a grand total of \$346,226.42 paid as stated.

YES: Gradowski, Wendt, Covieo, Grifka, Hughes, Wittbrodt

Motion Carried

ABSENT: Mantei

CONSIDERATION OF ADOPTING THE ANNUAL AUDIT OF THE 2024/2025 FISCAL YEAR

Gradowski, Wendt:

Resolved; the City Council hereby receives and accepts the annual audit of the City's financial statements for fiscal year ended June 30, 2025 said audit prepared by Andrews Hooper Pavlik PLC and presented to the City Council at its regular meeting of February 10, 2026 for its review and discussion.

YES: Gradowski, Wendt, Covieo, Grifka, Hughes, Wittbrodt

Motion Carried

ABSENT: Mantei

LEGISLATIVE COMMITTEE

Co-Chair Councilmember Hughes had no report.

MUNICIPAL RELATIONS COMMITTEE

Councilmember Wendt and the committee scheduled to meet on March 3rd at 6:00 p.m. to discuss the city manager's evaluation.

PARKS AND RECREATION COMMITTEE

Councilmember Gradowski reported that she is seeking bids for flag poles to be installed at Ransom Essex Park and the pocket park, and took questions from the council.

PUBLIC IMPROVEMENT COMMITTEE

Councilmember Covieo had no report.

PUBLIC RELATIONS COMMITTEE

Councilmember Gradowski reported on citizen of the year.

UTILITY AND SPECIAL COMMITTEE

Councilmember Grifka had no report.

PLANNING COMMISSION

No meeting, no report.

DOWNTOWN DEVELOPMENT AUTHORITY

Councilmember Gradowski reported the next meeting is scheduled for February 25th at 8:00 a.m.

MAYOR'S REPORT

Mayor Wittbrodt reported on the following:

- Attended the Bay Area Chamber of Commerce State of the Community event.

CITY MANAGER'S REPORT

City Manager, Craig Goulet, reported on the following:

- Website design update.
- Issue with phone system.
- Follow up with WoBig regarding the plantings at Smith Park.

- Thanked the city hall office staff for their hard work on preparing the audit.

UNFINISHED BUSINESS

None

NEW BUSINESS

CONSIDERATION TO LIST CITY OWNED PROPERTY FOR BID.

Hughes, Wendt:

Resolved; that the Essexville City Council, by this Resolution, hereby authorizes the City Manager to list for bid, lot 170-L05-002-004-00 by way outlined in the City Charter. The City Manager shall determine a minimum bid amount after consulting a real estate agent.

YES: None

NO: Hughes, Wendt, Covieo, Gradowski, Grifka, Wittbrodt

Motion Failed

ABSENT: Mantei

INFORMATIONAL COMMUNICATIONS

None

CITIZEN INPUT

The following citizens addressed the Council:

Dawn Polega, 1809 Prairie Street

EXECUTIVE SESSION

None

ADJOURNMENT

Hughes, Wendt:

Resolved; that the meeting be adjourned.

YES: Unanimous voice vote

Motion Carried

ABSENT: Mantei

The meeting adjourned at 7:32 p.m.

Scott Wittbrodt
Mayor

Sarah Wilcox
City Clerk
