

**ESSEXVILLE CITY COUNCIL
REGULAR MEETING
March 10, 2026 6:00 PM
CITY COUNCIL CHAMBERS**

Mayor Scott Wittbrodt called the REGULAR MEETING of the Essexville City Council held on March 10, 2026 to order at 6:00 PM.

Alexa Bowman led the Pledge of Allegiance.

ROLL CALL

The following City Council Members were present at the meeting: Jack Covieo, Jennifer Gradowski, Justin Grifka, Adam Hughes, Robert Mantei and Mayor Scott Wittbrodt.

ABSENT: Todd Wendt

APPROVAL OF AGENDA

Hughes, Grifka:

Resolved the agenda be approved as written.

YES: Hughes, Grifka, Covieo, Gradowski, Mantei, Wittbrodt

Motion Carried

ABSENT: Wendt

CONSENT AGENDA

Hughes, Mantei:

- A. Resolved; City Council hereby approves the minutes of its February 10, 2026 regular meeting, said minutes prepared by the City Clerk and submitted for the City Council’s consideration at its March 10, 2026 regular meeting.**

- B. Resolved; the amendments recommended by the City Manager to be made to previously approved appropriations within the fiscal year 2025/2026 budget, as set forth in his communication to the City Council on this subject dated March 11, 2026 are authorized.**

General Fund - 101	Increase	Decrease
Dept 001 Ad Valorem – Current Tax	\$4,000	
Dept 001 Ad Valorem – Admin Fee	\$1,000	
Dept 336 Public Safety – Fire Division	\$16,000	
Dept 101 Council – Contractual Services	\$2,200	
Dept 209 Assessor - Salaries	\$5,000	
Dept 265 City Hall – Contractual Services	\$2,000	
Fund Totals	\$30,200	

Local Streets - 203	Increase	Decrease
Dept 463 Maintenance – Contractual Services		\$805
Dept 901 Capital Projects – St. Rehab & Const	\$805	
Fund Totals	\$805	\$805

YES: Hughes, Mantei, Covieo, Gradowski, Grifka, Wittbrodt

Motion Carried

ABSENT: Wendt

PRESENTATIONS

None

CITIZEN INPUT

The following citizens addressed the Council:

Alexa Bowman, 213 Pine Street
Justin Grifka, 1106 Pine Street
Adam Hughes, 1902 James Street
Patrick Conley, 306 Scheurmann Street

COUNTY COMMISSIONER'S REPORT

Mr. Jerry Crete, County Commissioner, was not in attendance.

COMMITTEE REPORTS

FINANCE COMMITTEE

PAYMENT OF BILLS

Mantei, Covieo:

Resolved; that expense vouchers 61 totaling \$81,449.37 and payroll voucher 62 through 67 totaling \$93,022.07 for a grand total of \$174,471.44 paid as stated.

YES: Mantei, Covieo, Gradowski, Grifka, Hughes, Wittbrodt

Motion Carried

ABSENT: Wendt

LEGISLATIVE COMMITTEE

Councilmember Mantei had no report.

MUNICIPAL RELATIONS COMMITTEE

Co-Chair Councilmember Hughes reported the committee met to discuss the city manager's review which will be discussed later in the meeting under executive session.

PARKS AND RECREATION COMMITTEE

Councilmember Gradowski reported there is a meeting scheduled for March 24th with Spicer Engineering to discuss the plantings at Smith Park. She would like to set up a committee meeting to discuss priorities and options for the parks.

PUBLIC IMPROVEMENT COMMITTEE

Councilmember Covieo had no report.

PUBLIC RELATIONS COMMITTEE

Councilmember Gradowski had no report.

UTILITY AND SPECIAL COMMITTEE

Councilmember Grifka had no report.

PLANNING COMMISSION

No meeting, no report.

DOWNTOWN DEVELOPMENT AUTHORITY

Councilmember Gradowski reported there was a meeting on February 25th and the next meeting is scheduled for April 15th.

MAYOR'S REPORT

Mayor Wittbrodt reported on the following:

- Attended the municipal relations committee meeting.
- Wished everyone a happy St. Patrick's Day.

CITY MANAGER’S REPORT

City Manager, Craig Goulet, reported on the following:

- DPW is fixing the street on Borton and Hart caused by a sewer issue.
- Street sweeper is out cleaning curb and gutters.
- Took questions from the city council.

UNFINISHED BUSINESS

None

NEW BUSINESS

CONSIDERATION OF DECERTIFICATION FOR ACT 51 REPORTING.

Gradowski, Hughes:

Whereas the City of Essexville does wish to decertify/vacate a portion of Saline Street, Elm Street and Maple Street. This decertification of Saline, Oak, Elm and Maple Streets are located north of Woodside between Pine Street and City Limits with Hampton Township with the following breakdown by street to be removed:

- Saline: 140 feet**
- Oak: 20 feet**
- Elm: 60 feet**
- Maple: 20 feet**

For a total of 220 feet to be removed.

Gradowski, Hughes:

Move to amend the motion by striking the number 220 and inserting the number 240.

YES: None

NO: Gradowski, Hughes, Covieo, Grifka, Mantei, Wittbrodt

Motion Failed

ABSENT: Wendt

INFORMATIONAL COMMUNICATIONS

None

CITIZEN INPUT

The following citizens addressed the Council:

Patrick Conley, 306 Scheurmann Street

EXECUTIVE SESSION

Council entered into Executive Session at 7:15 PM.

Hughes, Mantei:

Resolved, the City Council meet in closed session for the purpose of discussing the City Manager’s annual performance evaluation pursuant to the City Manager’s written request to have this matter discussed in closed session and as permitted by MCLA 15.268(a) and applicable law.

YES: Hughes, Mantei, Covieo, Gradowski, Grifka, Wittbrodt

Motion Carried

ABSENT: Wendt

The Council exited Executive Session at 7:38 PM.

CONSIDERATION TO APPROVE A RESOLUTION TO INCREASE THE CITY MANAGER’S GROSS WAGE BY 5 PERCENT ALONG WITH A \$1600 ONE TIME BONUS.

Hughes, Mantei:

Resolved, the Essexville City Council approves a 5% raise effective immediately along with a \$1600 one time bonus to be paid on the first payroll of April.

YES: Hughes, Mantei, Covieo, Gradowski, Grifka, Wittbrodt

Motion Carried

ABSENT: Wendt

ADJOURNMENT

Hughes, Mantei:

Resolved; that the meeting be adjourned.

YES: Unanimous voice vote

Motion Carried

ABSENT: Wendt

The meeting adjourned at 7:41 p.m.

Scott Wittbrodt
Mayor

Sarah Wilcox
City Clerk
